



Foresthill Fire Protection District

P.O. Box 1099 Foresthill, CA 95631

Office: (530) 367-2465

www.foresthillfire.org

DISTRICT BOARD
RICHARD HERCULES
PRESIDENT
JOHN MICHELINI
VICE PRESIDENT
CHRIS REAMS
DIRECTOR
KEITH DRONE
DIRECTOR
DERRICK PERRY
DIRECTOR

DENNIS MARTIN
FIRE CHIEF

NOTICE OF REGULAR BOARD OF DIRECTORS MEETING AND AGENDA

October 14, 2026 – 4:00pm

Foresthill Fire Protection District Office
24320 Main Street, Foresthill, CA 95631

Written material introduced into the record: Citizens wishing to introduce written material on any item into the record at the public meeting are requested to provide a copy of the written material to the Secretary of the Board prior to the meeting date so that the material may be distributed to the Board of Directors prior to the meeting.

1. **CALL MEETING TO ORDER:**
2. **FLAG SALUTE:**
3. **ROLL CALL:**

John Michelini Chris Reams Keith Drone Derrick Perry

MEETING PROCEDURES: All items on the agenda will be open for public comment before final action is taken. Speakers are requested to restrict comments to the item as it appears on the agenda and stay within a five-minute time limit. The President has the discretion of limiting the total discussion time for an item. As a courtesy to others, please wait to be recognized by the President before comment. Turn off cell phones and any other distracting devices.

4. **AGENDA APPROVAL:** Board Action may be taken on any item on this agenda.
5. **PUBLIC COMMENT:** This is the time for any member of the public to address the Board of Directors on any matter NOT on the agenda that is within the subject matter jurisdiction of the district. Directors and staff are limited by law to brief responses and clarifying questions. There will be no votes on non-agenda items. Concerns may be referred to staff or placed on the next available agenda. Each person commenting must state their name for the record. Comments shall be limited to three minutes per person, or such other time limit as may be imposed by the President.
6. **CONSENT ITEMS:**
 - a) Approval of minutes
 - i. September 09, 2026 - Regular Board of Directors meeting
 - b) Financial Documents
7. **FIRE CHIEF OPERATIONS REPORT:**
8. **ACTION ITEMS:**
 - a) Approve Resolution 2026-09, To Establish the Foresthill Fire Protection District's Appropriation (GANN) Limit for Fiscal Year 2026/2027.

- b) Approve proposed changes to maximum work hours and salaries for non-represented positions in the district.
- c) Fill out LAFCO call for nominations for Alternate Member Term May 2024-2028(filling remaining portion)

9. DISCUSSION/INFORMATIONAL ITEMS:

- a) Change of date for November 11 meeting (Veterans Day)

10. REPORTS:

- a) Finance Committee (Michelini/Perry)
- b) Strategic and Long Range Plan Committee (Hercules/Michelini)
- c) Assets and Facilities Committee (Drone/Reams)
- d) Director's Reports

11. NON-AFFILIATED ORGANIZATION REPORTS:

- a) Foresthill Volunteer Firefighters Association
- b) Foresthill & Iowa Hill Fire Safe Council Report

12. CORRESPONDENCE:

13. OLD BUSINESS:

14. CLOSED SESSION:

15. ADJOURNMENT:

****Next Regular Meeting: NOVEMBER TBD, THEN WEDNESDAY, DECEMBER 09, 2026****

Foresthill Fire Protection District is committed to accommodate individuals with disabilities to participate in the public meeting process. If you have a special need to attend or participate in our public meetings, please contact our office at (530) 367-2465, in advance of the meeting so that we may make every reasonable effort to accommodate you



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Foresthill Fire Protection District
Minutes of the Board of Directors Meeting
Wednesday, September 09, 2026
District Administration Office
24320 Main St., Foresthill, CA 95631

1. CALL MEETING TO ORDER:

- a. Meeting called to order at 6:01PM

2. FLAG SALUTE – Led by Director Drone

3. ROLL CALL OF DIRECTORS:

- a. All Directors of the Board were present.
- b. Chief Martin was present.

