



## **BOARD OF DIRECTORS**

### **Foresthill Fire Protection District**

**P.O. Box 1099 Foresthill, CA 95631**  
**Office: (530) 367-2465 Fax: (530) 367-3498**  
[www.foresthillfire.org](http://www.foresthillfire.org)

**DISTRICT BOARD**  
**JOHN MICHELINI**  
**PRESIDENT**  
**CHRIS REAMS**  
**VICE PRESIDENT**  
**TYLER HARKNESS**  
**DIRECTOR**  
**TROY SIMONICK**  
**DIRECTOR**  
**RAY MILLER**  
**DIRECTOR**  
**MICHAEL RIDLEY**  
**FIRE CHIEF**

Foresthill Fire Protection District  
Minutes of Regular Board of Directors Meeting  
Thursday, May 13, 2021  
Meeting held via Zoom Teleconference  
District Administration Office  
24320 Main St.  
Foresthill, CA 95631

#### **1. CALL MEETING TO ORDER**

- President Michelini called the meeting to order at 6:00 p.m.
- Announced there would be a closed session in this meeting
- Business manager Patrice Metz asked that Action item 8A be moved to the June Meeting.

#### **2. FLAG SALUTE**

- No salute due to zoom constraints

#### **3. ROLL CALL**

- President Michelini, Vice President Reams, Director Miller and Director Harkness were present.
- Chief Ridley, Chief Whitt and Chief Matcham were present.
- Director Simonick joined the meeting at 6:10pm

#### **4. AGENDA APPROVAL**

Director Miller moved to approve the amended agenda with Action Item 8A pulled and moved to June Meeting, second by Director Harkness, roll call vote, approved 4/0 with one absent.

#### **5. PUBLIC COMMENT**

None

#### **6. CONSENT ITEMS**

- a. Vice President Reams moved to accept consent items; Approval of Minutes or April 8<sup>th</sup> Regular Board meeting, April 22 and 29 Finance Committee Meetings, Approval of FM 10 Financial reports, second by Director Harkness, roll call vote, approved 4/0, with one absent.

#### **7. FIRE CHIEF'S OPERATIONS REPORT**

##### **Calls for April 2021**

**Total: 51**

Total to Date: **208** 2020: **277**

Breakdown:

##### **See report attachments:**

Medical Transports this month: 26

Total transports for the year: 60 (2020 = 97)

##### **District Information**

- Chief Ridley attended numerous Zoom meetings (Townhall, Finance Committee, Western Placer County Fire Chiefs, Western Placer County Operations/Training Chiefs)
- The Chief Ridley and Chief Matcham met to discussion District Operational issues.
- Meeting CalFire, PCSO, and USFS on Responses in to the Tahoe National Forest and SRA)

- Scheduled an Energy Audit of District Facilities.
- Completed draft two of the Local Hazard Mitigation Plan (LMPH)
- Have received the offer of five Satellite Phones. Due to budget constraints, I'm no longer pursuing them.
- Administration Building and Property has been approved by the Board of Supervisors on April 27th.
- Preliminary budget compiled by staff.
- FF/EMT Jeff Palmer has obtained his Fire Fighter 2 Certification.
- FF/PM's Rob Carpenter and Nathan Dilly participated in their Fire Fighter 1 Capstone testing at Cosumnes Fire.
- Type 6 Engine: 4614 Next two months.
- On May 7<sup>th</sup> Fire Fighter/Paramedics Gibson and Carpenter have resigned from the department.
- On May 9<sup>th</sup> Fire Fighter/Paramedic Smith accepted a conditional offer of Part Time Fire Fighter/Paramedic.

#### **COVID-19**

- Cases 233.
- Rate is 364.8/10,000
- COVID-19 vaccination Mobile Vaccination program is planning to come to the Foresthill Community. Date(s) are not yet published, but it could be in early June.

#### **Facilities**

- Station 90 Apparatus bay repairs are completed. Finished up some electrical issue with the roof work.
- Laundry room at Station 90 has the Extractor installed. Waiting for a date on the electrical work.

**Community Risk Reduction Division** per Chief Matcham

#### **Administrative**

- Multiple FHFPD administrative meetings
- Cooperator meeting regarding backcountry responses
- Fire paging update meeting w/ PCSO Dispatch
- Emergency Reporting Systems meeting RE: ROVER app
- 2 Finance committee meetings

#### **Community Risk Reduction**

- Many hours getting ready for RSG! demonstration day
- 1 LPG inspections
- 2 Fire Sprinkler plan review
- 6 Hazardous vegetation inspection

#### **EMS**

- Review of 25% of PCR's and incident reports
- Updated certification records in ERS

## **Apparatus**

- E88
  - Jaws of life is back in service
- M88
  - Winch installed
  - DEF & Fuel filler lines are fixed
- B88
  - Lots of repairs being completed, including front end and main seal.
  - Still out of service for these repairs.

