



BOARD OF DIRECTORS

Foresthill Fire Protection District

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DISTRICT BOARD
JOHN MICHELINI
PRESIDENT
CHRIS REAMS
VICE PRESIDENT
TYLER HARKNESS
DIRECTOR
TROY SIMONICK
DIRECTOR
RICHARD HERCULES
DIRECTOR
MICHAEL RIDLEY
FIRE CHIEF

Foresthill Fire Protection District
Minutes of Regular Board of Directors
Meeting
Thursday, May 12, 2022
Meeting held in person & Zoom
District Administration Office
24320 Main St., Foresthill, CA 95631

1. CALL MEETING TO ORDER

- President Michelini called the meeting to order at 6:15 p.m.

2. FLAG SALUTE

- Led by Director Hercules

3. ROLL CALL

- Vice President Reams, Director Harkness, Director Hercules and Director Simonick were present.
- Chief Ridley and Deputy Chief Matcham were present.
- President Michelini was absent

4. AGENDA APPROVAL

Director Simonick moved to approve the agenda with the Closed session held first, second by Director Hercules, motion passes.

5. PUBLIC COMMENT

- a. Community member Paula Bertoncin brought up comments she's heard from community members about the district. Community is very pleased and realistic in their ideas. They would like the Board to come up with an action plan of what is viable for our community. Requests made that any merger conversations come through the board leadership to make the decisions.
- b. Moved into closed session 6:25pm, returned at 7:05pm, report out below.

6. CONSENT ITEMS

- a. Motion made by Director Hercules to approve consent items; the minutes of the April 14 regular board meeting, April 28 Finance Committee meeting, May 03 Finance Committee meeting and the FM 10 Financial report, second by Director Simonick, motion passes 4/0.

7. FIRE CHIEF'S REPORT

Calls for April 2022

Total: 65

Total to Date: 252 2021: 207

Breakdown:

See report attachments:

Medical Transports this month: 31

Total transports for the year: 120 (2021 = 94)

District Information

- Chief Ridley attended several Zoom and in person meetings (WPCFCA, American Medical Response (x2), Vendors).
- Budget process underway. Preliminary budget on May 12th.
- MOU with Foresthill Public Utility District (PUD) will be addressed next month.
- Captain Pierce has resigned his position with us. We are still short just one Full-Time Fire Fighter

Paramedic position. Onboarding one Part-Time Firefighter Paramedic and on Part- Time Firefighter EMT. Lost one Part-Time Firefighter back to Cal Fire.

- Placer County Community Wildfire Prevention Plan (CWPP) is still delayed.
- CalJAC Subscription Agreement is moving forward. SubJAC committee had a meeting. Attended by myself, Chief Matcham, Patrice Metz, Captains Reams and Kirk, along with CalJAC staff.
- CalFire Station 11 is staffed with one engine. Full staffing May 16th – 23rd is still the plan. Aircraft should all be in place on May 30th. A limited number of aircraft are available out of McClellan.
- Sac Metro Helicopter and Dozer will be online by mid-May.
- Roseville Fire dropped their OES Type 1 Engine.
- Interagency Training at the Incident Commander level will be occurring in June.
- Individual Thermal Imaging Cameras are now in service.
- Chief Matcham's name has submitted to become one of the Operational Area Coordinators for Placer County. This position help coordinate resources for major events with CalOES.

Staffing Report

- April
 - 31 1/2 Positions Mandatory OT
 - 1 Positions covered by JOA
 - 1 Day we staffed a JOA Position
- Metro Fire is still Browning out 5-6 stations a day.
- Roseville Fire is onboarding 8-12 FFPM
- Rocklin Fire is onboarding 6 FFPM in June to July
- Lincoln Fire is onboarding 6 to 9 personnel.

COVID-19

- Situation is on the rise, but still remains significantly lower than several months ago.

Support Services/Fleet/Facilities

Fleet:

- Brush 90 Out of Service with major air leak issues
- Medic 88 Out of Service with height adjustment issues (fixed by Chief Matcham)

Facilities:

- Water Heater issue being addressed

Training

- Chief Ridley
 - Total time 276.5 hours
 - Report attached
- Hosting a SFT Driver/Operator 1A course
 - May 16, 17, 22, and 23

Emergency Management

- Working on Evacuation Plans.