4. AGENDA APPROVAL:

- a. Vice president Michelini moved to approve the agenda as presented, seconded by Director Drone, passes (5/0).

5. PUBLIC COMMENT: A resident commented about concerns with CalFire defensible space inspection and the follow-up after declaring a property to need additional work to become compliant. Chief Mertens from CAL Fire is in attendance to address concerns with defensible space inspections (DSI) and enforcement. Chief Martin addresses cooperation in defensible space inspections with CAL Fire with regard to home insurance requiring inspections for continuing coverage. 2020-02 Ordinance and MOU with Placer County effective Aug. 13th 2020 to be reviewed to ensure items approved by the Board are being introduced/enacted by the department going forward.

6. CONSENT ITEMS:

- a. Vice president Michelini made motion to approve consent item: minutes from Aug. 12, 2026-Regular Board of Directors meeting, second by Director Reams, motion passes (5/0).

7. FIRE CHIEF REPORT:

Staffing

- We currently have a Captains vacancy, to be filled from within.
- We have an FF/P in backgrounds which will complete our hiring process.
- Firefighter/Paramedic application process is continually open.

Incident Responses

- Total calls for service for August of 2026 were 55.
- Last year at this time there were 66 calls for service.
- Total EMS calls for August of 2026 were 36 and 48 for August of 2025.
- Ambulance transports for August 2026 were 29 and 27 last year.

Training

- 183 Training Hours were documented for the month of August.

- Monthly Training with the JOA is on-going.

Community Risk Reduction

- August – 5 Inspections (1 LPG Rough, 1 LPG Final, 3 Defensible Space).

Community Interactions

- Tevis Cup Ride.
- Talbot Fire, (Use Agreement established with CalFire for our building use).
- MP-18 Fire.

Fleet

- Medic 88 is OOS (Rear Differential).
- Medic 90 repaired, Air Bag Compressor replaced.
- Medic 89 needs the A/C Compressor replaced.
- E388 is OOS – Oil leak and performance issue, currently at G&T. Used on Talbot incident.
- E88 is back in service – Fan Clutch and Fan Replaced.

8. ACTION ITEMS:

- a. Approve the purchase of a utility task vehicle and trailer (UTV). Total cost: \$80,000 Polaris 1000XP Off-Road Winter Track Kit, Snow Operations, Enclosed Trailer, Helmets, Seam Lighting, Door Lettering, Tie-Down Kit, Tool Kit, Spare Drive Belts. Recommend funding from Unrestricted General Reserve Fund. Motion made by Vice-President Michelini seconded by President Hercules, roll call vote, passes (5/0).
- b. Placer County Board of Supervisors appointment of Director. No one to appear on Ballot for this year's election. Only candidate was John Michelini that gives him an automatic appointment to one of the two positions. County Clerk Reporter Ronco states appointed person does full 4-year term with Board of Supervisors recommendation for second appointment to District's Board of Directors. Recommended name in time for election is Troy Simonick. Motion made by Vice-President Michelini recommend Troy Simonick to the Board of Supervisors for Director of FFPD, seconded by President Hercules, roll call vote, passes (5/0).
- c. To approve the second reading of Resolution 2608 with intention for contract of retirement through CALPERS with employees of the district. Motion made by Vice-President Michelini, second by both Director Perry and President Hercules, roll call vote, passes 5/0.