## **Emergency Management**

- Nothing to report

## **CWPP** per Jodie Barram from RSG!

- Chief Ridley, Chief Matcham, Officer Griffiths from PCSO and Jodie met with Katie, their mapping person discussing evacuation routes, etc.
- Thanked everyone for their hard work on getting our Demonstration up. Very successful and we are the example for all others she's doing in the region.
- Working on Mobile Home preparedness pages.

## **Emergency Alert Radio Project** per Rich Hercules

- ALERT RADIO SYSTEM
  - Transmitter "on the air" at low power
  - Signal coverage is as anticipated, some PGE interreference to address
  - Required FCC ID and "Tune to this Station" messages playing
  - Activated NWS/NOAA/EAS program to monitor weekly broadcast tests
  - Radio is available for emergency use
  - Train Command Staff for emergency access and use.
- Policies for ALERT Use and Activation
  - District TIS/ALERT Purpose Policy adopted by Board
  - Message List for scenarios and context need to be developed by District
  - District authorizations for other agencies use of radio pending
  - Coverage is possible for Western States Endurance Run 6/24; Tevis Cup 7/24
  - Plan for two weeks for message creation and review by all parties before event
- ADMINISTRATION TOWER (ON HOLD)
  - Bids for footing work have been solicited from four local firms
  - One bid received has been received, two outstanding, one declined
  - Materials purchases specific for tower build are on hold
  - Some covered in ALERT project, others are standalone
- OPERATION TRAINING
  - Developed procedure for emergency operation
  - Technical SOG and equipment documents are under development

- OTHER
  - Develop outline for communication of ALERT "Emergency Advisory Radio Station"
  - Revisit Foresthill Road 1020 signage with Placer County Roads and other sources
  - President Michellini wants to do a formal press release after we get our certification for the radio system.

Operations/Training per Chief Ridley

### April 2021 – Training Report

Total Hours:

- 250 hours with 13 people
- RT-130 Refresher on Wildland Fire Safety Training. Getting current on red cards for mutual aid calls

#### 8. ACTION ITEMS

- a. Adopt Resolution No. 2021-03 Adjustment to Measure M pulled per agenda approval and moved to June Board Meeting.
- b. Adopt Resolution No. 2021-04 Adjustment (increase) of \$7.00 per parcel for Measure B beginning 7/1/2021. This will be a routine increase until 2034. Approx. increase of \$21,252.00 for the next year. Director Simonick made motion to adopt the resolution, second by Vice President Reams, roll call vote, passes 5/0.
- c. Approve the Agreement between Foresthill Fire and Roseville Fire Department for the use of the Roseville Training Center. ISO is requiring this agreement for credits. We have had no response from the Georgetown facility. This is to be a onetime agreement. Director Simonick made motion to approve the agreement, second by Director Harkness, roll call vote, passes 5/0.

#### 9. DISCUSSION ITEMS

- a. Review of the Preliminary 2021/2022 Operating Budget. Discussion of doubling the workman's comp insurance making the budget higher. Explained the supplement payment 4/5 cost of the Engine will be using money from General funds and Development funds. Added \$112.00 data line cost for the Alert Radio System. \$ 120.00 for the "cab" lines. Requested a letter be composed to Hank White at PUD to take off the cost of S-89 water and the stand pipe at Station 88 for possible offset in budget. Preliminary Budget approval will be at the June Board meeting with the Final approval at the September Board meeting.
- b. Chief Ridley went over his annual Chief's report and showed the information that will go out to the public.

#### 10. REPORTS

- a. Finance Committee
  - i. Met twice in April
- b. Labor Negotiations Committee
  - i. Will be conversing with Captain Jelle.
- c. Long Range Plan Committee
  - i. Not met. Will have to find out about the Fire Access roads and who maintains them. Believed to be the Placer County Public Works department that has this information. Director Miller will check into it.
- d. Director's Reports

- i. Director Miller said the Eagle Crest Property Board met and agreed they would like their property back. Want to split the cost with us, our share being \$250.00. May bring this action item to our next board meeting.
- ii. Monte Verde property. We are waiting for a time to get together and sign the papers.
- iii. Friday May 14, President Michelini is signing the papers for the Administration building to be put in our name.

**11. NON-AFFILIATED ORGANIZATION REPORTS**

- a. Foresthill Volunteer Firefighters Association
  - i. Nothing to report
- b. Foresthill/Iowa Hill FSC
  - i. Nothing to report

**12. CORRESPONDENCE**

- a. None

**13. OLD BUSINESS**

- a. None

**14. CLOSED SESSION**

- a. Moved to closed session at 7:15pm
- b. Public Employee Performance Evaluation of Fire Chief, moved to 9am Saturday May 15 due to privacy of Zoom meeting.

**15. ADJOURNMENT**

- a. Meeting adjourned at 7:30pm

Respectfully Submitted:



Shonne Epperly-Elgin  
Administrative Assistant