



Foresthill Fire Protection District

P.O. Box 1099 Foresthill, CA 95631
Office: (530) 367-2465 Fax: (530) 367-3498
www.foreshillfire.org

DISTRICT BOARD
CHRIS REAMS
PRESIDENT
KEVIN GREENE
VICE PRESIDENT
WALTER REED
DIRECTOR
RICHARD ARTHUR
DIRECTOR
TYLER HARKNESS
DIRECTOR

KIRK KUSHEN
FIRE CHIEF

Minutes of Regular Board of Directors Meeting
Thursday, June 21, 2018
Foresthill Fire Protection District Administration Office
24320 Main St.
Foresthill, CA 95631
Video: <https://vimeo.com/276792377>

President Chris Reams called the meeting to order at 6:02 p.m.

Directors in Attendance: Reams, Arthur and Harkness.

Directors Absent: Reed and Greene

Staff in Attendance: Chief Kushen and Secretary Metz.

Approval of Agenda: President Reams requested the following be added to "Discussion Items:" "2. Review letter from MOU Committee to Local 3800 requesting to postpone negotiations on a new contract until after 10/1/2018. This will be post-tax measure election when better financial information will be available." Director Arthur made a motion to approve the agenda as revised. Director Harkness seconds the motion. Motion carries.

Approval of previous Meeting Minutes:

- Director Arthur made a motion to approve the minutes of the May 10th regular meeting as presented. Director Harkness seconds the motion. Motion carries.

Approval of Financial Report:

Total expense is at 92.3% with 91.6% of FY elapsed (through 5/31/18).

- OT –
 - Sept 2018-Dec 2018 \$64,404.30
 - Jan 2018-Mar 2018 \$31,316.19
 - April 2018 \$3,991.07
 - May 2018 \$3,525.05
- We will receive our 3rd Teeter Installment of property tax in June (5%).
- All Strike Team reimbursements have been received with the exception of the "Forks" fire. WT-89 responded into the TNF for 6.9 hours on 5/29. I sent an invoice to the USFS for \$756.57.
- The preliminary budget is just that. A mechanism to keep paying our bills after July 1st. We will have to have a couple of Finance Committee meetings prior to adopting a final budget in September.
- Per Chief's direction, I have tentatively signed us up (with President Reams' approval) for an *Employee Assistance Plan* beginning July 1st. It is through our Workman's Comp carrier, FASIS. The cost for 11 F/T EE's for the entire FY is \$601.92.
- Final numbers for this FY will be available after I receive the Wittman (ambulance billing) report for June which won't arrive until August.
- Placer County is going "live" on July 1st with *Workday*, it's a replacement for the current PAS system. It won't affect our operations, it may change how some of the monthly reports look.

On a positive note, we won't have to wait for the County to send us our monthly reports, I will be able to retrieve them myself after the month closes.

- Director Arthur made a motion to approve the May financials as presented. Director Harkness seconds the motion. Motion carries.

Fire Chief Operations Report:

Significant calls:

Calls for service picking up for the season.

5.5 acre veg fire in Elliot Ranch area. Escaped, abandoned campfire. WT89 responded. 7 hours billed to USFS.

¼ acre veg fire in over grown vacant lot Todd Valley. Cause was likely juveniles partying in heavy brush. FHF notified out of area owner property owner and working with them to clear lot.

Solo, non-injury vehicle accident Foresthill Rd. Crashed through guard rail, over embankment landing sideways in tree.

Solo, non-injury vehicle accident at Yankee Jim's bridge. Drive was turning around and drove off 75' cliff into river. Occupants managed to crawl back to roadway.

Bicyclist rode off 200' cliff at Oxbow reservoir. Stopped 30' above water. FHF, Cal Fire and PCF crews. A high angle rescue operation was set up with the swift water team standing by. Patient, with compound leg fracture, was able to be lowered the 30' to a boat that transported to boat launch. M90 transported to LZ. Care Flight Truckee transported to trauma center. PCSO Falcon 30 stood by in area if needed.

AMR was requested numerous times to cover the district and was only able to provide hard cover at ST90 a couple times.

Special Events:

Western States Endurance Run this Saturday 6/23. FHF unable to staff. Event contracted with AMR for dedicated ambulance. USFS and Cal Fire to assist that ambulance until event moves into FHF District East of Michigan Bluff.

Prevention:

HVA started on Wizard Way property. County is using CCC to do the project. County made the decision to clear entire lot which should take 4 days.

Apparatus:

All currently in service. M90 had a failed head gasket that was repaired. M88 had a recalled water pump replaced at no charge by Dodge.

Facilities: Porter's Garage roof work in progress \$2,500 with Assn. paying \$2,500. ST88 roof next. Work being performed by local contractor with low bid and willing to do both roofs. ST88 is 30 year material - \$16,650.00

Grants: Still waiting for update on regional SCBA \$200,000 grant to replace outdated SCBAs that were originally acquired with grant in 2003.

