



Foresthill Fire Protection District

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www.foreshillfire.org

DISTRICT BOARD
RICHARD HERCULES
PRESIDENT
JOHN MICHELINI
VICE PRESIDENT
CHRIS REAMS
DIRECTOR
TROY SIMONICK
DIRECTOR
LIZ WILLIAMS
DIRECTOR

JED MATCHAM
FIRE CHIEF

Foresthill Fire Protection District
Minutes of the Regular Board of Directors Meeting
Thursday, May 11, 2023
District Administration Office
24320 Main St., Foresthill, CA 95631

1. CALL MEETING TO ORDER

- a. Meeting called to order at 6:00pm

2. FLAG SALUTE

- a. Led by Director Simonick.

3. ROLL CALL OF DIRECTORS

- a. President Hercules, Vice President Michelini, Director Simonick, Director Reams were present. Director Williams was absent.
- b. Chief Matcham and Assistant Chief Martin were present.

4. AGENDA APPROVAL

- a. Agenda modified to have the closed session after the agenda approval. Vice President Michelini made motion to approve agenda with modification, second by Director Reams, roll call vote, passes 4/0.

5. CLOSED SESSION

- a. 6:04pm -Moved to closed session regarding labor negotiations with Kevin Flautt from KMTG
- b. Returned from closed session at 6:48pm
- c. Report out- gave direction to negotiating team of financial parameters, no other action.

6. PUBLIC COMMENT

- a. Gary Kirk resigning from the Blue-Ribbon Committee. He read his resignation letter. (See attached Appendix 1) President Hercules explained his reasoning of the blue-ribbon committee charter. Vice President Michelini explained the board view of having things go through the board to reach out to other agencies they would like to hear from. BRC member Sammantha Meltz said they would like to reach out to other agencies to ask questions. BRC member Mickey Owens asked if they could talk to the County. More conversation about how they may proceed. Board suggested they provide a wish list of who they would like to hear from. Long Range planning committee to meet at one of their meetings.

7. CONSENT ITEMS

- a. Motion made by Vice President Michelini to approve consent items; the minutes from the April 17, 2023 Special Board meeting, April 25, 2023 Special Board meeting, the April 20, 2023 Assets and Facilities meeting, April 21, 2023 Finance meeting, and the FM 10 documents, second by Director Simonick, roll call vote, passes 4/0.

8. FIRE CHIEF REPORT

District Information

- Down staffed Station 88, 1 time during April
- Captain and Engineer testing held April 11, 2023
- Handtevy application training scheduled and in process
- Lexipol policies drafts set up and staff is still reviewing/editing templates
- Municipal Services Review- no activity
- BRC continues to meet
- Still awaiting County Supervisor approval of our local Fire Code amendments
- OTS grant for extrication tools payment received - \$50,000.00
- Wildfire Preparedness Day- May 06, 0900-1200. Only 6 people showed due to weather
- Green Waste Disposal Day- May 20, 0900-1500

Staffing

- Captain Reams has resigned. Results in one Captain vacancy
- 1 Engineer/Company Officer vacancy has been filled, Engineer Spencer Lehn to start 05/09/2023
- All Full-time FF/PM positions filled
 - 1 FF/PM member on light duty

Incident Responses

- Total responses for the month of April: **61**
 - 2022: **65**
- Ambulance Transports in March: **31**
 - 2022 =**32**

Training

- 351.5 hours for month of April

Community Risk Reduction

- 1 LPG Installation inspection
- 4 LPG Final inspections
- 5 Fire Protection System Inspections (Final)
- Green Waste Disposal Event May 20th, 9am-3pm

Support Services/Fleet/Facilities

- Fleet:
 - E90 Issue with scene lights persists – parts on order
 - B88 out of service, Remount ordered
 - New command vehicle – still needs radios programmed
 - E90 Captain side mirror – awaiting parts

Questions from staff- asked what the problem was with the command vehicle radios being programmed. Chief Matcham will be authorizing Captain Kirk to ordered 2 new radios that work to be ordered since we have money in the budget for radios. Then will keep working on the radios that need very specific programming. Vice President Michelini made the comment that Engine 90 has been paid in full. Made first payment on the command vehicle and still have funds in the Developer account.

