



## **BOARD OF DIRECTORS**

### **Foresthill Fire Protection District**

**P.O. Box 1099 Foresthill, CA 95631**  
**Office: (530) 367-2465 Fax: (530) 367-3498**  
[www.foresthillfire.org](http://www.foresthillfire.org)

**DISTRICT BOARD**  
**JOHN MICHELINI**  
**PRESIDENT**  
**CHRIS REAMS**  
**VICE PRESIDENT**  
**TYLER HARKNESS**  
**DIRECTOR**  
**TROY SIMONICK**  
**DIRECTOR**  
**RICHARD HERCULES**  
**DIRECTOR**  
**MICHAEL RIDLEY**  
**FIRE CHIEF**

Foresthill Fire Protection District  
Minutes of Regular Board of Directors Meeting  
Thursday, July 14, 2022  
Meeting held in person  
District Administration Office  
24320 Main St., Foresthill, CA 95631

#### **1. CALL MEETING TO ORDER**

- a) Vice President Reams called the meeting to order at 6:01p.m.

#### **2. FLAG SALUTE**

- a) Led by Vice President Reams

#### **3. ROLL CALL**

- a) Vice President Reams, Director Hercules and Director Simonick were present
- b) President Michelini was absent.
- c) Director Harkness was absent with no contact from him
- d) Interim Chief Matcham was present.

#### **4. AGENDA APPROVAL**

Director Hercules moved to approve the agenda, second by Director Simonick, roll call vote, motion passes 3/0.

#### **5. PUBLIC COMMENT**

- a. None

#### **6. CONSENT ITEMS**

- a. Motion made by Director Simonick to approve consent items; the minutes of the June 08 Special Closed Session Board Meeting, Minutes of the June 09 Regular Board meeting, minutes of the June 27 Special Board Meeting, second by Director Hercules, motion passes 3/0.

#### **7. FIRE CHIEF'S REPORT**

- Interim Chief Matcham presented a new format for his report. (attached)
- Incident Responses- total responses 57, total YTD 373 which is 15% increase from last year. Ambulance transfers 32 for month, 2 significant incidents.
- Training- Still want hours to go up
- Community Risk Deduction, 16 inspections YTD 57. More requests on new construction. Now when selling a house there are inspections that must be done.
- Support Services/Fleet/Facilities- M-89-2 sold at Auction last week to a company doing emergency help in Northern California. Brush 88 currently out of service. Ramp at S-90 still a big problem that needs repairs asap, water Heater at S-88 being addressed.
- CWPP- Waiting on responses from them. Jodie Barram still working on the mobile home brochure and commit to using the funds we have toward finishing projects.

#### **Emergency Alert Radio per Rich Hercules**

- June 6 started the battery cycle. Operating normally. We had a grant with CAL OES for moving the tower. Filed in January and should hear from that soon.

## **8. ACTION ITEMS**

- a. Board to approve the Placer County Auditor/Controller MOU for 2022-2023. This is an agreement with regards to the services they provide our district and is done every year. Fiscal impact to the district is approx. \$ 1,156.12, Motion made by Director Hercules to approve the MOU, second by Director Simonick, roll call vote, passes 3/0.
- b. Approve policy 2-007 Credit card Use updates policy. Interim Chief Matcham went over the new updates to the old policy with specifics. Motion made by Director Simonick to approve the revision, second by Director Hercules, roll call vote, motion passes 3/0.
- c. Postponed tentative agreement grant due to budget modification and no quorum. Will be addressed at the August meeting.

## **9. DISCUSSION ITEMS**

Director Hercules reported this consideration is ongoing and is coincidental with the 911 service evaluation that was previously tasked to Director Hercules. Of major concern for the community is the call routing, transfers and accuracy of 911 calls being dispatched for responses within the FFPD. A discussion then continued with board and public comments which ranged from repeated information of dispatch services provided by PCSO under Prop 172 tax distributions, and related history of FFPD. Chief Matcham commented this consideration for dispatch may be an item covered in the work of the Blue Ribbon Committee. Erik Wollesen, a representative from PCSO, attended the board meeting and offered support for the inquiries about dispatch for FFPD. Director Hercules was invited by Mr. Wollesen to meet with him and his supervisor in Auburn for more detailed discussions.

## **10. REPORTS**

- a. Finance Committee
  - i. Did not meet / no report
- b. Labor Negotiations Committee
  - i. Did not meet/ no report
- c. Long Range Plan Committee
  - i. Chief Interviews on July 28
  - ii. Blue Ribbon Advisory Committee plan. Director Hercules is creating the candidate questionnaire for the 11 applicants to fill out and return to us.
- d. Director's Reports
  - i. Vice President Reams mentioned about fatality we had I the last month. Went over the support and resources for staff after an incident like this.

