



BOARD OF DIRECTORS

Foresthill Fire Protection District

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DISTRICT BOARD
JOHN MICHELINI
PRESIDENT
CHRIS REAMS
VICE PRESIDENT
TYLER HARKNESS
DIRECTOR
TROY SIMONICK
DIRECTOR
RAY MILLER
DIRECTOR
MICHAEL RIDLEY
FIRE CHIEF

Foresthill Fire Protection District
Minutes of Regular Board of Directors Meeting
Thursday, September 09, 2021
Meeting held via Zoom Teleconference
District Administration Office
24320 Main St.
Foresthill, CA 95631

1. CALL MEETING TO ORDER

- President Michelini called the meeting to order at 6:08 p.m.

2. FLAG SALUTE

- Waived for Zoom meeting

3. ROLL CALL

- President Michelini, Vice President Reams, Director Miller, Director Harkness Director Simonick were present.
- Chief Ridley, Deputy Chief Matcham and Chief Whitt were present.

4. AGENDA APPROVAL

Director Simonick moved to approve the agenda removing Action Item 8D to Discussion item 9 B, second by Vice President Reams, roll call vote, approved 5/0.

5. PUBLIC COMMENT

Resident Paula Bertoncin asked if there would be an update with Foresthill Fire Protection District and the State Parks General Plan meeting. Advised this would be under the Long-Range planning portion of this meeting.

6. CONSENT ITEMS

- a. Motion made by Vice President Reams to approval consent items as is, Approval of 12th Regular Board Meeting, August 23rd Special Board Meeting, approval of FM 02 Financial reports. Second by Director Simonick, roll call vote, approved 5/0.

7. FIRE CHIEF'S OPERATIONS REPORT

Calls for August 2021

Total: 51

Total to Date: **440** 2020: **529**

Breakdown:

See report attachments:

Medical Transports this month: 20

Total transports for the year: 172 (2020 = 206)

District Information

- Chief Ridley attended several Zoom and in person meetings (Office of Emergency Services, Western Placer County Fire Chiefs, Foresthill Forum).
- Chiefs Interviews for Captain.
- Meeting with Placer County Dispatch on incident responses.
- New Captain Orientation.

- Continues to be no movement on the MOU with Foresthill Public Utility District (PUD)
- Receiving 7 complete sets from our Turnout vender MES at no costs to the district. Approximate value is \$17,500.
- Water Tender 89 participated in the Bridge Fire on Initial Attack. Callback of personnel and all three Chief Officer's and Shonne responded to the incident or staffed the DOC.
- The two new Fire Fighters (1 FT FFPM and 1 FFEMT) resigned the first week of August. FF Smith (FFPM) will move from Part-Time to Full-Time on September 14th (C Shift).
- The new Captain resigned in the last week of August after one week of service.
- Staffing issues: Three FFPM applications.
- Looking into alternative staffing plans.
- Engineer's Testing on September 17 and 18.
- Our Foresthill Map for agencies outside the district has been printed. We currently only have a limited supply of them. They are on district apparatus, DOC, and Conference Room.
- ISO will be here September 14th for reevaluation.
- Meeting with Placer County Water Agency (PCWA) on Fire Protection obligations.
- Local Hazard Mitigation Plan (LHMP) is on the October 12th Board of Supervisors Meeting
- PG and E Micro Grid should be ready to go by the end of the month
- Placer County Community Wildfire Prevention Plan (CWPP) is delayed till later this year. Many people that need to review it are on fire assignments.
- Meetings have or are happening on the Mobile Home Park at 23130 Main Street. Meetings are at the are at the County level with our participation.

COVID-19

- Continues to be plaguing the Country.
- Several fire agencies in our County have been impacted significantly. We are getting more covid calls in our district.