Also regional radio and prevention grant still pending approval.

Action Items:

1. Adopt Resolution #2018-05, *Resolution of The Board of Directors of The Foresthill Fire Protection District Adopting Intended Ballot Language, and Calling and Providing for an Election to be Held in Said District On September 18, 2018, for the Purpose of Submitting to the Qualified Voters the Question of the Adoption of a Special Fire Tax for Emergency Medical Response and Fire Protection Services, to Approve an Increase in the District's Spending Limit, Requesting the Board of Supervisors to Consolidate with any other Election Conducted on said date, and Requesting Election Services by the Placer County Elections Department.*

- a. President Reams read the ballot language aloud.
- b. There was much general discussion about the amount of the allowable CPI increase. For full text of the discussion, please watch the video: <https://vimeo.com/276792377>.

i. Resident, John Micheleni:

- Believes that a 4% CPI cap will doom this measure. This was the predominate reason the measure in 2017 failed. The public either thought 4% was too high and/or didn't understand how CPI increases work.
- Pointed out that the District needs the \$800k/year influx of cash to its budget in order to survive into the future. Passing the measure is a MUST. If that means having a lower CPI cap, then so be it.

ii. Director Harkness:

- Believes that there should not be a cap so that the measure can keep financial pace with the economy. Otherwise, the District may find itself in this same position in future years because their existing taxes cannot keep pace with inflation.

iii. President Reams and Director Arthur agree that there needs to be a CPI cap, and if it needs to be lower than 4% in order to pass, then that's what the Board should do.

- c. Director Arthur made a motion to adopt Resolution #2018-05 as presented, with the exception of the CPI cap. This shall be changed to an annual maximum of 2.6%.

Director Harkness seconds the motion.

- | | |
|--------------|--------|
| i. Reams | AYE |
| ii. Greene | ABSENT |
| iii. Reed | ABSENT |
| iv. Harkness | AYE |
| v. Arthur | AYE |

Resolution is adopted.

2. Adopt Resolution 2018-03, Notice of Governing Board Member Election.

- a. Director Arthur made a motion to adopt Resolution #2018-03 as presented. Director Harkness seconds the motion.

i. Reams	AYE
ii. Greene	ABSENT
iii. Reed	ABSENT
iv. Harkness	AYE
v. Arthur	AYE

Resolution is adopted.

3. Adopt PRELIMINARY 2018/2019 Operating Budget.

- a. Secretary Metz explained that this is a preliminary budget to enable the district to keep paying its bills until a final budget is adopted by the Board in September. The Finance Committee will need to meet soon to firm up numbers for the final budget.

- b. Director Arthur made a motion to adopt the Preliminary Budget as presented. Director Harkness seconds the motion.

i. Reams	AYE
ii. Greene	ABSENT
iii. Reed	ABSENT
iv. Harkness	AYE
v. Arthur	AYE

Preliminary budget is adopted.

4. Consider and Approve the Fire Chief and Administrative Services Agreement with Placer Hills FPD for the term of July 1, 2018 – December 31, 2018 at a cost of \$30k.

- a. Director Arthur made a motion to accept the agreement with the following changes:

- i. §5.2 Replace 30 days with 90 days.
- ii. §5.4 Replace 30 days with 90 days.

Director Harkness seconds the motion.

Motion carries.

5. Placer County Local Agency Formation Commission: Call for nominations for the Special District Representative.

- a. Chief Kushen reported that the Newcastle Board has voted to nominate their Director, Bill Kahrl for the LAFCO position. Chief reviewed Mr. Kahrl's qualifications and urged the FFPD Board to support Director Kahrl's nomination.

- b. Director Arthur made a motion to support NFPD Director Bill Kahrl's nomination for LAFCO Special District Representative. Director Harkness seconds the motion.

Motion carries.

Discussion Items:

1. Volunteer Recruitment Status.

- a. We have received 0 Volunteer applications.

2. Review letter from MOU Committee to Local 3800 requesting to postpone negotiations on a new contract until after 10/1/2018. This will be post-tax measure election when better financial information will be available.

- a. Secretary Metz read the letter aloud.

Reports:

1. Finance Committee (Reams/Greene)
 - a. A meeting will be scheduled at the earliest convenience.
2. MOU Negotiations (Arthur/Harkness)
 - a. Covered in Discussion Item #2.
3. Long Range Plan Committee
 - a. None
4. Firefighter's Association
 - a. Association President, Mondo Hernandez reported that currently the Association is gearing up for the garage sale.
5. Iowa Hill and Foresthill Fire Safe Council
 - a. None
6. Director's Reports
 - a. None

Correspondence:

- None

Old Business:

- None

Public Comment:

- None

Meeting adjourned by President Reams at 7:15 p.m.

NEXT REGULAR MEETING: THURSDAY, JULY 12, 2018 6:00 P.M.

Respectfully Submitted:



Patrice Metz, Board Secretary