9. DISCUSSION ITEMS:

- a. Vice President Michelini discussed our questioning the County Auditor and Assessors on Measure M direct charges and mobile homes. Waiting for a meeting with the County. Suggestion of driving through each park to make sure of the correct number of parcels in each to charge. Inventory the mobile home parks prior to March 31, 2027.
- b. Presentation to receive and file measure M audit. Use code 9 – Mobile Home Parks 286 listed spaces 276 are occupied with only 174 appearing on tax rolls (102 missing). Mobile homes manufactured prior to 1981 are taxed as vehicles, not as secured property. Measure M does not have an exemption and therefore the district needs to supply the county with a list of the missing properties to add to the tax roll. Inconsistencies in taxation of Mobile Home Park parcels since 2012. No taxes on any Mobile Home Park parcel from measure M since 2017. Deficiency of \$464,102 in tax revenue from 2012 to

present. No action requested at this time by the board, but will send notifications to Mobile Home Parks for future updated tax roll reporting to the county.

10. REPORTS

- a. Finance Committee - (Michelini/Perry) Did not meet
- b. Strategic and Long-Range Planning - (Hercules/Michelini) Did meet this month, Reviewed improvements and efforts in the district. Discussions of current fire service in Placer County and those that affect us.
- c. Assets and Facilities - (Drone/Reams) Did not meet.
- d. Directors Report- No reports

11. NON-AFFILIATED ORGANIZATION REPORTS:

- a. Foresthill Volunteer Firefighters Association- None
- b. Foresthill & Iowa Hill Fire Safe Council Report- Going to hold a wildfire preparedness event, TBD. Suggest that a HS student with an interest in the Fire Service and in journalism is trying to work with Steve @ the FH Messenger to engage the public with a newsletter or podcasts.

12. CORRESPONDENCE: Letter from the elections office

13. OLD BUSINESS: None

14. CLOSED SESSION: None

15. ADJOURNMENT

- a. Meeting adjourned at 7:27 PM.

Respectfully Submitted:

Sarah VanVoltinburg (via recording)

Administrative Assistant/Clerk

FIRE CHIEF REPORT

District Information

Staffing

- No current vacancies.
- Firefighter/Paramedic application process is continually open.

Incident Responses

- Total calls for service for September of 2026 were 62.
- Last year at this time there were 54 calls for service.
- Total EMS calls for September of 2026 were 46 and 37 for September of 2025.
- Ambulance Transports for September of 2026 were 37 and 20 last year.

Training

- 353 Training hours were documented for the month of September.
- New Hire Academy was held in September.
- Lucas Device has arrived and placed in service on E90.
- Monthly Training with the JOA is on-going.

Community Risk Reduction

- September – 11 Inspections (1 LPG Rough, 1 LPG Final, 4 Defensible Space Inspections, 2 Sprinkler Rough, 1 Sprinkler Final, 1 Plan Review and 1 Vendor Permit).

Community Interactions

- Heritage Festival
- Badge Pinning Ceremony to be held on December 5th.

Fleet

- The UTV has been ordered (180-day build) and the trailer has been purchased.
- All apparatus is in service.



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STAFF REPORT:

October 14, 2026

To: Board of Directors

FR: Shonne Elgin

RE: RESOLUTION NO. 2026-09 2026/2027 APPROPRIATION LIMIT (GANN LIMIT)

Each FY the Placer County Auditor-Controller's office calculates the District's appropriations limit for the Foresthill Fire Protection District. Each year the Board of Directors must adopt a Resolution approving the limit as determined by the Auditor-Controller's Office and indicate whether or not the appropriations limit of the previous fiscal year was exceeded.

State Constitution Limits State and Local Appropriations. Proposition 4 (1979) added Article XIII B to the Constitution, which established an appropriations limit on the state and most local governments. These limits are also referred to as "Gann Limits" in reference to one of the measure's coauthors. The fundamental purpose of the Gann Limit is to keep real (inflation adjusted) per person government spending under 1978-79 levels. The measure requires that a complex series of calculations be performed each year to compare appropriations to the limit. If in two consecutive years the state has revenues that cannot be appropriated because of the limit—meaning the state has "excess revenues"—the Constitution requires the excess to be split between taxpayer rebates and additional Proposition 98 spending.

