



# **BOARD OF DIRECTORS**

## **Foresthill Fire Protection District**

**P.O. Box 1099 Foresthill, CA 95631**  
**Office: (530) 367-2465 Fax: (530) 367-3498**  
[www.foreshillfire.org](http://www.foreshillfire.org)

**DISTRICT BOARD**  
**JOHN MICHELINI**  
**PRESIDENT**  
**TROY SIMONICK**  
**VICE PRESIDENT**  
**TYLER HARKNESS**  
**DIRECTOR**  
**CHRIS REAMS**  
**DIRECTOR**  
**RAY MILLER**  
**DIRECTOR**  
**MICHAEL RIDLEY**  
**FIRE CHIEF**

Foresthill Fire Protection District  
Minutes of Regular Board of Directors Meeting  
Thursday, March 12, 2020  
District Administration Office  
24320 Main St.  
Foresthill, CA 95631

### **1. CALL MEETING TO ORDER**

- President Michelini called the meeting to order at 6:04 p.m.

### **2. FLAG SALUTE**

- President Michelini led the Flag Salute.

### **3. ROLL CALL**

- All Directors were present.
- Chief Ridley, Chief Whitt and Chief Matchum were present.

### **4. AGENDA APPROVAL**

Director Harkness made a motion to adopt the agenda as presented. Director Simonick seconds the motion. Motion carries.

### **5. PUBLIC COMMENT**

- 1) President Michelini made sure to have everyone in attendance using the safe social distancing policies.
- 2) Ashley Powell from FatTrac bicycle organization explained their bicycle event consisting of 45/60/100 miles, lightly supported runs. To start and end at Memorial park on May 09. Their question was if there was any negotiation to work around the fee for the ambulance service of 1 hour @ \$120.00. Since they are a fully donation operated group, they are trying to keep the costs down.
  - a) President Michelini said they would discuss and be in touch with Ms. Powell.

### **6. CONSENT ITEMS**

Director Miller made a motion to approve the consent items excluding the Long Range Planning Committee Meeting, Director Reams seconds the motion. Motion carries.

### **7. FIRE CHIEF'S OPERATIONS REPORT**

#### **Calls for February 2020**

Total: 64

Breakdown:

Chimney Fires: 0	Structure Fires: 0	Vegetation Fires: 4	Animal Rescue: 0
Medical Aids: 42	Public Assist: 7	Smoke Investigation: 0	False Alarms: 0
Hazardous Leaks: 1	Hazardous Lines: 1	Vehicle Accidents: 1	Burn Pile: 4
Other: 4			

Medical Transports: This month: 28 Total transports for the year: 52

EMS is 69.7% of our call volume

#### **District Information**

Chief Ridley attended the Foresthill/Iowa Hill Fire Safe Council and Foresthill Forum meetings.

Chief Ridley, Captain Reams and FF Gibson attended a meeting at the Foresthill Divide School for their Disaster Plan.

Director Michelini and Chief Ridley worked on the Tuff Shed. Shed is ready for occupancy. Chief Ridley finished it last Thursday. Only thing left is to put down some decomposed granite. Chief Ridley toured the Water District Facilities and obtained an overview of their Operations. Hank White was the tour guide.

Chief Ridley hosted a Public Meeting on our State Parks Grant for an OHV Program.

Chief Ridley, Captain Reams, FF Gibson, FF Carpenter conducted Firefighter/Paramedic and Firefighter/EMT interviews. One candidate has started the process.

Conducted a Senior Staff meeting

Chief Ridley attended the Western Placer County Fire Chiefs Meeting.

The Uniform/Personal Protective Equipment committee had a meeting to discuss the issues assigned from last month.

### **Facilities**

Administration Office continues to undergo some office and storage modifications. Minor maintenance and repair issues have taken place or been ordered.

Station 90 has several minor maintenance issues that are in the process of being addressed.

