



## Foresthill Fire Protection District

P.O. Box 1099 Foresthill, CA 95631  
Office: (530) 367-2465 Fax: (530) 367-3498  
[www.foreshillfire.org](http://www.foreshillfire.org)

**DISTRICT BOARD**  
**CHRIS REAMS**  
**PRESIDENT**  
**KEVIN GREENE**  
**VICE PRESIDENT**  
**WALTER REED**  
**DIRECTOR**  
**RICHARD ARTHUR**  
**DIRECTOR**  
**TYLER HARKNESS**  
**DIRECTOR**

**KIRK KUSHEN**  
**FIRE CHIEF**

Minutes of Regular Board of Directors Meeting  
Thursday, September 14, 2017  
Foresthill Fire Protection District Administration Office  
24320 Main St.  
Foresthill, CA 95631  
Video: <https://vimeo.com/234270213>

President Chris Reams called the meeting to order at 6:00 p.m.

**Directors in Attendance:** Chris Reams, Kevin Greene, Richard Arthur, Walt Reed and Tyler Harkness.

**Directors Absent: None**

**Staff in Attendance:** Chief Kushen and Secretary Metz.

**Approval of Agenda:**

VP Greene made a motion to approve the agenda as presented. Director Arthur seconds the motion.

Motion carries.

**Approval of previous Meeting Minutes:**

- VP Greene made a motion to approve the minutes of the August 10th regular meeting and the August 22<sup>nd</sup> Finance Committee meeting. Director Arthur seconds the motion. Motion carries.

**Approval of Financial Report:**

- General financial discussion took place. Review of the 16/17 unaudited results were discussed as well as the 17/18 expenses to date.
- VP Greene made a motion to approve the August financials as presented. Director Harkness seconds the motion. Motion carries.

**Fire Chief Operations Report:**

- Currently working on regional and multi-agency training.
- Working on a Captain's academy. Sierra College reports that there are too many fire agencies looking for academy graduates and not enough candidates.
- The tree mortality grant has a little bit more money left.

### Significant Events - August 2017

Strike team Deployment:

Ponderosa Fire, Butte County 7 days  
Bally Fire, Santa Clara County 4 day - (2 crew severe poison oak.)  
Helena Fire, Trinity County 3 days

Significant calls:

Mosquito Ridge Rd at 43 Road. Pt being driven to town. Met by Medic unit.  
Cardiac issue. Up country weather unfavorable to fly Pt – Heavy thunder storm.  
Pt transported code 3 to Everybody's LZ and flown to hospital. Receiving critical treatment at hospital within 1 hour of call.  
Man caught on fire (set himself on fire) in early morning. Flown to burn unit.

- Special events: Overlook Endurance Run – Foresthill to Auburn 9/30/17  
3 prior events were billed and have not paid. \$5,580 due.
- Hazardous Veg Abatement: 1 completed/closed out. 4.75 staff hours / \$19.77 postage  
2 in progress various states of completion.  
1 new pending initial review.
- Monte Verde: Fire road project (repair and sealing) completed on budget \$9,833. CSA fund not District funds.
- Apparatus: B90 down 24 hours when fan clutch failed. Part not available locally. Next day shipped and repaired.
- Facilities: ST88 Roof. Only 2 proposals returned:  
A. Repair a leak \$250 or time and materials. New roof 30 yr. at \$16,330 / 50 yr. at \$21,337. (no vents or gutters)  
B. Will not bid repair other than time and materials. New “Life Time” (*prorated after 20yrs*) \$20,839 (new vents and gutters included).