Community Risk Reduction Division per Deputy Chief Matcham

April 2022 Activities

Administrative

- WPCFCA Training/Operations Meeting
- Foresthill/Iowa Hill Firesafe Council meeting
- Foresthill Forum Meeting
- PCSO Dispatch ProQA Committee Meeting

- Placer Parks Subcommittee meeting
- Meet with Placer County Property Management
- FFPD Officer's meeting
- FFPD SubJAC Committee meeting
- FFPD Budget meeting

Community Risk Reduction

- 1 Residential plan review
- 4 LPG Installation Inspections
- 1 Sprinkler System Rough Inspections
- 2 Sprinkler System Final Inspections
- 3 Hazardous Vegetation inspections
- 1 Driveway Inspection
- Met with FUSD to discuss kitchen fire protection issues
- Continue preparations for Wildfire Preparedness Day and Green Waste Event
- Mountain Shadows Minor Use Permit pre-application
- Getaway Foresthill Minor Use Permit pre-application

EMS

- Captain Reams has improved the reporting capabilities for EMS QA
 - Easy to read report format will result in a time savings

Other

- Out of County Overhead resource refresher training

CWPP

- Contract with Jodie Barram, is extended to September 2022
- She is planning on attending the Green Waste Day event May 21
-

Emergency Alert Radio per Rich Hercules

- Nothing major to report

8. ACTION ITEMS

- a. Board to approve the Agreement for Professional Services -EMS Medical Director. This is required by state law and pertains to the change of our medical director to Dr. Paul Iwai. No fiscal impact. Motion to approve made by Vice President Reams, second by Director Hercules, roll call vote, motion passes 5/0.
- b. LAFCO Special District vote moved to the June board meeting so our directors can read the candidates packets.
- c. Board to approve the Fire Chief to pursue the Memorandum of Understanding (MOU) between the Foresthill Fire District and the Foresthill Public Utility District (PUD). It has not been updated since 1981 and needs to be done per ISO to set a level of maintenance. Counts for 40% of the ISO score. Request by board to set up a 2x2 meeting with their board and our Chief. Vice President Reams and Director Harkness will look into meeting and have a progress report by the July 2022 board meeting. Motion made by Director Simonick to amend the staff report to set up a 2 x 2 meeting with their board, second by Director Hercules, roll call vote, motion passes 5/0.
- d. Adoption of RESOLUTION 2022-02 CALLING FOR AN ELECTION IN NOVEMBER. This is the general election for three Board positions expiring in November 08, 2022, John Michelini, Troy Simonick and Richard Hercules. To be done with the Placer County Election Department as has been used in the past and cost is approx. \$6000.00, already budgeted to cover the cost. This happens every 2 years. Candidate applications available after July 18, 2022. Director Hercules moves to adopt the Resolution, second by Director Simonick, roll call vote, passes 5/0.
- e. Board to give approval to the Fire Chief to sign a Memorandum of Understanding (MOU)

between the State of California Emergency Medical Services Authority (EMSA) and the Foresthill Fire Protection District as an ambulance provider in the Automatic/Mutual Aid/Disaster Assistance Program. This is to be used as back up in case it's needed. Chief Ridley and President Michelini went over the reimbursement schedule they would pay to us if needed. Motion made by Vice President Reams to allow the Chief to sign the MOU, second by Director Hercules, roll call vote, motion passes 5/0.

9. DISCUSSION ITEMS

- a. President Michelini gave a presentation of the balanced Budget for Fiscal year 2022/2023. He hit upon some highlights and the explanation for the Grant funding showing in the budget for a few applications submitted. Significant increase in workman's comp, rise in fuel costs, insurance costs. Middle Fork money still in discussion. There will be a public hearing to pass the budget at our June 09, 2022 Board Meeting.
- b. Chief Ridley presented a Career Development Manual that he and Deputy Chief Matcham have made for the district. It has been presented to labor and has been created as a living document that can be changed when needed.
- c. Received Chief Whitt's resignation.

10. REPORTS

- a. Finance Committee
 - i. Met twice for the budget creation.
- b. Labor Negotiations Committee
 - i. Submitted items to Local 3800 they asked for review.
- c. Long Range Plan Committee
 - i. Will bring information to the June board meeting for setting up a Foresthill Blue Ribbon Committee for the future of the Foresthill District.
- d. Director's Reports
 - i. The Wildland awareness day May 07 went well. Lots of people showed up and asked questions as well as picked up information.
 - ii. Green Waste Day event set for Saturday May 21. Deputy Chief Matcham went over some details of the event and advised it is residents only.

11. NON-AFFILIATED ORGANIZATION REPORTS

- a. Foresthill Volunteer Firefighters Association
 - i. They are already taking in donations for the sale and the response has been huge and already limiting some items.
- b. Foresthill/Iowa Hill FSC
 - i. Did not attend

12. CORRESPONDENCE

- a. None

13. OLD BUSINESS

- a. District Goals Workshop 2022/2023 will be Friday, May 20 at 10 am at the Admin. office.

14. CLOSED SESSION

- a. Held earlier in the meeting. Started 6:25 pm, adjourned 7:05 pm and return to regular meeting.
- b. Report out- Fire Chief contract expires June 30, 2022. Chief Ridley gave his resignation and requested it not be extended. It was accepted by the board. Board has approved a fire chief hiring process, with vote of 4/1. This will commence on Monday May 23, 2022 with conditional job offer targeted for June 30, 2022.
- c. Board also tentatively approved a Fire Chiefs job flyer made available to the public.
- d. No other action was taken.

15. ADJOURNMENT

Meeting adjourned at 8:02pm.

Respectfully Submitted:



Shonne Epperly-Elgin
Administrative Assistant