The GANN Limit for FY 2025/2026 was NOT exceeded. We came in \$483,675.00 under our limit.

The GANN Limit for Foresthill Fire for FY 2026/2027 is \$ 2,663,728.00.



MEMORANDUM
OFFICE OF THE
AUDITOR-CONTROLLER
COUNTY OF PLACER

DATE: **September 8, 2026**

TO: **Independent Special Districts of Placer County**

FROM: **Andrew C. Sisk, Auditor-Controller**

SUBJECT: **Fiscal Year 2026/2027 Gann Appropriations Limit**

The calculation of your District's Gann appropriations limit for fiscal year 2026/2027 is attached. The change in population within Placer County, as provided by the State Department of Finance, and the change in the California per capita personal income, obtained from the State Department of Finance's website, are the factors used to calculate your Gann appropriations limit.

If you have any questions, please contact Joe Alire (jalire@placer.ca.gov, 530-889-4198) or Debbie Chan (dchan@placer.ca.gov, 530-889-4180).

Attachment

**GANN APPROPRIATIONS LIMIT
FORESTHILL FIRE PROTECTION DISTRICT (Fund 32801)**

1986/87 Base Year Limitation (Prop 111 7/1/90)

\$ 98,367

Fiscal Year	Personal Income or Assessed Value on NRC Factor ^(*)	Population Factor	Ratio of Change	Appropriations Limit
2017/18	1.0369	1.0176	1.0551	\$ 895,973
2018/19	1.0367	1.0166	1.0539	944,266
2019/20	1.0404	1.0185	1.0596	1,000,544
2019/20 Measure B Parcel Tax Code				738,207
2019/20 Adjusted Limitation				1,738,751
2020/21	1.0459	1.0195	1.0663	1,854,022
2021/22	1.0573	1.0150	1.0732	1,989,661
2022/23	1.0755	1.0037	1.0795	2,147,798
2023/24	1.0444	1.0021	1.0466	2,247,871
2024/25	1.0368	1.0067	1.0437	2,346,208
2025/26	1.0644	1.0024	1.0670	2,503,297
2026/27	1.0495	1.0139	1.0641	2,663,728

Note: The Appropriations Limit is calculated pursuant to Article XIIIB, Section 8(e) (2) of the State Constitution.

(*) This factor is based on the greater of the change in per capita personal income or the change in assessed value attributable to non-residential new construction legislated in Proposition 111.



MEMORANDUM
OFFICE OF THE
AUDITOR-CONTROLLER
COUNTY OF PLACER

DATE: **September 8, 2026**

TO: **Independent Special Districts of Placer County**

FROM: **Andrew C. Sisk, Auditor-Controller**

SUBJECT: **Gann Appropriations Limit Verification for FYE 2025/2026**

We have measured (verified) the Gann appropriations limit for the fiscal year ended June 30, 2026, to assist you in meeting the requirements of Article XIII B, Section 1.5 of the California Constitution. The accompanying Limitations of Government Appropriations worksheet is based on actual revenues recognized during the fiscal year ended June 30, 2026. The result revealed that your entity met the requirements of Article XIII B, Section 1.5 of the California Constitution for the fiscal year ended June 30, 2026.

If you have any questions, please contact Joe Alire (jalire@placer.ca.gov, 530-889-4198) or Debbie Chan (dchan@placer.ca.gov, 530-889-4180).

