



BOARD OF DIRECTORS

Foresthill Fire Protection District

P.O. Box 1099 Foresthill, CA 95631
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www.foreshillfire.org

DISTRICT BOARD
JOHN MICHELINI
PRESIDENT
TROY SIMONICK
VICE PRESIDENT
TYLER HARKNESS
DIRECTOR
CHRIS REAMS
DIRECTOR
RAY MILLER
DIRECTOR
MICHAEL RIDLEY
FIRE CHIEF

Foresthill Fire Protection District
Minutes of Regular Board of Directors Meeting
Thursday, April 09, 2020
Meeting held via Zoom Teleconference
District Administration Office
24320 Main St.
Foresthill, CA 95631

1. CALL MEETING TO ORDER

- President Michelini called the meeting to order at 6:00 p.m.

2. FLAG SALUTE

- Director Miller led the Flag Salute.

3. ROLL CALL

- All Directors were present.
- Chief Ridley, Chief Whitt and Chief Matchum were present.

4. AGENDA APPROVAL

Motion to approve Agenda by Vice President Simonick, Director Miller seconds the motion. Roll call vote. Motion carries 5/5.

5. PUBLIC COMMENT

Neil Cochran from PUD checking how the Zoom meeting was working.

6. CONSENT ITEMS

- a. Director Reams moves to approve minutes of March 12 regular board meeting. Second by Vice President Simonick. Roll call vote, Motion passes 5/5.
- b. Financial report was questioned by Director Reams about numbers. OES to come from reserves and not Capital Improvements. Numbers to be realigned correctly by next Finance Committee meeting Mar 13.
Director Reams moves to approve Financial Report with corrections. Second by Director Harkness. Motion passes.

7. FIRE CHIEF'S OPERATIONS REPORT

Calls for March 2020

Total: 193

Breakdown:

| | | | |
|--------------------|---------------------|------------------------|-----------------|
| Chimney Fires: 0 | Structure Fires: 1 | Vegetation Fires: 0 | Vehicle Fire: 1 |
| Medical Aids: 37 | Public Assist: 0 | Smoke Investigation: 2 | False Alarms: 1 |
| Hazardous Leaks: 1 | Hazardous Lines: 22 | Vehicle Accidents: 1 | Burn Pile: 1 |
| Smoke Detector: 1 | Other: 10 | | |

Medical Transports this month: 22 Total transports for the year: 116

EMS is 60.1% of our call volume

District Information

- Chief Ridley attended the Foresthill Forum meeting.
- Turnouts, T-Shirts, and other PPE moved to Tuff Shed. Project overseen by FF Sett.
- Conducted a Senior Staff meeting
- Chief Ridley attended the Western Placer County Fire Chiefs Meeting.
- Chief Ridley met with Sebastian Communications for Fire Administration communication needs.

- Chief Ridley met with CalFire/Placer County Fire on COVID-19 issues.
- New Firefighter will be coming onboard April 20th. His name is Nathan Dilly. Was an apprentice at Placer Hills Fire.
- Structure Fire at 22010 Todd Valley Road on March 29th. Mobile home full involved on arrival of E90. Crews pulled a 2 ½" attack line. Fire went well. Public comment I fielded was positive. Total damage was \$60,000, with \$2,000 saved.
- All grants have been successfully sent.

Facilities

- Chief Ridley cleaned and decontaminated the Administration Office common areas.
- EMS Supply Room has been reorganized and storage capacity increased. FF Carpenter is the lead on this Project.
- Chief Ridley cleaned and painted the new "Conference Room". This was where the Turnouts, T-Shirts, and other PPE was stored.

Apparatus

- **New Medic Unit**, has been placed into service, as Medic 88.
- **Old Medic 88**, is in reserve at the Porter Garage. Does not fit into Station 90 currently.
- **E90**, striping has been completed. Monitor, warranty issues, and the Train-the-Trainer Program continue to be an issue. Some progress was made.
- **Medic Unit Remount**, was sent for remount on March 30th. Vendor was dropping off some units in Rocklin and came and got Medic 90. Cost was \$350.00.

Lexipol

- Two Policies have been sent to me for approval. Oath of Office and Training Policy. I would like to request the Board form an Ad Hoc committee for the review of Policies.

Radios and Mobile Data Computers

- Currently having issues on the installation process with LEAR. Continuing to pursue.

FPB

- Provided company inspection training to the crews
- Performed on-site inspection training on 5 company inspections with crews
- Met with FDS Superintendent / Principal to review plans for new security fencing and gates
- (1) New construction final inspections (sprinkler, WUI, Def Space)
- (2) LPG inspections
- (6) Haz Veg inspections – (4) courtesy notices sent out
- (1) Haz Veg re-inspection – (1) Violation and order to abate notice sent out
- (1) Minor Use Permit application review
- (1) multi-family residential inspection
- Working with County to complete adoption of 2019 CFC
- Due to COVID-19 all company inspections have now been stopped
- Ready Set GO! grant moved to finalist status – phone interview in near future

EMS

- Updated QI Plan submitted to SSV-EMS
- QA review of 90% of PCR's for the month of March
- Stryker gurney and LUCAS device equipment demo

- COVID-19
 - We have an Agency Plan
 - I have a copy of the Placer OES EOC Plan (Updated weekly)
 - I have copy of CalFire/Placer County Fire COVID-19 Plan
 - We participant on daily briefings (Chief Ridley and Chief Dong)
 - Have sent our 6 Special Orders dealing with COVID-19
 - Send out FHF Situational Reports almost daily to all personnel, staff, and Board members.
 - Office shuttered. Staff use it on a limited basis. Needs of the District continue to be added by Shonne in the Office about 8-10 hours a week or at our satellite office in Newcastle.
 - Co-Ordinator Dong has excepted the assignment of seeking reimbursement for the COVID-19 supplies and needs. Currently working on filing a public assistance grant with Placer County OES, providing up to 65% cost reimbursement. President Michelini asked if there is any limit to the reimbursement amounts and coverage.
 - Our supplies are currently in the good status. Monitored. We order from our supplier of get supplies through the EOC-Logistics Section. Chef Matcham and Captain Jelle have been picking up the supplies from Logistics.