### **Apparatus**

**New Medic Unit**, has some equipment mounting to complete. Striping has been completed. We have a few warranty issues to address.

**E90**, striping has been completed. Monitor, warranty issues, and the Train-the-Trainer Program continue to be an issue. Some progress was made

**Medic Unit Remount**, has been scheduled. The Medic will be transported to Leader Emergency Vehicles on March 26<sup>th</sup>.

### **Lexipol**

Process currently on hold. Placer Hills is working to get South Placer Fire documents loaded into our packages. I would like to request the Board form an Ad Hoc committee for the review of Policies.

### **Radios and Mobile Data Computers**

Currently having issues on the installation process with LEAR. Continuing to pursue.

### **FPB**

- (2) New construction DEVFEE inspections
- (2) LPG inspections
- (2) Haz Veg inspections
- (1) Setback variance approval
- (1) Lot split application extension processing
- (8) Company Inspections initiated – (4) complete
- Evaluation of occupancy limits at Memorial Hall with Placer County
- Working with County to complete adoption of 2019 CFC
- RSG Grant application

### **EMS**

- Emergency Medical Care Committee meeting
- QA review of 50% of PCR's for the months of Feb

### **Support Services**

- New ambulance lettering/striping
- Meetings with Stryker for gurneys & LUCAS CPR device
- Evaluation of Emergency Reporting RMS Software

- E90 striping
- E90 warranty repairs (radiator, foam pro)

R90 batteries replaced by Chief Matcham

### **Save the dates**

May 2: Wildfire Community Preparedness Day

Silverleaf Firesafe group asked for a board member and crew to stop by between 10a-3p

June 27: Monte Verde Estates is having an event and wants the Fire District participation.

### **8. ACTION ITEMS**

- a. Approve Resolution No. 2020-01 RESOLUTION REQUESTING PLACER COUNTY COLLECT MEASURE M CHARGES ON TAX ROLL FOR FY 2020/2021.
  - i. Director Simonick motions to approve Resolution 2020-01. Second by Director Harkness. Roll call vote. Motion passes.
- b. Approve Resolution No. 2020-02 RESOLUTION REQUESTING PLACER COUNTY COLLECT MEASURE B CHARGES ON TAX ROLL FOR FY 2020/2021.
  - i. Director Simonick motions to approve Resolution No. 2020-02. Second by Director Harkness. Roll call vote. Motion passes.
- c. Approve the Board of Directors making a request to the Firefighter's Association to provide the funding to purchase a used power cot for use in the new ambulance. Cost estimate is \$10,000.00.
  - i. Board wants to get New Medic up and running.
  - ii. Discussion about remounting Medic 88 to fit the power cot. Director Simonick asked about an area purchase idea. Director Reams asked about contacting Sac Metro to see if they could get a group pricing deal. Also, to reach out to Sutter Health since the Association has donated to them.
  - iii. Director Simonick makes motion to forward request to the association for the money. Director Reams second. Motion passed.
- d. The Board of Directors authorize the Fire Chief to act on or enter into emergency agreements and make unscheduled emergency purchases up to a total expenditure of \$10,000.00 without prior Board approval when those agreements and/or purchases are necessary or likely to be necessary to sustain uninterrupted district operations that may be impacted by the Corona Virus Pandemic.
  - i. There was discussion about where the money would be taken from. We have a contingency fund for hits type of spending.
  - ii. Director Miller motions for the money to be drawn from the contingency fund. Second by Director Reams. Motion passes.
- e. Approve Resolution No. 2020-03, *A Resolution of the Foresthill Fire Protection District Acknowledging the Receipt of a Report from the Fire Chief in Compliance with Senate Bill 1205.*
  - i. Decided there is no fiscal impact with this resolution.
  - ii. Director Simonick motions to approve Resolution No. 2020-03. Second by Director Harkness. Roll call vote. Motion passes