Attachment

FORESTHILL FIRE PROTECTION DISTRICT (Fund 32801)
GANN INITIATIVE - PROP 111
LIMITATIONS OF GOVERNMENT APPROPRIATIONS
PURSUANT TO ARTICLE XIII B OF THE STATE CONSTITUTION

FY 2025/2026

REVENUE SOURCE	TAX REVENUE	NON-TAX REVENUE
Taxes	\$ 1,976,939	\$ -
HOPTR	2,999	-
Planning and Engineering Services	-	250
Sanitation Services - Other	-	28,500
Institutional Care and Services	-	684,655
Collections - Revenue Services	-	(6,308)
Fire Services	-	30,962
Other Fees and Charges	-	4,961
Donations	-	15,000
Miscellaneous	-	264,535
Subtotal	1,979,938	1,022,555
Interest Allocation %	65.94%	34.06%
Total Interest Revenue	60,184	60,184
Interest Allocation to Tax and Non-Tax Revenues	39,685	20,499
Total Revenue Subject to Gann Appropriations Limit	2,019,623	<u><u>\$ 1,043,054</u></u>
Gann Appropriations Limit for FYE 2025/2026	<u><u>2,503,297</u></u>	
Amount (Over)/Under the Gann Appropriations Limit	<u><u>\$ 483,674</u></u>	

Proceeds of taxes which exceed the limit in one year may be carried over to the succeeding year. The portion of carried-over revenue which cannot be included within the following year's limit is considered excess revenue and must be returned within the next two fiscal years.



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RESOLUTION No. 2026-09

RESOLUTION TO ESTABLISH THE FORESTHILL FIRE PROTECTION DISTRICT'S APPROPRIATION (GANN) LIMIT FOR FISCAL YEAR 2026-2027

Whereas, California Constitution Article XIII-B establishes and imposes appropriation limitation on various governmental entities, which provision is supplemented by California Government Code Section 7900 and following, which includes special districts within the definition of local agency, and which provisions require each local agency to establish by resolution its appropriation limit for each fiscal year, and;

Whereas, the Board of Directors of the Foresthill Fire Protection District, an entity of local government and a special district, wishes and intends to establish its appropriation limit for fiscal year 2026-2027;

Now, Therefore, be it hereby Resolved and Ordered, by the Board of Directors of the Foresthill Fire Protection District as follows:

1. That the appropriation limit for this District for the fiscal year 2026-2027 is hereby established to be and is set in the amount of **2,663,728.00** as calculated by the Auditor-Controller of Placer County.
2. That there are no excess revenues subject to return.

APPROVED, PASSED AND ADOPTED by the Board of Directors of the Foresthill Fire Protection District at a Regular Meeting on the fourteenth day of October, 2026, by the following roll call vote:

AYES: _____

NOES: _____ ABSENT: _____

John Michelini, Vice President

Attest: _____
Shonne Elgin, Board Secretary

DIRECTOR REPORT



DATE: October 9, 2026

TO: Board of Directors

FROM: John Michelini, Director

BY: John Michelini, Director

SUBJECT: **NON-REPRESENTED POSITION SALARY AND HOUR ADJUSTMENTS
RELATED TO CALPERS**

RECOMMENDATION

The Board of Directors approves proposed changes to maximum work hours and salaries for non-represented positions as outlined in this report.

BACKGROUND / ANALYSIS

As the District moves toward a contract with CalPERS to provide retirement benefits for full-time district employees, there are several unintended consequences that impact primarily part-time personnel. Under a CalPERS contract, part-time employees are limited to 1000 hours in any Fiscal Year and retired Annuitants are limited to 960 hours per Fiscal Year.

The following positions will need to be adjusted according to the following list:

1. Administrative Assistant
 - a. Annual hours are reduced from 1248 to no more than 999 hours,
 - b. Adjust weekly schedule to 3 six-hour days,
 - c. Adjust hourly rate to maintain posted annual salary,
 - d. These changes are effective immediately.
2. Part-time Firefighter and Firefighter-Paramedic
 - a. Annual hours capped at no more than 999 hours,
 - b. These changes are effective after July 1, 2027.
3. Part-time Fire Chief
 - a. Position will be reduced to no more than 960 hours per Fiscal Year,
 - b. Contract will be rewritten to reflect new hours,
 - c. Fire Chief salary and benefits will be adjusted to reflect reduced work hours,
 - d. The changes are effective on July 1, 2027.
4. Business Manager
 - a. Salary to be adjusted to reduce impact of CalPERS and loss of district contribution to employee 457 plan,
 - b. Salary adjustment is reflected in the attached Salary Schedule,
 - c. Change in Salary effective beginning of the last pay period in 2026.

