



BOARD OF DIRECTORS

Foresthill Fire Protection District

P.O. Box 1099 Foresthill, CA 95631
Office: (530) 367-2465 Fax: (530) 367-3498
www.foresthillfire.org

DISTRICT BOARD
JOHN MICHELINI
PRESIDENT
TROY SIMONICK
VICE PRESIDENT
TYLER HARKNESS
DIRECTOR
CHRIS REAMS
DIRECTOR
RAY MILLER
DIRECTOR

MICHAEL RIDLEY
FIRE CHIEF

Foresthill Fire Protection District
Minutes of Regular Board of Directors Meeting
Thursday, July 9, 2020
Meeting held via Zoom Teleconference
District Administration Office
24320 Main St.
Foresthill, CA 95631

1. CALL MEETING TO ORDER

- President Michelini called the meeting to order at 6:02 p.m.

2. FLAG SALUTE

- No salute due to zoom constraints

3. ROLL CALL

- All Directors were present.
- Chief Ridley, Chief Whitt and Chief Matcham were present.

4. AGENDA APPROVAL

President Michelini requested an additional emergency action item, Resolution #2020-07, A RESOLUTION OF THE GOVERNING BODY OF THE FORESTHILL FIRE PROTECTION DISTRICT AUTHORIZING AND DIRECTING THE EXECUTION OF DOCUMENTS AND CERTAIN RELATED ACTIONS WITH RESPECT TO A PURCHASE AGREEMENT AND RELATED EQUIPMENT SCHEUDLE BETWEEN THE DISTRICT AND REV FINANCIAL SERVICES, LLC for approval. Motion to approve amended agenda by Director Reams, second by Director Miller. Roll call vote. Motion carries 5/5.

5. PUBLIC COMMENT

None

6. CONSENT ITEMS

- a. Director Harkness moves to approve minutes of June 11 regular board meeting and approve FM12 Expenses report, second by Vice President Simonick. Roll call vote, carries 5/5.

7. FIRE CHIEF'S OPERATIONS REPORT

Calls for June 2020

Total to Date: 345 2019: 296

Breakdown:

Chimney Fires: 0	Structure Fires: 1	Vegetation Fires: 1	Vehicle Fire: 1
Medical Aids: 29	Public Assist: 1	Smoke Investigation: 7	False Alarms: 1
Hazardous Leaks: 4	Hazardous Lines: 0	Vehicle Accidents: 0	Burn Pile: 3
Smoke Detector: 0	Other: 1		

Medical Transports this month: 25 Total transports for the year: 150 (2019 = 105)

EMS is 64.1% of our call volume

District Information

- Chief Ridley attended many Zoom meetings.
- Attended the Placer County Cooperators Annual Meeting. Completed the Assistance By Hire Contact (ABH).
- Conducted an All Hands General Staff meeting via Zoom. Attended by 4 Line Staff, 4 Senior Staff.
- Firefighter Carpenter has completed his probation.
- July 3-4 up staffed Water Tender 89 from 1200 – 0000 hours each day. Chief Ridley covered July 3rd. Chief Whitt covered July 4th. No incidents. USFS was upstaffed both days also (24 hours). Also, additional Law Enforcement was on duty.
- In communications with the Foresthill PUD on the Hydrant Agreement. We have received hydrant data. Worked on some of the billing issues. Still working on the hose washing station at Station 88. Looks to be needing an Ad Hoc Committee to meet with a couple of their Board members to discuss the Hydrant Maintenance issues and related issues addressed in the 1981 Agreement.
- Brush 90 participated in Strike Team XPL4126C. Poeville Incident – Reno, NV. June 27-29. Responders were Captain Reams, Engine Pierce, and Firefighter Sett.
- Resident Firefighter/Intern Firefighter Program is underway.

Facilities

- Station 90 will be getting a dishwasher replacement. The oven has also stopped working. Addressing the issue. Station 88 water heater has an operational issue and needs a replacement vacuum.
- Station 89 Sign is still in my position for refinishing project.
- President Michelini asked about setting up a vendor list for us to contact when work needs to be done as opposed to the Firefighters doing this. Board should prepare a list of vendors.

Apparatus

- **E90**, Monitor, warranty issues, and the Train-the-Trainer Program continue to be an issue. Some progress was made. Also had a minor accident. Addressing the issue with insurance. Engine still operational, should go to any truck repair.
- **E88**, had an air conditioning issue (repaired), a reel line issue (repairs underway).
- **Medic 88**, has a right front alignment issue. We are addressing the issue. Still in service.

Lexipol

- Addressed the policy issues with Lexipol and the present way the process works. They are looking to solve the issues. Process is currently in a holding pattern.

