



## *Foresthill Fire Protection District*

*P.O. Box 1099 Foresthill, CA 95631*

*Office: (530) 367-2465 Fax: (530) 367-3498*

*[www.foreshillfire.org](http://www.foreshillfire.org)*

### **DISTRICT BOARD**

**CHRIS REAMS**

**PRESIDENT**

**KEVIN GREENE**

**VICE PRESIDENT**

**WALTER REED**

**DIRECTOR**

**RICHARD ARTHUR**

**DIRECTOR**

**TYLER HARKNESS**

**DIRECTOR**

**KIRK KUSHEN**

**FIRE CHIEF**

### Minutes of Regular Board of Directors Meeting

Thursday, October 12, 2017

Foresthill Fire Protection District Administration Office

24320 Main St.

Foresthill, CA 95631

Video:

President Chris Reams called the meeting to order at 6:00 p.m.

**Directors in Attendance:** Chris Reams, Walt Reed and Tyler Harkness.

**Directors Absent:** Kevin Greene and Richard Arthur

**Staff in Attendance:** Chief Kushen and Secretary Metz.

#### **Approval of Agenda:**

Director Reed made a motion to approve the agenda as presented. Director Harkness seconds the motion.

Motion carries.

#### **Approval of previous Meeting Minutes:**

- Director Reed made a motion to approve the minutes of the September 14th regular meeting. Director Harkness seconds the motion. Motion carries.

#### **Approval of Financial Report:**

- Secretary Metz was asked to contact Wittman about a "First Responder Fee" through the Affordable Care Act to see if FFPD is eligible for any reimbursements through the program.
- There are no surprises and nothing out of line in the financials. Total expense is at 26% with 25% of FY elapsed. That is easily explained by the excess bldg. maintenance at FS 88 for the septic tank in July.
- Copier cost at FS 88 higher than normal in September. >1000 color copies were made at a cost of \$180+. Patrice has contacted the copier company to see if they can narrow down what date(s) the copies were made.
- We have sent our "Special Events" resolution to legal asking if it's enforceable in its current form and if so, our best option(s) for pursuing payment from event organizers that refuse.
- Expenses for the apparatus have been broken out in QuickBooks (by apparatus identifier). This will make for better tracking and the ability to monitor the aging fleet's performance. All expenses have been re-coded back to July 1.
- With the deployment of the latest Strike Team, it's looking more and more like we will need to Dry Period Finance in November.
- Our annual audit took place on October 4, 2017. There weren't any surprises and no negative feedback. Patrice is hoping we have the results for the December meeting, however, that is dependent on the Auditor's schedule.

- Patrice is currently working with Wittman (ambulance billing company) to pull the PCR's directly from Image Trend. The project is 80% complete and should be up and running by the November meeting.
- Director Harkness requested that the utilities be broken out by location in QuickBooks in order to track them by actual location.
- Director Reed made a motion to approve the September financials as presented. Director Harkness seconds the motion. Motion carries.

**Fire Chief Operations Report:**

- Currently working on regional and multi-agency training.
- Working on a Captain's academy. Sierra College reports that there are too many fire agencies looking for academy graduates and not enough candidates.
- The tree mortality grant has a little bit more money left.

Significant Events - September 2017

- Strike team Deployment: 10/9/17 – McCourtney Fire Nevada County. Initial attack Type 1. On 1<sup>st</sup> out list for deployment until November 13<sup>th</sup>.
- Significant calls: Sugar Fire – WT89 mutual aid to USFS for veg fire near Sugarpine Reservoir.
- Special events: Overlook Endurance Run – Foresthill to Auburn 9/30/17. Not staffed. No significant impact.
- 3 prior events have been billed and have not paid. \$5,580 total outstanding. Tevis Cup sent a check for \$850 dollars for \$2,880 bill. Attorney reviewing FFPD Special Events resolution is valid and if billing is collectable.
- Grants: Received turn down letter 2016 Assistance to Firefighters Grant to replace SCBA. Foresthill and Placer Hills are working with Sac Metro Fire on regional SCBA grant. If an award is received, it is unlikely to happen before air cylinders time out in April 2018.
- Apparatus: B88 was out of service for a week for age / use related repairs. Front suspension bushings and axle seals, bushings and retainers.
- Equipment: Ladder testing found one 24' ladder needs replacement due to loose rungs (age). Estimate \$700
- Facilities: ST88 Roof. Suggest repair for now?  
Awaiting third proposal. Only 2 proposals returned:  
A. Repair a leak \$250 or time and materials. New roof 30 yr. at \$16,330 / 50 yr. at \$21,337. (no vents or gutters)

- B. Will not bid repair other than time and materials. New "Life Time" (*prorated after 20yrs*) \$20,839 (new vents and gutters included).

