



## Foresthill Fire Protection District

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[www.foreshillfire.org](http://www.foreshillfire.org)

**DISTRICT BOARD**  
**RICHARD HERCULES**  
**PRESIDENT**  
**JOHN MICHELINI**  
**VICE PRESIDENT**  
**CHRIS REAMS**  
**DIRECTOR**  
**TROY SIMONICK**  
**DIRECTOR**  
**BEAU PERRY**  
**DIRECTOR**  
  
**DENNIS MARTIN**  
**FIRE CHIEF**

Foresthill Fire Protection District  
Minutes of the Board of Directors Meeting  
Thursday, November 14, 2024  
District Administration Office  
24320 Main St., Foresthill, CA 95631

**1. CALL MEETING TO ORDER:**

- a. Meeting called to order at 6:01pm

**2. FLAG SALUTE**

**3. ROLL CALL OF DIRECTORS:**

- a. President Hercules, Vice President Michelini, Directors Reams, Simonick and Perry were present.
- b. Chief Martin was present

**4. AGENDA APPROVAL:**

- a. Director Perry made motion to approve agenda, second by Vice President Michelini, passes 5/0.

**5. Special badge pinning for Captain Palmer**

**6. PUBLIC COMMENT:**

- a. None

**7. CONSENT ITEMS:**

- a. Motion made by Vice President Michelini to approve consent items; minutes of September 12, 2024 regular Board of Directors meeting, September 18, 2024 Finance Committee meeting, October 23, 2024 Long Range Planning committee, second by Director Simonick, passes 5/0.
- b. Vice President Michelini went over the numbers from the financials for fiscal months 3 and 4. Asked staff to look into some of the over budget numbers and give explanation. Suggested some of these corrections be done at the mid-year budget review. Motion made by Vice President Michelini, second by Director Perry, passes 5/0.

**8. FIRE CHIEF REPORT:**

**District Information September**

- We were understaffed for a total of four hours due to a sick call out in September.

**Staffing**

- 1 Engineer vacancy.
- Engineer test to be held the week of November 4th.
- 1 Firefighter/Paramedic vacancy.
- Firefighter/Paramedic application process is continually open

**Incident Responses**

- Total calls for service for the month of September – 55

- Last year at this time – 53
- 40 of them were EMS
- Ambulance Transport – 33

### **Training**

- 144 hours for the month of September

### **Community Risk Reduction**

- September Inspections 12 – (1 LPG Rough, 4 LPG Final, 2 Sprinkler Finals, 1 Hazardous Vegetation/Defensible Space Inspections and 2 Business inspections and 2 Plan Checks.

### **Fleet**

- Radio issues with the Command Vehicle
- Type 3 Remount – Looking like the end of the month, 1st week in November
- Type 6 – Also end of the month, 1st week in November (There was no Primer in the specs. Will be added)
- M-88 is at Woodland Ford for transmission repairs. Probably another 2 weeks out.

### **District Information October**

- We were fully staffed for the month of October.

### **Staffing**

- 2 Engineer vacancy.
- Engineer test was held November 5th & 6th. We had 10 applicants.
- 1 Firefighter/Paramedic vacancy.
- Firefighter/Paramedic application process is continually open

### **Incident Responses**

- Total calls for service for the month of October – 72
- Last year at this time – 57
- 52 of them were EMS
- Ambulance Transport – 39

### **Training**

- 104 hours for the month of October

### **Community Risk Reduction**

- October Inspections 5 – (1 LPG Rough, 4 Hazardous Vegetation/Defensible Space Inspections and 2 Plan Checks.

### **Community Interactions**

- October was Fire Prevention Month. The crews attending the schools were well appreciated.
- Trick or Treating was well attended at Station 88
- CPR requested by the High School – Palmer to schedule and teach

### **Fleet**

- Radio issues with the Command Vehicle
- Type 3 Remount – Working on wiring. Unknown on completion date
- Type 6 – Bailey travels Nov. 10-12 for final inspection. Apparatus then goes to Southern California for completion.
- M-88 has returned from Woodland Ford for transmission repairs and is back in service.

## **9. ACTION ITEMS:**

- a. Staff report presented for Conflict of Interest request from Placer County counsel. Wants us to state classifications of disclosure categories. Motion made by Vice

President Michelini to approve the revision to Lexipol Policy # 204 “conflict of Interest” and send it to Lexipol, second by Director Reams, passes 5/0.

- b. Request by resident to waive ambulance transport charge. Details discussed about the amount sent to the collection agency. Board concern is the criteria used for billing transports and how to handle these issues. Vice President Michelini moved to table this to the next board meeting and ask our agency to hold the amount for the time being, second by Director Perry, roll call vote, passes 5/0.
- c. Discussion about changing our law firm to follow our attorney’s used recently that have changed firms. No immediate fiscal impact using the same contract fees. Motion made by Vice President Michelini to transfer our legal services from Kronick. Moskovitz, Tiedemann & Girard (KTMG) to new firm Best, Best & Kreiger LLP (BBK) and Kevin Flautt as our lead attorney, second by Director Simonick, passes 5/0.

**10. DISCUSSION ITEM:**

- a. October Director Perry met with President Hercules and Director Simonick about the Porter building and status of the building. Contractor had to find a new engineer to check on the status of the building. They hope to meet in the next week. There has been some work done to shore up some small issues Issue Special Order to say that whoever goes into the building is in and out quickly.

**11. REPORTS**

- a. Finance Committee- met in October, waiting to hear back from the applicant. Waiting for the new board to schedule a meeting to discuss again.
- b. Long Range Planning-President Hercules talked about IT Enterprise to make us HIPAA compliant. Suggesting training in Vector Solutions and procedures we can use for updating our system. Vice President Michelini discussed room use policy for our training room and insurance coverage that is required. Will bring this back to the December board meeting. Vice President Michelini discussed the Municipal Services Review (MSR) came out Nov 07, 600 pages long. Sees lots of inconsistencies in the report between each agency. Every agency is allowed to do a rebuttal which he is working and will make a formal request to the board since some of the items in the review are incorrect. Vice President Michelini discussed the Measure “D” failure, recommends the board pulls out in the future and have it as a community led initiative which is a 50% vote, not 66% as this last one was.
- c. Assets and Facilities- None
- d. Directors Report- Thanks to Derrick Perry, Linda Sandoval, and Beau Perry (Attending this meeting) for running for the open positions.

**12. NON-AFFILIATED ORGANIZATION REPORTS:**

- a. Foresthill Volunteer Firefighters Association- Halloween turnout was good.
- b. Foresthill & Iowa Hill Fire Safe Council Report- None

**13. CORRESPONDENCE:**

- a. None

**14. OLD BUSINESS:**

- a. None

**15. CLOSED SESSION**

- a. None

**16. ADJOURNMENT**

- a. Meeting adjourned at 7:27pm

Respectfully Submitted:



Shonne Epperly-Elgin,  
Administrative Assistant