Community Risk Reduction Division (Per Chief Matcham)

- Kick-off teleconference for the Ready, Set, Go! grant
- Annual mandated fire inspection at Foresthill High School

- 27 Hazardous Vegetation Inspections
 - Monte Verde Estates – 21 parcels inspected by crews
- 4 hazardous vegetation reinspection's
 - 2 Administrative Citations issued
- 2 DEV FEE inspections
- Fire Easement review – Vinewood Ct
 - Met with property owner, neighbors, Trailhead HOA President, and Gary Kirk to review potential impacts
- 1 LPG tank and line inspection
- 1 Sprinkler Rough Inspection
 - Failed inspection
- 1 Sprinkler Rough Re-inspection
- 1 Water system flow test

EMS

- 100% PCR review
- Incidents of note:
 - Traffic collision with pulseless/apneic patient
 - Field Save – Pt talking at ER

Training (Per Chief Whitt)

- Attended Operational Training Meeting, met with counterparts here. Talked about Fire Season and Training lack due to Covid protocols. Region wide to get better communications throughout the area and try to set up standard operational procedures. Regarding Rapid Intervention and NCI protocols.
- Had duty on the 4th of July here in Foresthill Hill. Very quiet. Had an individual advising us of some pops going off and person admitted it was confetti poppers via Facebook.
- Online addresses for new people to complete their wildland basic 40. One intern that has completed training and needs Chief's approval to get red carded.
- Red cards issued to everyone last month.
- Training hours a little low this month. About 150 hours between 11 people. Engines are meeting with Cal Fire and Forest Services agencies here.

Emergency Management

- Coordinator Dong- Did not attend
- He has been active on grants for the low power radio, submission by July 17. One is \$15,000 and one is \$40,000.00. Also working on the Power Safety Shut off process and involved with placer OES and sheriff and other organizations to have a table top exercise to do a table top run

through to see how the process and protocols will be done before we need to have them up and running. Co-Ordinator Dong staying on top of things.

- Should start hearing about some of the grant awards next month in August.

Save the dates

- When the Social Distancing is dropped, I'm planning on a few work days to clean up Station 89.

8. ACTION ITEMS

- a. Approve or deny the claim against the District by Donald V Ryan, et all about the District not following proper procedures in the passage of Measure B. President Michelini went over the letter and explained the request of exclusion and the difference between a General Benefit parcel tax and Specific Benefit parcel tax. This claim is not understanding the rules for the General Benefit to the district parcel tax. This claim letter is the first step and we will send a response letter to deny their claim then proceed in the future after their response. Director Reams makes a motion to deny the claim, second by Director Miller. Roll call vote, passes 5/5
- b. Approve the fiscal year 2020-2021 employment agreements for Fire Chief and Assistant Fire Chiefs. Board agreed all evaluations met or exceeded expectations. No changes made to previous agreements. This is for July 01, 2020-June 30, 2021. Vice President Simonick makes motion to approve agreements, second by Director Miller. Roll call vote, passes 5/5.
- c. Approve Memorandum of Understanding (MOU) between the Foresthill Fire Protection District and the Bureau of Reclamation. Identical to the April staff report. They had edited it to include all the areas involved. In effect for 1 year then automatically renews for 5 years. Allows Chief Ridley be the signatory to the MOU. Director Miller makes motion to approve MOU, second by Vice President Simonick. Roll call vote, passes 5/5
- d. Discussion about the purchase of 3 Stryker Power Cots, 2 Stryker Auto Load Systems and 1 LUCAS device at cost of \$ 98,955.00 to be paid over 60 months (\$19,791.00 per year) at 0% interest. Chief Matcham discussed he had talked to Stryker and if we get everything requested, we could take care of it over 60 months and reduce the rate. Getting more than we had originally planned, over longer time. Of the \$ 100,00 it will tie up 80,00.00 in the next 3 years. Maintenance agreement would be additional starting after the first year due to a one-year warranty. The Stryker Rep advised they usually last 7 years on average, usage 3-4 calls per day. Cost would be approx. \$30,000 for the 4 years on all equipment for parts, labor and travel. Director Reams makes a motion to approve the budget modification, second by Vice President Simonick. Roll call vote. Motion passes 5/5
- e. Seek board approval for the Fire Chief to enter into an agreement with a tree service for trimming trees and the Administration building and Station 89. Cost of trimming and clean up to be between \$ 2465.00 and \$2600.00. Now that we are not under the time constraint to get into last year's budget, we can check with other companies. Director Reams will check into Placer County that may handle the trees at Station 89. Vice President Simonick makes motion to allow work up to \$2465.00 with chance to check into other companies for getting the work done, second by Director Miller. Roll call vote, motion passes 5/5.