Training

- Chief Whitt shared a picture of the first view of the recent fire in Todd Valley. Was happy with the overall performance of the crews. Total of about 9-10 personnel, good command staff from Placer hills and City of Auburn. Wrapped about 230-3 in the morning. Explained the actual attack of the crews to get the fire out. Proud of the crews and our crew getting there quickly to keep it to one mobile home.
- Rolling out the training evolutions adopted by the Placer County Fire Chiefs Association integrated to individual performance standards and engine company evolutions. Along with a packing policy. Some new policies and some operational guidelines coming out shortly. Director Harkness is asking about having something put into the Foresthill Messenger about the fire. Chief Whitt can type out a press release to send to the Messenger using the recent fire as a fire prevention comment as well.

Save the dates

- May 2: Wildfire Community Preparedness Day (Most likely will be suspended here).

- June 27: Monte Verde Estates is having an event and wants the Fire District participation.

8. ACTION ITEMS

- a. Director Report addressing the situation of having 2 checking account and no savings account we control. Asking for additional District Bank accounts for Fund Tracking

- ii. Director Reams wants to maintain continuity but talked about getting Chief reviews prior to this approval. President Michelini suggests modifying it to read upon reviews of current Chiefs. Vice President Simonick agrees the need to evaluate and approve performance. President Michelini suggested to modify the Director's report to extend this to September 30 to give time to the board and Chiefs for evaluations.
- iii. Director Reams makes motion to approve the agreement from July 01, 2020 to the later date of Sep. 30, 2020. Second by Director Simonick. Roll call vote, motions passes 5/5.
- f. Authorize the release of Unused District Properties (land) back to the HOA with cost to be paid by the respective Homeowner's Association.
 - i. No impact to the Fire District. Placer County did not see any problems doing this. We request the cost of transfer to be paid by the local HOA's involved. Cost is approx. \$300.00 or less for each property.
 - ii. 4909 Portofino 1.0 acre and 20088 Eaglecrest Dr .33 acre.
 - iii. Director Harkness makes motion to Authorize the disposition of unused properties. Second by Director Miller. Roll call vote, motion passes 5/5.

9. DISCUSSION ITEMS

- a. Transfer of remaining "Shaded Fuel Break Maintenance Funds" to Placer county for Monte Verde Estates.
 - i. Fund balance on 04/21/2020 is \$ 34,500.51. This would be turned back to Placer County to take care of proposed maintenance. This money has been sitting our account and is a hit to our budget for the year. We have already taken our percentage of the fees. Fuel shaded break maintenance does not need to be done each year and they have used the goats in the past so this is an advisory that this money will need to be sent back to Placer County.

10. REPORTS

- a. Finance Committee
 - i. Did not meet. Next meeting set for Monday April 13. Reviewing the next budget and Chief Ridley will be presenting his budget as well.
- b. Labor Negotiations Committee
 - i. Vice President Simonick said they sent a draft of the staffing proposal to Labor who is looking it over and to get back to us at the end of the month.
- c. Long Range Plan Committee
 - i. Did not meet.
 - ii. President Michelini is working on a draft of the Evacuation and Emergency Preparedness Guide for Foresthill. Long Range Planning Committee project. Last pages will have maps with recommended evacuation routes. Looking for grants to cover the cost of printing. Hoping to get this out this Summer.
- d. Director's Reports
 - i. Director Harkness had question about any new developments on the radio. From Rich Hercules. President Michelini just received a letter from Richard Hercules about the radio. Has not been able to read it yet. Funding will be an issue to look into. Director Dong is checking with Placer County OES to help with funding. Due to Covid-19 not able to get in touch with the County at this time. Director Reams has been talking to the guys doing the Station 90 job.

- ii. Director Reams talked to the guy running the Station 90 job but they are held back due to the Covid-19 orders. They are hoping they will be able to do it as a 2-man job and will have more info for us later this week.
- iii. President Michelini said the Chief has asked us to put together an ad hoc committee to look into the Lexipol project. Looking into standard operating procedures and training policy. President Michelini and Vice President Simonick should help with the procedures part of the Lexipol issue.

11. NON-AFFILIATED ORGANIZATION REPORTS

- a. Foresthill Volunteer Firefighters Association
 - i. Not been able to do anything to the garage sale.
 - ii. Easter was cancelled and candy will be postponed.
- b. Foresthill/Iowa Hill FSC
 - i. Cancelled their meeting and is looking to use Zoom to get set for fire season.

12. CORRESPONDENCE

- a. None

13. OLD BUSINESS

- a. None

14. CLOSED SESSION

- a. None

15. ADJOURNMENT

- a. President Michelini adjourned the meeting at 7:55pm.

Respectfully Submitted:

Shonne Epperly-Elgin
Administrative Assistant