



## Foresthill Fire Protection District

P.O. Box 1099 Foresthill, CA 95631

Office: (530) 367-2465

[www.foreshillfire.org](http://www.foreshillfire.org)

**DISTRICT BOARD**  
**RICHARD HERCULES**  
**PRESIDENT**  
**JOHN MICHELINI**  
**VICE PRESIDENT**  
**CHRIS REAMS**  
**DIRECTOR**  
**KEITH DRONE**  
**DIRECTOR**  
**DERRICK PERRY**  
**DIRECTOR**  
  
**DENNIS MARTIN**  
**FIRE CHIEF**

Foresthill Fire Protection District  
Minutes of the Board of Directors Meeting  
Thursday, December 11, 2025  
District Administration Office  
24320 Main St., Foresthill, CA 95631

**1. CALL MEETING TO ORDER:**

- a. Meeting called to order by President Hercules at 6:03pm.

**2. FLAG SALUTE:** led by Director Perry.

**3. ROLL CALL OF DIRECTORS:**

- a. All directors were present.  
b. Chief Martin was present.

**4. AGENDA APPROVAL:**

- a. VP Michelini made a motion to ADD Emergency Action Item 8e (LTE-Sharp) and approve the agenda as amended, second by Director Perry, motion passes (5/0).

**5. PUBLIC COMMENT:**

- a. No Public Comment.

**6. CONSENT ITEMS:**

- a. VP Michelini moved to approve all consent items as presented; October 9, 2025 Regular Board minutes and FM 5, second by Director Drone, motion passes (5/0).

**7. FIRE CHIEF REPORT:**

- a. President Hercules inquired about rig staging during the Night Out event, Chief Martin explained the method of staging at the event is to ensure the active units can get out quickly if needed for an incident.  
b. Director Reams noted the increase in training.  
c. Director Perry requested a Meet & Greet with Asst. Chief Dean Martin.

**District Information**

**Staffing**

- We currently have three Firefighter Paramedic vacancies with one FF/P in backgrounds.
- Firefighter/Paramedic application process is continually open, and we are actively recruiting.

**Incident Responses**

- Total calls for service for October were 42 & November was 34.
- Last year at this time there were 53 for Oct. and 47 for Nov.
- Ambulance Transports for Oct. – 35, Nov. – 25

**Training**

- 340 hrs. for October and 302 hrs. for November

- Monthly Training with the JOA is on-going.
- Asst. Chief Martin, 8801, has completed the installation and training of Starlink and the new iPads

#### **Community Risk Reduction**

- October – 18 Inspections (8 Def. Space, 3 Sprinkler Rough, 3 LPG Rough, 2 LPG Final and 2 Plan Reviews)
- November – 14 Inspections (8 Def. Space, 1 Sprinkler Rough, 1 Sprinkler Final, 2 LPG Rough, 1 LPG Final and 1 Annual Business Inspection)

#### **Community Interactions**

- October
  - o Foresthill High School Presentation
  - o Family Night Out
  - o Elementary School Presentation
  - o Halloween Night
- November
  - o Veterans Day Parade
  - o SSV Annual Ambulance Inspection – Passed on all units

#### **Fleet**

- Type 3 Remount – Will be returning to West Mark for electrical issues.
- Emergency Lights on E88 changed to LED
- Two Medic units were sent to West Coast Frame for front end alignments. One unit has a bent front axle. Awaiting quotes for repair.

#### **8. ACTION ITEMS:**

- a. Director Perry motioned to approve the Board meeting calendar for 2026, seconded by Director Reams, motion passes (5/0).
- b. Director Perry motioned to approve the Budget calendar for 2026/2027, seconded by Director Reams, motion passes (5/0).
- c. Approve Tablet Command purchase of licenses and equipment. Subscription to Active 911 is currently not informative enough, TC will bridge the gap of detailed information until resources have arrived on scene.
  - i. VP Michelini voiced concern of functionality loss in certain areas with limited coverage; Chief Martin affirmed the implementation of Starlink would prevent functionality loss.
  - ii. VP Michelini indicated the cost is \$10 each call and voiced concern around training. Chief Martin rebutted that the increased functionality and use by all other districts in the area besides Roseville, is worth the cost per call. Additionally, sufficient training would be given to line staff to ensure proper use and full capability is being leveraged.
  - iii. VP Michelini and Director Perry voiced concern with task saturation. Director Perry did indicate this would be beneficial during larger incidents however.
  - iv. Line staff Captain Sett highlighted benefits of resources assigned and location awareness, as well as, enroute times since there are no command channels. Training will mitigate potential for task saturation and increase benefit with functionality for all incidents large or small.

- v. VP Michelini requested usage reporting future state (6 months): how much is it being used, how well is it working?
- vi. VP Michelini motioned to approve the purchase out of the budget now for \$8,450.00 and factor \$6,450.00 into the next fiscal year budget, seconded by Director Reams, motion passes (5/0).
- d. Accept and Approve the Audit for FY 24/25. VP Michelini noted the cash on hand was down but still within acceptable ranges and assets increased by ~\$563K. VP Michelini motioned to accept and approve, second by Director Perry, motion passes (5/0).
  - i. Request made by VP Michelini to have the costs associated with the audit and accounting disclosed to the BoD.
- e. Emergency Action Item: Limited Term Employee (LTE) Sharp Hire Approval motioned by VP Michelini, seconded by Director Perry, motion passes (5/0).

#### **9. DISCUSSION ITEMS:**

- a. CALLPERS update from the Ad-Hoc Committee: rate letter received, basics of what would be in the contractual agreement. Directors Drone and Perry can bring dates of decisioning to next board meeting. Transferred employees are an unfunded liability; however, impact will be when the retirement calculation is completed. VP Michelini requested the primary target for contract signed by 1JUL2026, secondary date 1JAN2027. Captain Palmer will coordinate with the PERS representative to setup and meeting/ Zoom call. Retention is important to the Line Staff and they want PERS.
- b. Long Range Planning committee update on 2 x 2 County Directors meetings: nothing is being accomplished, VP Michelini recommends no longer attending. President Hercules concurs and supports no longer attending. Director Reams does not support and would like to attend. Meetings may be cancelled which would negate a decision being made; this may be an Action Item on January meeting to decide if FFPD will still attend or not.

#### **10. REPORTS**

- a. Finance Committee- (Michelini/Perry) Schedule committee meeting for mid-year budget review prior to the January Board of Directors Meeting.
- b. Strategic and Long-Range Planning- (Hercules/Michelini) Exemption request for Measure B has revealed a GAP: lack of accountability for parcels in the District which fall within the Measure B criteria and accurate exemption status. Governance & Oversight needed, County Assessor and FFPD collaboration, Admin Staff will research.
- c. Assets and Facilities- Porter garage is being cleaned out under the direction & supervision of Captain Palmer. FVFA volunteers are taking items for storage which cannot remain on the premises.
- d. Directors Report- None

#### **11. NON-AFFILIATED ORGANIZATION REPORTS:**

- a. Foresthill Volunteer Firefighters Association- Pass down needed between Patrice and Captain Palmer, followed by a financial audit.
- b. Foresthill & Iowa Hill Fire Safe Council Report- No report

#### **12. CORRESPONDENCE:**

- a. Fire Codes will be read as an Ordinance at JAN meeting and an action item for approval of the Resolution at FEB meeting.

#### **13. OLD BUSINESS:**

- a. None

#### **14. CLOSED SESSION**

- a. None

**15. ADJOURNMENT**

- a. Meeting adjourned by President Hercules at 7:23pm.

Respectfully Submitted:

*Rachel Peeler*

Administrative Assistant