FISCAL IMPACT

The fiscal impact of the salary adjustments for the position of Administrative Assistant and Business Manager will increase annual expenses by \$3,602.81. There are no other fiscal impacts during the remainder of the current Fiscal Year.

PROPOSED SALARY SCHEDULE

FORESTHILL FIRE PROTECTION DISTRICT 2026-2027 Non-Represented Salary Schedule (Updated)

EFFECTIVE IMMEDIATELY

Admin Assistant	Base Hourly	Monthly	Annual Estimated*
Step 1	\$25.40		\$25,405.26
Step2	\$26.19		\$26,109.99
Step3	\$27.00		\$27,001.02
Step4	\$27.84		\$27,836.10
Step5	\$28.69		\$28,697.01

*Annual salary listed is an estimate based on scheduled hours and maybe more or less since the position is an hourly position without a true set annual salary.

EFFECTIVE LAST PAYROLL PERIOD OF DECEMBER 2026

Business Manager	Base Hourly	Monthly	Annual
Step 1	\$29.45	\$5,104.67	\$61,256.00
Step 2	\$30.36	\$5,262.40	\$63,148.80
Step 3	\$31.29	\$5,423.60	\$65,083.20
Step 4	\$32.26	\$5,591.73	\$67,100.80
Step 5	\$33.26	\$5,765.07	\$69,180.80

Administrative Assistant is 0.47 FTE
18 hours per week plus 3 hours for Board Meeting each month.
Total annual hours are 972 and never to exceed 999 hours in any Fiscal Year



Placer County Local Agency Formation Commission
110 Maple Street Auburn, CA 95603 | (530) 889-4097

Electronic Transmittal

September 29, 2026

Joshua Alpine
(Special District)

Anthony DeMattei
(County)

Whitney Eklund
Chair
(City)

Judy Friedman
(Special District)

Cindy Gustafson
Chair
(County)

Susan Rohan
Vice Chair
(Public)

Stephanie
Youngblood
(City)

**ALTERNATE
COMMISSIONERS**

David Bass
(City)

Shanti Landon
(County)

Cherri Spriggs
(Public)

Scott Wilson
(Special District)

COUNSEL

Michael Walker
General Counsel

STAFF

Jason Fried
Executive Officer

Amanda Ross
Acting Assistant
Executive Officer

Amy Engle
Analyst

TO: Independent Special Districts of Placer County, Presiding Officer
c/o District Clerk

FROM: Jason Fried, Executive Officer

**SUBJECT: Call for Nominations: Special District Appointment to
Placer LAFCo**

Dear Presiding Officer,

The term of office for one of the alternate Special District Representatives on the Placer County Local Agency Formation Commission (LAFCo), currently held by Commissioner Scott Wilson, is becoming open due to his resignation effective October 1, 2026. Pursuant to Government Code §56332, the Independent Special District Selection Committee serves as the appointing authority to select a representative for the remaining portion of the four-year term, which will run through May 2028.

You are hereby invited to submit a nomination for this seat. The presiding officer (Board Chair/President) of each independent special district may nominate any director currently serving on an independent special district board within Placer County. Formal board action to nominate a candidate is not required under the statute, but districts may choose to confirm nominations through board minutes if desired.

About Placer LAFCo

Regular Commission meetings are typically held on the second Wednesday of each month at 4:00 PM in the Placer County Board of Supervisors' Chambers, located at 175 Fulweiler Avenue, Auburn, CA. Additional information about Placer LAFCo is available at: <https://www.placerlafcocga.gov>. While the Commission currently meets monthly at our November meeting they will be discussing moving to an ever other month schedule for calendar year 2027.