**Action Items:**

1. Approve Final 2017/2018 Operating Budget.
  - a. Director Arthur made a motion to adopt the 2017/2018 Operating Budget as presented.
    - i. Reams AYE
    - ii. Greene AYE
    - iii. Reed AYE
    - iv. Harkness AYE
    - v. Arthur AYE
  - b. Budget is adopted.
2. Board Approval of Battalion Chief Job Description.
  - a. Director Arthur made a motion to approve the “Temporary” Battalion Chief Job Description as presented. Director Reed seconds the motion. Motion carries.
3. Board Approval to Create a Temporary Battalion Chief Position.
  - a. VP Greene made a motion to create a “Temporary” Battalion Chief position. Director Reed seconds the motion. Motion carries.
    - i. VP Greene asked if the Admin. Office will continue to be open 5 days per week when Johnson goes back to a 48/96 schedule. Chief Kushen reported to the Board that Secretary Metz has requested a 9/80 work schedule. 9 hours per day Mon-Thu, 8 hours on the first Friday of the pay period with the second Friday of the pay period off. President Reams and VP Greene stated that they want the office to be open 5 days/week. After much general discussion on the topic, LTE Sinetos suggested that a note be put on the office door directing the public to Station 88 if they need assistance on a day the office is closed. Reams and Greene stated that they are not opposed to that idea, however, they would prefer that the “off” day be set (i.e. first and third Friday) as opposed to alternating Fridays. This may reduce confusion from the public about office hours.
4. Approve Contract with Placer Hills FPD for Chief Services.

- a. VP Greene made a motion to accept the contract with Placer Hills Fire Protection District for Chief Services from October 1, 2017 through June 30, 2018. Director Arthur seconds the motion. Motion carries.
5. Board Action to Approve the Exploration of Participating in Possible Merger and/or Consolidation with Neighboring Fire District(s).
  - a. President Reams stated the following:
    - i. Placer County has realized that closing stations puts them in a negative financial position.
    - ii. Reams, Gow and Kushen sat in a meeting with County personnel where they were told the County is interested in consolidation.
    - iii. Consolidation will not be possible without substantial funding from the County.
    - iv. Chief Kushen told the County that FFPD is in danger of closing a station later this year (the Finance Committee has already agreed to this).
    - v. Placer County Treasurer Jenine Windeshausen wants to break the consolidation into 2 parts. A short term solution to keep FFPD functioning during the long term solution of consolidation through LAFCO.
    - vi. President Reams stated that Supervisor Montgomery agreed that immediate financial help will be required in order to meet the long term goal of consolidation.
  - b. Chief Kushen stated that consolidation will increase our operational efficiency and interoperability in order to reduce the operational costs while providing a higher level of service. Plan would include an increase in staffing at Foresthill.
    - i. Ambulance and paramedic service will stay in Foresthill.
  - c. Director Arthur made a motion to approve the Exploration of Participating in Possible Merger and/or Consolidation with other Placer County Fire District(s). Director Reed seconds the motion. Motion carries.
6. Adopt Resolution #2017-04, Establish the Foresthill Fire Protection District's Appropriation (Gann) Limit for Fiscal Year 2017-2018.
  - a. VP Greene made a motion to adopt Resolution #2017-04 as presented. Director Arthur seconds the motion.

i. Reams	AYE
ii. Greene	AYE
iii. Reed	AYE
iv. Harkness	AYE
v. Arthur	AYE
  - b. Resolution is adopted.
7. Approve the Construction of a Monument, including Flagpole at Station 90. This Project will be an Eagle Scout Project by Erik Lysen. It will be funded by Donation.
  - a. Erik brought a drawing and gave the Board specifics about his proposed project.
  - b. VP Greene wanted to be clear that no taxpayer funds are being used for this project.

- c. Director Reed made a motion to approve the project as presented. Director Arthur seconds the motion. Motion carries.

**Discussion Items: None**

**Reports:**

1. Finance Committee (Reams/Greene)
  - a. None
2. Bureau of Reclamation Funding:
  - a. Director Reed reported that they are taking their plan to BLM next week.
3. Long Range Plan Committee
  - a. No report
4. Firefighter's Association:
  - a. Best garage sale. Net revenue was \$39,237.78.
5. Foresthill & Iowa Hill Fire Safe Council Report:
  - a. None
6. Director's Reports:
  - a. VP Greene asked where the documentation as to how a contract for Chief's services is saving FFPD money. This is necessary for transparency for the public.

**Correspondence:**

- None

**Old Business:**

- None

**Public Comment:**

- President Reams asked all of the Firefighter's to introduce themselves to the audience.

Meeting adjourned by President Reams at 6:44 p.m.

**NEXT REGULAR MEETING: THURSDAY, OCTOBER 12, 2017 6:00 P.M.**

Respectfully Submitted:



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Patrice Metz, Board Secretary