- f. Approve a position title change from Office Manager to Business Manager and approve a new developed 5-step salary schedule for the position of Business Manager and Administrative Assistant I. Board did this in closed session and needed to bring it up in open session. Director Miller makes motion to approve title change, second by Vice President Simonick. Roll call vote, passes 5/5.
- g. Final reading of Ordinance 2020-01 adopting the *2019 CALIFORNIA FIRE CODE AD BUILDING CODES AND CHAPTER AMENDMENTS* to comply with California Code of Regulation Requirements in the Health and Safety Code. This had been done in the last board meeting but we needed to properly notice this is the local paper first, which has now been completed. Vice President Simonick moves to approve the reading, second by Director Miller. Roll call vote, motion passes 5/5.
- h. Emergency Resolution 2020-07 *A RESOLUTION OF THE GOVERNING BODY OF THE FORESTHILL FIRE PROTECTION DISTRICT AUTHORIZING AND DIRECTING THE EXECUTION OF DOCUMENTS AND CERTAIN RELATED ACTIONS WITH RESPECT TO A PURCHASE AGREEMENT AND RELATED EQUIPMENT SCHEDULE BETWEEN THE DISTRICT AND REV FINANCIAL SERVICES, LLC*. This involves the remounts and financing for the upgrade on the ambulance. Rev Financial needs this documentation. Payment amount of \$ 33,370.06. Vice President Simonick makes a motion to adopt Resolution 2020-07, second by Director Harkness. Roll call vote, passes 5/5.,

9. DISCUSSION ITEMS

- a. Discussion about the Fire Service JPA between Foresthill Fire, Placer Hills Fire and Newcastle Fire. Most of the groups are on board now. LAFCO is set to handle a County wide meeting in August. We would like to see which agencies are interested to collectively approve for our area. This would preserve and keep the Districts intact.
- b. Discussion on the AM Emergency Alert Radio Station. Director Michelini will be contacting County Supervisor Gustafson for us to get some influence and support for the grant of \$40,000.00 from the county toward this system. Rich Hercules explained the High-Power station would cost approx. \$62,000.00. The Low power station cost is approx. \$33,000.00. Low power is 10 Watt/Standard, which would reach to Driver's Flat and up toward Sugar Pine/Baker Ranch. Approx. 10-mile radius. Should have a better idea next month on how to proceed and if we've received the grant money. Would like it as an action item for next month's meeting.

10. REPORTS

- a. Finance Committee
 - i. Haven't met
- b. Labor Negotiations Committee
 - i. Haven't met
- c. Long Range Plan Committee
 - i. Director Miller still working on getting maps for the fire access roads up here. Assistant Chief Matcham said he would try as well.
- d. Director's Reports
 - i. Director Reams said that the plans for the repairs at Station 90 have been corrected and they will be submitted for the permits on Monday.
 - ii. Commented on the article in the paper about the SRA draft for the campsites at Ruck-A-Chucky. SRA knows they will have fire mitigation issues before the final draft. We need to pay attention to this issue. President Michelini will contact them to make sure we're kept up to date.

- iii. President Michelini mentioned the proposed Assembly bill to stop any new development in high fire danger areas. Consensus is that it is not going to pass as written and there will be numerous disapproval letters sent throughout the state.
- iv. President Michelini has a call in to Supervisor Gustafson's office to discuss 1) Our letter to the county about the ownership of the Admin office although we have not received any acknowledgment of their receipt. 2) About the letter from the Auditor/Controller office who has decided to charge us for services we have not been charged for in the past and some that are required by the State of California. 3) Discuss getting support for the PGE Resilience money for the AM radio station.
- v. Director Miller talked about the parcel down below Spring Garden off Foresthill Rd. is now part of the Placer Land trust, no building there and will be turned over to the Auburn State Rec District.
- vi. Paula Bertocin had a large yard sale and raised \$800.00 as a donation to the District. She has also encouraged other community members having sales to put out a bucket for donations to the District.

11. NON-AFFILIATED ORGANIZATION REPORTS

- a. Foresthill Volunteer Firefighters Association
 - i. Nothing to report
- b. Foresthill/Iowa Hill FSC
 - i. Have not met.

12. CORRESPONDENCE

- a. Letter from Huff Family in regards to a septic system that they found is too close to our Station 88 property line discrepancy. We were asked to send them a letter to authorize a variance but they said the septic company was able to do something else and it is taken care of.
- b. Copy of the email letter from the Auditor Controller. He has decided the county should start charging for services they usually charge for. We were never given an option about this or to have a conversation. May put as an action item for next month to dispute the charges.

13. OLD BUSINESS

- a. None

14. CLOSED SESSION

- a. None

15. ADJOURNMENT

- a. Comments made about the Covid-19 issue in Foresthill. Chief to re-address our Covid-19 spending for the new budget. Patrice suggests having action item for next meeting to authorize the Chief to spend for Covid for this year's budget. Also to have the Chief add Covid-19 reports in his Chief's report section starting the next meeting.
- b. President Michelini adjourned the meeting at 8:07pm.

Respectfully Submitted:

Shonne Epperly-Elgin
Administrative Assistant