Nomination Guidelines and Requirements:

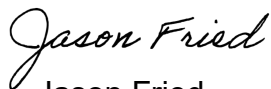
1. **Authorized Signature:** The nomination form must be signed by the district's presiding officer, or the presiding officer's alternate as designated by the governing body. While a formal board action to nominate a candidate is not required under the statute, the signature of the presiding officer or alternate is mandatory.
2. **Designation of Alternate:** If an alternate has been designated by the governing body, please include a copy of the official meeting minutes or minute order documenting this designation.
3. **Statement of Qualifications:** Each nomination may submit a one-page "Statement of Qualifications" for the nominee. This statement will be distributed to all districts during the voting period.
4. **Submission Deadline:** The nomination period begins on **Tuesday, September 29, 2026**, and will close on **Tuesday, November 2, 2026, at 4:00 PM**.

Next Steps: Once the nomination period concludes, LAFCo staff will review all nominations for completeness and eligibility. If only one valid nomination is received, that nominee will be deemed appointed. If more than one nomination is received, a mail-ballot election will be conducted. A ballot package—including the statements of qualifications and voting instructions—will be emailed to all 36 independent special districts.

Please submit the completed nomination form and the one-page statement of qualifications via email to laftco@placer.ca.gov **no later than 4:00 PM on Tuesday, November 2, 2026**.

Thank you for your commitment to ensuring that independent special districts remain effectively represented on the Commission. Should you have any questions, please contact our office at (530) 889-4097.

Sincerely,



Jason Fried

Executive Officer

Placer LAFCo

Attachments

1. Nominee Form
2. Election Timeline



Placer County Independent Special District Selection Committee Nomination Form

POSITION: Alternate Member Term May 2024-May 2028 (filling remaining portion)

Please use this form to nominate a director from a Placer County Independent Special District board to run for the alternate member seat on the LAFCo Commission.

NOMINEE INFORMATION

Name of Nominee: _____

Position of Nominee: _____

Nominee's District: _____

NOMINATING DISTRICT AUTHORIZATION

Name of Nominating District: _____

Printed Name of Presiding Officer: _____

Signature of Presiding Officer: _____

(Signature Required)¹

ATTACHMENTS

- ☐ Meeting Minutes (Optional)
- ☐ One Page Statement of Qualifications (Optional)

SUBMISSION: Please email the completed form and any attachments to
laftco@placer.ca.gov no later than Tuesday November 2, 2026 at 4:00 PM.

¹ The nominating district's presiding officer must sign this form unless the district's board has designated an alternate to nominate a director on behalf of the district. If this form is signed by a designated alternate, please include the district's meeting minutes or minute order evidencing the delegation of authority.

Updated 2026 Election Timeline

- **September 29, 2026 (Tuesday): Send Call for Nominations**
 - LAFCo sends the official call for nominations and forms to the presiding officers of all independent special districts.
- **November 2, 2026 (Tuesday) by 4:00 PM: Nomination Deadline**
 - This provides districts with **35 days** to identify candidates and for presiding officers to sign and return the forms.
- **November 6, 2026 (Friday): Ballots and Qualifications Sent to Districts**
 - LAFCo staff prepares the nominee list and emails ballots, statements of qualifications, and voting instructions to each district.
- **December 18, 2026 (Friday) by 3:00 PM: Ballot Return Deadline**
 - This provides districts with **42 days** to review candidate qualifications at a board meeting and return their signed ballots.
- **December 18, 2026 (Friday) at 3:15 PM: Counting and Verification**
 - Election held at LAFCo office, 110 Maple Street, Auburn, CA
 - LAFCo staff tallies the votes and verifies that a quorum of districts participated.
 - A results letter is sent to all districts with the election information.
- **Onboarding**
 - The new Commissioner is contacted and an appointment set to receive the LAFCo binder, required forms, and onboarding.
- **First LAFCo Meeting**
 - The winning candidate is officially seated to begin their term with first meeting being the first meeting in 2027.