



## Foresthill Fire Protection District

P.O. Box 1099 Foresthill, CA 95631  
Office: (530) 367-2465 Fax: (530) 367-3498  
[www.foresthillfire.org](http://www.foresthillfire.org)

**DISTRICT BOARD**  
**RICHARD HERCULES**  
**PRESIDENT**  
**JOHN MICHELINI**  
**VICE PRESIDENT**  
**CHRIS REAMS**  
**DIRECTOR**  
**TROY SIMONICK**  
**DIRECTOR**  
**LIZ WILLIAMS**  
**DIRECTOR**  
  
**DENNIS MARTIN**  
**FIRE CHIEF**

Foresthill Fire Protection District  
Minutes of the Special Board of Directors Meeting  
Thursday, March 21, 2024  
District Administration Office  
24320 Main St., Foresthill, CA 95631

### 1. CALL MEETING TO ORDER

- a. Meeting called to order at 6:05pm

### 2. FLAG SALUTE

- a. Led by Director Simonick

### 3. ROLL CALL OF DIRECTORS

- a. President Hercules, Vice president Michelini, Directors Reams, Simonick and Williams were present
- b. Chief Martin was present
- c. On duty staff was present

### 4. AGENDA APPROVAL

- a. Director Reams moved to approve the agenda with moving the Closed session after the badge pinning, second by Director Simonick, roll call, passes 5/0.

### 5. We had a badge pinning ceremony for Engineer Palmer. Chief Martin explained the process and reasons Engineer Palmer got to this position. Engineer Palmer was joined by his family and was pinned by his father.

### 6. CLOSED SESSION

- a) Moved to closed session for Labor Negotiations §54957.6 with our attorney Kevin Flautt at 6:09pm
- b) Returned to regular meeting at 6:35pm. Report out- no action taken

### 7. PUBLIC COMMENT

- a. None

### 8. CONSENT ITEMS

- a. Motion made by Vice President Michelini to approve the consent items of February 08 regular board meeting minutes and FM 8, second by Director Simonick, roll call, passes 5/0.

### 9. FIRE CHIEF OPERATIONS REPORT

#### District Information

- Both stations were fully staffed and open for the month of February

#### Staffing

- 1 Captain vacancy
- 1 Engineer vacancy has been filled
- 2 Firefighter/Paramedic vacancies (1 conditional offer ( declined) )

- Firefighter/Paramedic is continually open, Captain test will post in 30 days
- Upstaffed OES type 6 on an OES request

#### **Incident Responses**

- Total calls for service for the month of February - 44
- Last year at this time – 67
- 24 of them were EMS
- Ambulance Transport – 16

#### **Training**

- 229 hours for the month of February

#### **Community Risk Reduction**

- February Inspections – 3 (1 fire sprinkler rough, 1 annual, 1 defensible space)
- 1 Fire sprinkler plan review
- 1 Permit - Tevis Cup

#### **Community Interactions**

- CPR request by Foresthill Forum and the Lions Club
- We will be certifying instructors and opening CPR classes to the community. Dates and times will be coming soon.

#### **Fleet**

- E90 turbo has been replaced. Scene lights are non-op
- B88 out of service – Contacted by West Mark, the chassis has arrived and in PDI. We will deliver Brush 88 soon for the remount. Bid did not include radios and code 3 package. Those will be ordered and delivered to Westmark for the remount install.
- Brush unit has a coolant leak – Volcano Creek will make the repair when we get out of snow season
- Question from Board- Any effort on type 5 and 6. Chief has given that to the captains to see what we need. Asked about vehicle maintenance- We are going to set up a maintenance schedule for all our equipment with Volcano Creek.

### **9. ACTION ITEMS**

- a. Regarding the LAFCO District representative selection. Vice President Michelini moved to vote for Richard Hercules as the Regular voting special representative, second by Director Simonick, roll call, passes 5/0. Vice President Michelini moved to not vote for an Alternate special representative, second by Director Simonick, roll call, passes 5/0.
- b. Discussion and explanation on the effort to eliminate the sunset component of Measure B and to tie into the upcoming election costs. Only way to continue having discussions with other entities, mergers, consolidations, PERS, etc., is to remove the sunset clause. Consensus is to remove the Sunset Clause and bring a resolution to the Board. Motion made by Director Reams to bring a resolution to the board at the April meeting, second by Vice President Michelini, roll call, passes 5/0.
- c. Discussion regarding the creation of an ad-hoc committee to manage the district policies and financials for the application to CalPERS for FFPD employees. Explanation about what is involved with CalPERS and how it can affect our employees. Motion made by Vice President Michelini to approve the creation of the ad-hoc committee, second by Director Simonick, roll call passes 5/0.

- d. Discussion on the Lexipol Policy Manual update of Chapter 3. Concern is those that require procedures and documentation for those policies. Vice President Michelini moved to approve Lexipol with exception of 335 and 336, and providing written procedures where needed, second by Director Simonick, roll call, passes 5/0.

**10. DISCUSSION ITEMS.**

- a. Discussion about Lexipol Policies for Chapter 4 and 5. The Board requested they have them sent again and will bring them forwarded at the next meeting. They will be sent to the Board members again on Friday, March 22.
- b. Asked about the status of budget requests from staff, which at this time are 2. Another email will be sent for the deadline of March 28. Finance committee will be review them at the Finance Meeting set for April 11 at 4:30pm

**11. REPORTS**

- a. Finance Committee-Shared with the line staff and labor group a presentation of our budget. Next meeting is Thursday April 11.
- b. Long Range Planning Committee- President Hercules attended a meeting with Local 3800 and other district's boards. Discussion about the MSR letter regarding the JOA. We are having our IT company, Luna Tech, evaluating our current computers and server technologies. Will have a meeting with Placer County Treasury members on March 26.
- c. Assets and Facilities- did not meet
- d. Director's Reports- The Board wanted to acknowledge and thank the line staff for their work on the recent lightning strike and house fire in Todd Valley. Admin building set to be painted in April.

**12. NON-AFFILIATED ORGANIZATION REPORTS:**

- a. Foresthill Volunteer Firefighters Association- The garage Sale kickoff meeting will be held April 4, with hope to start collecting May 18, 2024. Firefighter of the Year for 2023 is Jesse Romero.
- b. Foresthill & Iowa Hill Fire safe Council- April 25 at Brewmasters to find out how to create Firewise Communities. We are set to have the Wildfire Preparedness event at the park May 04, 2024 from 9am-12n and the Green Waste/Chipping event May 18, 2024 from 9a-3p. A community member asked if we knew anything about the Land Tender software for high resolution imaging meeting Community Forum set for April 29, 2024, 6p-8p, at the Memorial Hall. The Board was not aware of the event but will check into it.

**13. CORRESPONDENCE:**

- a. Read the letter from CAL Fire regarding regulation for State Responsibility Area Fire Hazard Severity Zones
- b. Read the Letter from LAFCO regarding JOA and Government Code 56134

**14. OLD BUSINESS:**

- a. None

**15. ADJOURNMENT**

- a. Meeting adjourned 7:40pm

Respectfully Submitted:



Shonne Epperly-Elgin,  
Administrative Assistant