



BOARD OF DIRECTORS

Foresthill Fire Protection District

P.O. Box 1099 Foresthill, CA 95631
Office: (530) 367-2465 Fax: (530) 367-3498
www.foreshillfire.org

DISTRICT BOARD
JOHN MICHELINI
PRESIDENT
TROY SIMONICK
VICE PRESIDENT
TYLER HARKNESS
DIRECTOR
CHRIS REAMS
DIRECTOR
RAY MILLER
DIRECTOR
KIRK KUSHEN
FIRE CHIEF

Foresthill Fire Protection District
Minutes of Special Board of Directors Workshop
Saturday, May 18, 2019
District Administration Office
24320 Main St.
Foresthill, CA 95631

Video Link: <https://vimeo.com/337951467>

1. CALL MEETING TO ORDER/FLAG SALUTE

- a) President Michelini called the workshop to order at 10:03 a.m.

2. ROLL CALL

- a) President Michelini, Director Harkness, Director Reams and Director Miller were present. VP Simonick was absent. BC Nelson attended for Chief Kushen.

3. WORKSHOP NOTES

- a) President Michelini announced that the Measure B election was officially certified by Placer County Elections last night.
- b) We will now be able to hire and train new personnel as well as maintaining a hiring list for future vacancies.
- c) Current staffing: (3) Captains, (3) Engineers, (3) Firefighters and (1) District Manager.
- d) FY 19/20 staffing: (3) Captains, (3) Engineers, (6) Firefighters and (1) District Manager.
- e) We will fill current openings immediately.
- f) Need to update the minimum staffing level policy.
- g) Labor Negotiations will need to move forward immediately. District would like to have new wage and benefit numbers effective 7/1 (without retroactive payments).
- h) There will be a Special Board Meeting on Wednesday, 5/22, 6:00 p.m. Both items will be Closed Session topics: Labor Negotiations and Fire Chief Performance Evaluation.
- i) There was much open discussion between the audience and the Board. Please watch the video for specifics.
- j) The following is a list of topics that was touched on during discussions:
- i. FH needs an independent warning system that doesn't require power.
 - ii. Put pressure on the County to repair and maintain Ponderosa Rd.
 - iii. Ask the County to not approve any additional new structures until adequate escape routes have been identified, made accessible and maintained.
 - iv. Improve fuel breaks on FH Rd.
 - v. There needs to be a plan to communicate with the public.
 - vi. Completed the Fire District Inventory.
 - vii. Improve Facilities Maintenance.
 - viii. Focus Grant efforts on unfunded and underfunded CIP plan.
 - ix. Develop a Strategic Plan.
 - x. Adopt a Customer Service Standard.
 - xi. Develop fueling capabilities for the District (other than commercial fuel stations in town).
 - xii. Improve the District's Community Image.

- xiii. Improve our Training program consistent with industry standards.
 - xiv. Try for a regional grant to build a 3-story training tower. Would cost approximately \$220K. Would be able to tow it with a 5th wheel.
 - xv. Lead...Not Follow
 - xvi. Purchase a Lucas Device.
 - xvii. No grants to be submitted without prior Board approval.
 - xviii. OES used engine purchase, \$40K. Purchased fully equipped.
 - xix. President Michelini to reach out to State Representatives to try and get a lower price on an OES "Safe Act" engine.
 - xx. FFPD should try to leverage some political favor.
 - xxi. Approve technology needed to make Board meetings paperless and more easily accessible by the public.
 - xxii. Develop the training room into a "Communications Center".
 - xxiii. Take possession of the Administration building from Placer County.
 - xxiv. Improve cooperation with surrounding fire districts.
 - xxv. Pursue additional revenue sources.
 - xxvi. Disposition properties held by the district for future fire station sites.
- k) These are the top 6 goals that came out of the workshop
- i. Ownership and maintenance of facilities.
 - ii. Establish the authorized staffing level.
 - 1. Negotiate agreement with L3800.
 - 2. Improve training
 - iii. Prepare for upcoming ISO audit.
 - iv. Community Outreach.
 - 1. Emergency **Evacuation** Plan.
 - 2. Customer Service Plan.
 - 3. Improve District Image.
 - v. Develop a Strategic Plan.
 - vi. Bylaw and Policy Updates.
 - 1. Hiring Policy
 - 2. Physicals
 - 3. Background Checks

4. ADJOURNMENT

- a) President Michelini adjourned the workshop at 12:46 p.m.

Respectfully Submitted:



Patrice Metz, Board Secretary