9. ACTION ITEMS

- a. Approve RESOLUTION No. 2023-07 Adjustment of Special Tax Measure B by \$7.00 per parcel for Fiscal Year 2023/2024. Same as every year. Vice President Michelini made a motion to approve Resolution 2023-07, second by Director Reams, roll call vote, passes 4/0.
- b. Vice President Michelini drafted a letter of thanks from the board to Larry Davis for his assistance writing the Assistance to Firefighters grant for us. The association has generously donated a \$100.00 gift card to go with the letter. Director Simonick made motion to approve the letter, second by Director Reams, roll call vote, passes 4/0.
- c. Board to direct staff with the selection of a Workman's compensation carrier. Documentation was presented for our current carrier (FASIS) and another carrier (CIRA). Discussion of pros and cons of both, comparisons of length of contract, deductible per claims, proposed cost. FASIS is merging with FDAC EBA to become FRMS, but it would be same quote. JPA resolution would need to be done to join. Director Reams made a motion to approve FASIS as our carrier, second by Vice President Michelini, roll call vote, passes 4/0.
- d. Approve Resolution 2023-05 to participate in the JOA with Fire Risk Management Servies (FRMS) for workman's comp coverage. Motion made by Vice President Michelini to approve as presented, second by Director Reams, roll call vote, passes 4/0.

10. DISCUSSION ITEMS

- a. Vice President Michelini commented on how the Fire Chief hiring process is progressing. Looking for public safety members for the interview panel and working on the community members for the community board panel. Received to date 5 applicants.

11. REPORTS

- a. Finance Committee
 - i. To meet Tuesday, May 23 at 10am and June 01 at 10am
- b. Long Range Planning
 - i. Want to set a Board Goals session for Wednesday, May 31 at 2pm
 - ii. Want to set up next meeting with the BRC at their Jun 01 meeting
- c. Assets and Facilities Committee
 - i. Toured the old PWCA building and thought it looked like a viable option. Supervisor Gustafson sounds open the idea of a Public Safety Center for us and PCSO which may offer more options for funding and grant availability.
- d. Director's Reports
 - i. President Hercules working on the documentation on the MOU with FH PUD.
 - ii. Vice President Michelini explained the progress on our audio system. One technical issue to deal with.

12. NON-AFFILIATED ORGANIZATION REPORTS

- a. Foresthill Volunteer Firefighters Association
 - i. Volunteers are taking donations for the garage sale on Saturday's and Monday's from 9-12.
- b. Foresthill & Iowa Hill Safe Council

13. CORRESPONDENCE

- a. None

14. OLD BUSINESS

- a. None

15. ADJOURNMENT

- a. Motion by Vice President Michelini to adjourn, second by Director Reams, passes.
Meeting adjourned at 7:54pm.

Respectfully Submitted:



Shonne Epperly-Elgin,
Administrative Assistant

(Appendix 1)

Foresthill Fire Protection District

May 11, 2023, Board meeting

Gary Kirk's Resignation from the BRC

I made a request to the Fire Chief that the BRC would like to hear from LAFCO. Michelle McIntyre from (LAFCO) accepted the invitation and was planning to attend the May 18th BRC meeting. I sent out an email to the BRC committee indicating that. Moments later I received a call from Director Hercules that I did not follow a BRC rule therefore Michelle McIntyre will not be at the BRC meeting on May 18th.

As of this date May 11, 2023, I am resigning from the Blue-Ribbon Committee. I have found it very difficult to get any information from outside sources on the 6 different methods of consolidation present by the FFPD board. The information that has been provided has only been from the Fire District board. Therefore, for the BRC to do their due diligence in assessing these methods it is imperative that they get unbiased information from other sources.

With community concern,

Gary Kirk