Community Risk Reduction Division Per Deputy Chief Matcham

August 2021 Activities

Administrative

- Multiple FHFPPD administrative meetings
- Fire Captain interviews

Community Risk Reduction

- 8 Hazardous vegetation inspection
- 3 LPG Installation Inspections
- 2 State Mandated Inspections
- 2 New Construction Mitigation fees collected
- Delivered a 3-hour training on Hazardous Vegetation Inspections to staff

EMS

- Review of 25% of PCR's and incident reports

Support Services/Fleet/Facilities per Chief Whitt

- Engineer Esquer is taken charge of the apparatus and logistics for scheduling for repairs.
- Repairs will have to be scheduled with equipment to body shops.

Training

- Hours were up to 227 staff hours
- Line staff is continuing to update well with documentation.
- Training for September will be Haz Mat and basic lifeline and moving into colder season trainings like chimney fires.

Emergency Management

- AFG (Assistance to Firefighter) Grants out in September. We have still not received a denial for 2 we have, PPE and apparatus.
- Chief Ridley talked about the Bridge Fire incident. Working with PCSO and the Incident Commander on after-action items that came up during the fire.

CWPP per Jodie Barram

- Delayed due to everyone out of fires. They are trying to touch base on CWPP and build on lessons learned on the Bridge fire. Get our annex of the CWPP specific to us.

Emergency Alert Radio Project

ALERT RADIO SYSTEM

Operating at full power since 8/4/21 as emergency & fire message justification.
 8-27 Transmitter failure; no RF power and fuse blown.
 8-30 Received loaner unit late Monday; but incorrect transmit frequency.
 9-2 6 PM Restored WRKC868 on 1020 kHz at power.
 9-5 Phone line problem - Sebastian issue -reset line. Trouble ticket to Sebastian.
 Details will be in an incident report provided after transmitter failure analysis.

Policies for ALERT Use and Activation

Messages since 8/4 have been captured in text and audio for FCC required logs.

ADMINISTRATION TOWER ON HOLD (No Change from Last Period)

Bids for footing work to be re-solicited form local contractors.
 Some materials purchases for tower build are on hand.
 Preparing new budget request for tower/DOC project.

OPERATION TRAINING

Emergency operation (*99#); training pending.
 In-situ training of Director Michelini went well.

OTHER

Staff HT antenna analysis performed for economical replacement devices.
 Completed testing of 14 sets MOT APX 4000 radios from Benicia. Programming cable pending.

FCC power waiver pending; checking if STA is possible for fire season.
PGE power line interference study underway.
Revisit 100-watt options from project history.

Misc comments

President Michelini asked if ISO meeting is here (yes) or virtual. He asked why the calls have gone down this year. Asked who authorized the demo of the recent mobile home that was on fire. Chief Whitt gave a quick report on the fire, met with the homeowner. Cause unable to determine, did not want our help with boarding up or removal. It was gone in 3 days. Deputy Chief Matcham mentioned that all authority/jurisdiction for a mobile home park is the Department of Housing and Community Development within the State. County building inspectors cannot red-tag in a mobile home park.

8. ACTION ITEMS

- a. Approve second reading for Ordinance 2021-01; An ORDINANCE OF THE FORESTHILL FIRE PROTECTION DISTRICT ADOPTING PERMITTING REQUIREMENTS AND FEES FOR SPECIVAL EVENTS. Motion to approve made by Director Miller, second by Director Simonick, roll call vote, approved 5/0.
- b. Approve new contracts for Deputy Chief Matcham and Assistant Chief Whitt. Chief Whitt will stay on as a volunteer chief and reappropriate his salary toward training and Deputy Chief Matcham. He'll keep on at the rate of \$1.00 year. This replaces the June 10, 2021 contracts. Motion made to approve by Vice President Reams, second by Director Harkness, roll call vote, approved 5/0.
- c. 2021/2022 Final Operating Budget. Discussion on how the numbers look and we do have a balanced budget at \$2,410,842.21. Talked about general reserve fund, payments for apparatus, salaries, supplies. Motion made to approve Final 2021/2022 Operating Budget by Vice President Reams, second by Director Simonick, roll call vote, approved 5/0.
- d. Moved to be a discussion item
- e. Approve Lease with Placer County for station 89. A 10-year lease for \$1.00 term. With option of two 2 5-year options. Maintenance and up-keep is up to us. Motion made to approve by Director Simonick, second by Vice President Reams, roll call vote, approved 5/0.

