



BOARD OF DIRECTORS
Foresthill Fire Protection District

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DISTRICT BOARD
JOHN MICHELINI
PRESIDENT
TROY SIMONICK
VICE PRESIDENT
TYLER HARKNESS
DIRECTOR
CHRIS REAMS
DIRECTOR
RAY MILLER
DIRECTOR

MICHAEL RIDLEY
FIRE CHIEF

Foresthill Fire Protection District
Minutes of Regular Board of Directors Meeting
Thursday, December 12, 2019
District Administration Office
24320 Main St.
Foresthill, CA 95631

1. CALL MEETING TO ORDER

- a. President Michelini called the meeting to order at 6:00 p.m.

2. FLAG SALUTE

- a. VP Simonick led the Flag Salute.

3. ROLL CALL

- a. All Directors were present with the exception of Director Miller.
b. Chief Ridley and Chief Whitt were present.

4. AGENDA APPROVAL

President Michelini asked to add an action item (8. (g.)) seeking board approval to fly the POW flag at all district facilities. This item has come before the board previously.

VP Simonick made a motion to adopt the agenda as amended. Director Reams seconds the motion. Motion carries.

Badge Pinning Ceremony took place.

Engineer Brandon Esquer and Firefighter Cameron Kramer received their badges. President Michelini read a short biography about each. Chief Ridley administered the oath of office.

5. PUBLIC COMMENT

- a. None

6. CONSENT ITEMS

- a. VP Simonick made a motion to approve the consent items as presented. Director Reams seconds the motion. Motion carries.

7. FIRE CHIEF'S OPERATIONS REPORT

Calls for November 2019

Total: 44

Breakdown:

Chimney Fires: 2	Vehicle Fires: 2	Vegetation Fires: 2	
Medical Aids: 28	Public Assist: 7	Smoke Investigation: 1	Other: 2
Medical Transports: 28 this month.		Total transports for the year: 234	
EMS is 63.3% of our call volume			

District Information

Senior management change occurred at the Special Board meeting on November 22nd. The Fire Chief and two Assistant Fire Chiefs were sworn in. Michael Ridley, Fire Chief; Dave Whitt, Assistant Chief, Operations and Training; and Jed Matcham, Assistant Chief, Fire Marshal, Emergency Medical Services, and Support Services.

All three Chiefs have been meeting with on duty crews.

Engine 90

Chief Ridley and Board President Michelini met with Fire Apparatus Solutions (FAS) Sales Manager Scott Beck and our salesman. During our meeting, the issues that have been surrounding this engine were worked out. NFPA compliance, deck gun, training, warranty issues will be handled by FAS, in a timely fashion. Several issues were cleared up by a site visit to Station 90. We have a couple of issues that we are responsible for. Funds were authorized for a new deck gun and a training package, as well as a Train-the-Trainer delivery. Funds for payment were released.

New Personnel

Fire Fighter/Paramedic Cameron Kramer

Engineer/EMT Brandon Esquer

Left Employment

Fire Fighter/Paramedic Daniel Rotheram to Folsom Fire

Meetings

Chief Ridley attended the Foresthill Forum to update the public on District issues.

Engine 90 delivered Santa Claus to the tree lighting on December 6th. The Crew included Captain Jelle and Engineer Pierce. Board President Michelini and Chief Ridley also attended.

Chief Ridley, at my initiation, met with Placer Hills Fire Chief Kushen, at Placer Hills Fire, for an exchange of information between the two senior management teams. It was a productive 2.5 hour discussion.

Chief Ridley also attended a public forum with District Five Supervisor Cindy Gustafson at Maker's.

Facilities

Administration Office is undergoing some office and storage modifications. Minor maintenance and repair issues have taken place or been ordered.

Stations 88 and 90 have several minor maintenance issues that are in to process of being addressed.

Apparatus

Brush 88 has had some issues with air leaks and repairs are being addressed. Because of the nature of the air leaks the unit is currently out-of-service.

Engine 88 has some issues and an air leak, repairs are underway at G and T. The lack of a fuel level gage reading is going to need the fuel tank dropped and the sending unit replaced. Issue is being addressed.

Because of the nature of the air leaks the unit is currently out-of-service. Brush 90 is at Station 88.

New Medic. Chief Matcham has taken the oversight of this project and we are awaiting vendors to have time to get the unit in for necessary work. It is hoped we can complete the project within the month.

8. ACTION ITEMS

- a. Review bids for repair of Station 90. Provide staff with direction on how to proceed.
 - i. Director Reams reviewed the staff report and bids with the board and audience. He recommended that the board approve the bid submitted by Creekside Commercial Builders. Their bid came in at \$46,298.00.
 - ii. Director Reams made a motion to accept the bid received from Creekside Commercial Builders at a cost of \$46,298.00 with an additional 15% authorized for change orders. Director Harkness seconds the motion.
 1. Michelini Aye
 2. Simonick Aye
 3. Harkness Aye
 4. Reams Aye
 5. Miller Absent
- Bid is accepted.
- b. Adopt 2020/2021 Budget Calendar.
 - i. President Michelini read the staff report aloud.