**Action Items:**

1. Open and Review Sealed Bid Submitted for Surplus Ambulance.
  - a. Secretary Metz opened the bid that was received. The envelope contained a written bid for \$5000 and a cashier's check for the required \$300 deposit.
  - b. Director Harkness made a motion to accept the \$5000 bid as received. Director Reed seconds the motion.
    - i. Motion carries.
2. Consider Request by FFPD Resident Michael Maguire for Reduced DEVFEE Assessment on Unpermitted Agriculture Building.
  - a. See ATTACHMENT 1 and ATTACHMENT 2.
  - b. President Reams recommended waiving the fee on this Ag. Building since the district does not have a mechanism in place to charge for this type of building. However, when the Capital Improvement Plan is revised next, the Board at that time should decide whether or not to charge for that type of building.
  - c. Director Harkness made a motion to waive the collection of DEVFEE money on APN: 073-360-069-000, a 2,160 sq. /ft. Agricultural Building. Director Reed seconds the motion.
    - i. Motion carries.

**Discussion Items: None**

**Reports:**

1. Finance Committee (Reams/Greene)
  - a. None
2. Bureau of Reclamation Funding:
  - a. Director Reed reported that a proposal was turned in to BOR 2 ½ weeks ago.
3. Long Range Plan Committee
  - a. No report
4. Consolidation Process
  - a. Placer County is looking at the options.
5. Firefighter's Association:
  - a. Best garage sale. Net revenue was \$39,237.78.
  - b. The Garage Sale Volunteer Appreciation Dinner is set for October 28<sup>th</sup>.
  - c. Robert Sinetos is heading up the Halloween festivities this year. All the candy, goody bags and glow in the dark necklaces have been ordered and received.
6. Foresthill & Iowa Hill Fire Safe Council Report:
  - a. None
7. Director's Reports:
  - a. None

**Correspondence:**

- None

**Old Business:**

- None

**Public Comment:**

- Robert Sinetos addressed the Board:
  - Once again, the Fire District is airing their dirty laundry in the local newspaper.
  - Fire service is a “team sport”, this Board needs to start acting as such.
  - Leadership starts at the top and this Board is at the top. If the top is broken, the entire organization will fail.
  - Failure has been a slow process for us which makes it difficult to see, but FFPD is going to hit rock bottom very soon.
- Director Harkness responded:
  - He didn’t realize how bad things are, but now understands the dire situation the District is in

Meeting adjourned by President Reams at 6:55 p.m.

**NEXT REGULAR MEETING: THURSDAY, NOVEMBER 9, 2017 6:00 P.M.**

Respectfully Submitted:



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Patrice Metz, Board Secretary



# ATTACHMENT #1

## *Foresthill Fire Protection District*

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**FIRE CHIEF**

October 9, 2017

To: Board of Directors

Fr: Patrice Metz

Cc: Chief Kushen

Re: Staff Report Regarding Unpermitted Ag. Bldg. Request for DEVFEE Reduction or Waiver

### BACKGROUND INFORMATION:

Sometime in mid-September, FFPD resident, Michael Maguire, 5420 McKeon Ponderosa Wy., had his solar panel contractor come into the administration office to pay development fees on a previously unpermitted agriculture building. According to Mr. Maguire's contractor the building has been in place for at least 30 years. It wasn't until after the installation of solar panels onto the building that Placer County notified Mr. Maguire that he needs to get a permit for the building before they will do the final inspection on the solar panels. The Ag. Building is >2000 sq. /ft.

### STAFF RESEARCH:

FFPD's current *Fire Facilities Impact Report* dated February 25, 2008 lists 4 types of land uses and their established fees:

- Residential           \$.97/sq. ft.
- Commercial         \$1.49/sq. ft.
- Office                 \$1.13/sq. ft.
- Industrial           \$.67/sq. ft.

There isn't a specific fee for Ag. Buildings. The report further states that some property may include more than one use type. In these cases the cost would be calculated at the higher fee.

SEE STATEMENT FROM MR. MAGUIRE.

# ATTACHMENT #2

To the Foresthill Fire Protection Board,

Thank you for your time. I started a project putting solar panels on my barn back in May. I live at 5420 Mckeon Ponderosa way. The installation was given the go ahead by the county. The company installing was local NuSolar. After completion, county then said building needed to be permitted as an Ag building, despite being listed as an outbuilding on records/real estate transactions. Barn was originally built in 1986 by the original property owner-not permitted per county records. At this point I have done everything required, including plans drawn up, plumbing and electrical cleared. The Foresthill Fire District sign off, was the last requirement before permit issued. This district does not have an Ag building fee, only residential and industrial. The initial quoted fee was for residential, 98 cents/sq ft , for a 30 year old barn. I ask the board to review the charge for my Ag building and place a fee in line with local districts. I have spoke to local fire districts regarding Ag building fees. Placer Hills Fire,Georgetown Fire, and El Dorado Fire; all do not charge for Agricultural buildings.

Thank You, Michael Maguire