### **9. DISCUSSION ITEMS**

- a. Ambulance Transport Procedure

- i. Director Reams questioned if this is an operational issue or board issue. President Michelini said the board should have some input since this was part of the Campaign to pass Measure B.
    - ii. Director Michelini was concerned about seeing AMR ambulance here over the weekend. Procedure is that is E90 or M88 are out on call then AMR would have to be called. If our equipment is available in quarters then it would be us to go on the call.
    - iii. Captain Reams did explain that AMR does transport people from the hospital back up the hill and that could be what was seen.
  - b. Corona Virus- District preparedness
    - i. Was covered in the Chief's report
  - c. Placer Hills Duty Officer Agreement
    - i. Director Reams and President Michelini met with Placer Hills and we were given a contract that needs to be reviewed.
    - ii. Next meeting set up for March 18 to discuss how they came up with the contract numbers.
  - d. EMS Response Times- 2019
    - i. Sierra-Sacramento Valley Policy gave out the numbers for response times. 15 minutes for 90% of the time and in the Foresthill Wilderness as soon as possible.
    - ii. Our compliance is 98%. Director Michelini asked if the numbers when we were outside of those time could be tied to AMR or Placer Hills responses in our area.
    - iii. Chief Matchum mentioned that most delays came when we were down to one station. These are estimated response times set forth by Sierra-Sacramento Valley Policies.
  - e. Grant Update
    - i. Chief Ridley explained the grant for Occupational Medical program was being submitted by Chief Kushen for Newcastle, Placer Hills, Foresthill and Penryn. That deadline of March 12 was extended.
    - ii. Emergency Management Coordinator Dong submitted grants for PPE total of \$70,000 which our share would be 5% or \$3500.00. He also submitted for Type 3 Engine total of \$ 377,000.00 which our cost is 5% or \$18.850.00
    - iii. Chief submitted the California State Parks OHV grant on March 11. Total grant is \$81.823.00 of which our cost is 26% or \$21,278.00. Hope this to be offset with staffing and equipment usage
    - iv. Total for our district is \$ 44,708.00, seeking a total of \$ 539,834 in grant money.

## 10. REPORTS

- a. Finance Committee
  - i. Did not meet
- b. Labor Negotiations Committee
  - i. Discussed boot allowance, amount needed, additional holiday pay. Director Miller asked that we get a signed letter.
- c. Long Range Plan Committee
  - i. No new business
- d. Director's Reports
  - i. President Michelini is still waiting for response from Attorney regarding the high bill most recently received. Plus the second billing from them. This may be over the budgeted amount for our legal fees.

**11. NON-AFFILIATED ORGANIZATION REPORTS**

- a. Foresthill Volunteer Firefighters Association
  - i. Patrice Metz reminded us that the garage sale kick-off meeting is March 30 at the admin office. Donations start soon. They are in dire need of volunteers for the garage sale. President Micheclini asked if we are getting slats for the fencing. Director Reams said we are getting bids for that.
  - ii. Easter Egg hunt is scheduled for April 12. Will need volunteers for filling the eggs.
- b. Foresthill/Iowa Hill FSC
  - i. Director Miller said they hope to get funding for the access roads from the Middlefork Grant Money.

**12. CORRESPONDENCE**

- a. Director Michelini talked about the PHF Agreement for Duty Chief Services email received from District Manager Lofrano from 2/27/2020. The board will be meeting on this topic next week.

**13. OLD BUSINESS**

- a. None

**14. CLOSED SESSION**

- a. Adjourned to closed session 7:42pm. Conference with Labor Negotiators (54957.6) unrepresented employee: District Manager
  - i. Tentative agreement proposal to be voted in the next meeting
- b. President Michelini reconvened regular meeting at 8:15pm

**15. ADJOURNMENT**

- a. President Michelini adjourned the meeting at 8:16pm

Respectfully Submitted:

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Shonne Epperly-Elgin  
Administrative Assistant