- ii. VP Simonick made a motion to accept the 2020/2021 Budget Calendar as presented. Director Harkness seconds the motion. Motion carries.
- c. Approve \$9,439.01 from the Capital Improvement Plan to retrofit our existing compressor to allow for the filling of our new SCBA's.
 - i. President Michelini read the staff report aloud.
 - ii. Director Reams made a motion to approve the requested expenditure to retrofit the existing compressor. VP Simonick seconds the motion. Motion carries
- d. Approve 3-023, District Communication Policy.
 - i. President Michelini read the staff report aloud.
 - ii. VP Simonick made a motion to approve policy # 3-023 *District Communication Policy* as presented. Director Harkness seconds the motion. Motion carries.
- e. Approve up to \$20,914.44 for the purchase of Bendix King KNG-2 radios. Each unit costs \$1,742.87.
 - i. Chief Ridley read the staff report aloud.
 - ii. There was open discussion about the distribution and need for new radios.
 - iii. Captain Jelle reported that we need 6 radios now, not 4.
 - iv. Director Reams made a motion to approve an expenditure from the Capital Improvement Plan in the amount of \$10,600.00 for the purchase of 6 new radios. President Michelini asked Chief Ridley to get 2 more competitive bids before the purchase is made. VP Simonick seconds the motion.
 - 1. Michelini Aye
 - 2. Simonick Aye
 - 3. Harkness Aye
 - 4. Reams Aye
 - 5. Miller AbsentExpenditure is approved.
- f. Approve \$23,000 to outfit existing fleet with Mobile Data Terminals, Wi-Fi routers and mounting equipment.
 - i. Chief Ridley read the staff report aloud.
 - ii. \$17,600.00 is the cost to outfit the existing fleet with the exception of WT-89 and R-90.
 - iii. VP Simonick made a motion to approve and expenditure totaling \$17,600.00 from the Capital Improvement Plan for the purchase of MDT's for all apparatus except WT-89 and R-90. Director Reams seconds the motion.
 - 1. Michelini Aye
 - 2. Simonick Aye
 - 3. Harkness Aye
 - 4. Reams Aye
 - 5. Miller AbsentExpenditure is approved.
- g. Approve the placement of the POW on the flagpoles at FS 88/ 90, and the district administration building.
 - i. Captain Jelle reported that the VFW will supply the following flags at no cost to the district:
 - 1. FS 90 and Admin. need a 2'x3' flag.
 - 2. FS 88 needs a 3'x5' flag.
 - ii. The POW flag will be flown under the CA State flag.
 - iii. Director Reams made a motion to approve the flying of the POW flag at FS 88/90 and Admin. VP Simonick seconds the motion. Motion carries.

9. DISCUSSION ITEMS

10. REPORTS

- a. Finance Committee
 - i. No meeting was held.
- b. Labor Relations Committee
 - i. VP Simonick reported that the committee is working with L 3800 to finalize a light duty policy as well as a strike team housing policy.
 - ii. President Michelini feels that the Western Placer County Chiefs should adopt a countywide policy for this topic.
- c. Long Range Plan Committee
 - i. No meeting was held.
- d. Director's Reports
 - i. President Michelini reported that he and VP Simonick met with VP Harvey and Director Lofrano from PHF on 12/11. PHF had some questions about FHF expectations during the 90 day contract termination period. President Michelini feels the meeting was very productive and positive. After the meeting between the electeds Chief Ridley, Chief Kushen, Chief Brothers, Chief Nelson and Chief Slusher joined the meeting where some operational issues were discussed.
 - ii. President Michelini issued a reminder to staff about employee social media postings. He has received some emails from the public regarding this topic. There is a policy in place addressing this issue which should be reviewed by staff if they have any questions.

11. NON-AFFILIATED ORGANIZATION REPORTS

- a. Foresthill Volunteer Firefighters Association
 - i. No report
- b. Foresthill/Iowa Hill FSC
 - i. Chief Ridley reported that the FSC meets 12/17 and he will be there.

12. CORRESPONDENCE

- a. Letter dated 12/5/2019 from Placer Hills Fire Board President Hills to President Michelini re: Receipt of Contract Termination.
 - i. President Michelini read the correspondence aloud. He further reported that the issues covered in President Hills' letter were covered in the meeting at PHF on 12/11.

13. OLD BUSINESS

14. CLOSED SESSION:

- a. Public Employee Performance Evaluation (§ 54957(b)(4)) ⇒ Title: Fire Chief
 - i. The board adjourned to closed session at 7:50 p.m.
 - ii. President re-convened the open session at 8:40 p.m. and reported that there was no action taken.

15. ADJOURNMENT

- a. President Michelini adjourned the meeting at 8:44 p.m.

Respectfully Submitted:



Patrice Metz, Board Secretary