9. DISCUSSION ITEMS

- a. Guidelines for waiving special events. Deputy Chief Matcham. There is something in the Ordinance allowing the Board to waive fees. He asked for some direction from the Board as ideas of which fees to waive. General consensus now is the schools for regular events. The board likes the idea of flexibility.
- b. Handled prior to Fire Chief's report. Discussion with Treasurer Windeshausen regarding our compliance with the California State Constitution and withdrawing money from the County through Dry period Financing. Our bank accounts have been around for a long time and we need to fix them to line up with the County Treasurer's Office. Ms. Windeshausen wants to work with us, they will not strand the district in cash flow financing before the accounts are open in compliance. In the next 2-4 weeks hope to get this resolved. Options offered in case we need to run everything through the County.

10. REPORTS

- a. Finance Committee
 - i. Did not meet
- b. Labor Negotiations Committee

- c. Did not meet. Director Simonick asked when the JOA will be enacted. Chief Ridley reported Chief Gow has an insurance wording that needs to be brought to each Board involved. It's down to some operational procedures and in concept is ready to go.
- d. Long Range Plan Committee
 - i. Did not meet
 - ii. President Michelini he received an email from State Parks commission is planning on listening to the State Parks general plan for a vote on September 30, 2021. They are basically saying with fire concerns if the park is not expanded, people will come anyway and create greater risk. They have removed the campsites at Ruck- a-Chucky, but want to improve that area for day use. They supposedly have a Wildfire Mitigation management plan that may impact our area. With Board's approval President Michelini would like to read into the record our letter at their meeting, especially that they could not handle another Bridge fire. Things don't match in the EIR to current issues.
 - iii. Resident Bertoincin asked if we are protected from Ransom ware. Our IT company Luna Tech store things off site and backed up.
- e. Director's Reports
 - i. Bridge fire update- Our engagement with the community on social media were well received, He showed our post engagements form our Facebook page. Reached 98,000 people and post engagements were 39,309. We reached far and wide. Our radio station was updated constantly. Have to reviewed in a timely fashion and may need to find someone in the community to be a volunteer coordinator to handle this for us. Both our local community and out of the area. Done through our website page, Fire District Twitter page, Next Door app.
 - ii. Foresthill Forum is Monday Sep. 13, draft SOG/action list for discussion with Cal Fire and Sherriff's department. List to implement for future events. Question of how would we get resources here with no Foresthill Road as an evacuation route. Not just fire apparatus, ambulance, extra law enforcement, food delivery trucks, fuel deliveries. Reminders to Harden your home, defensible space, vegetation management. They need to verify the footprint of the impact to Foresthill.
 - iii. Ahead of the arrival of ISO, we have a completed Standards of Coverage Response which is good points for us.

11. NON-AFFILIATED ORGANIZATION REPORTS

- a. Foresthill Volunteer Firefighters Association
 - i. Director Harkness advised a workday cleanup of the Porter Garage on September 11, 9am-12pm. They requested someone be there to say what goes and what stays. A suggestion was made to possibly get a dumpster there to throw out old stuff.
- b. Foresthill/Iowa Hill FSC
 - i. Nothing to report

12. CORRESPONDENCE

- a. Received a letter from Northern California Fire District regarding renewals. They have received a conditional renewal notice. Working to get a renewal in a wildland fire risk area. This is "our" liability and building insurance coverage. Expect to see an increase in our cost. Questioning if the California Fair Plan does cover commercial buildings. This would be 4 buildings to cover for our district.

13. CLOSED SESSION

- a. None

14. ADJOURNMENT

- a. Meeting adjourned at 8:00pm

Respectfully Submitted:



Shonne Epperly-Elgin
Administrative Assistant