## **11. NON-AFFILIATED ORGANIZATION REPORTS**

- a. Foresthill Volunteer Firefighters Association
  - i. Netting is up on the fencing at the Porter Garage. There are 2 more weeks of collection for the Yard sale. Suggested thought to consider for 2 weekends next year.
- b. Foresthill/Iowa Hill FSC
  - i. Did not attend / No report

## **12. CORRESPONDENCE**

- a. Letter From Fire Districts Association of California / Employment Benefits Authority (FDAC EBA) and the Fire Agencies Self Insurance System (FASIS) or their consolidation of programs. No impact to our district.

## **13. OLD BUSINESS**

- a) Mention made to our employee Nathan Dilly, present at the meeting, that will be leaving the district.
- b) Interim Chief Matcham mentioned on July 25 we will have orientation for 2 full time Firefighter/Paramedics, 1 part time Firefighter/Paramedic, 1 part time Firefighter.
- c) Prior to adjournment of the meeting Vice President Reams provided and directed an update to the interested union/public attendees, not the FFPD Staff, that "PERS was somewhere" Those individuals present acknowledged the update as unique to them. This item was not on the agenda, nor was the agenda modified and approved to include this item for discussion as required by the Brown Act. The issue of PERS has not been determined by the Board.

**14. CLOSED SESSION**

a. None

**15. ADJOURNMENT**

Meeting adjourned at 6:55 p.m.

Respectfully Submitted:



Shonne Epperly-Elgin  
Administrative Assistant

# CHIEF REPORT

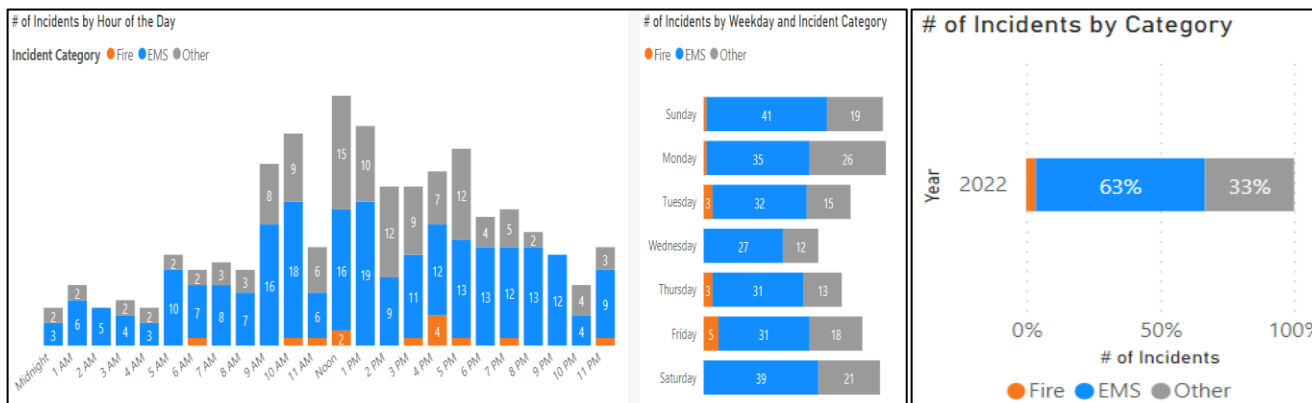
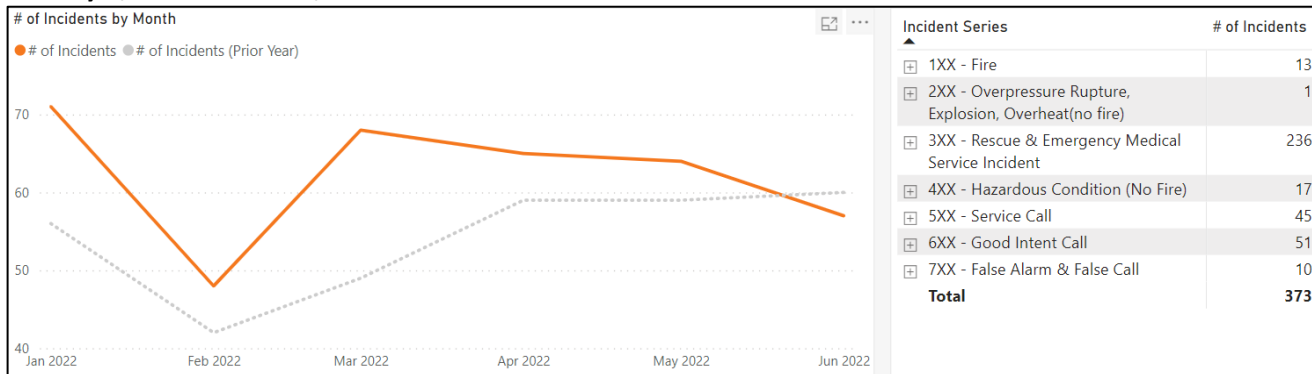


**DATE:** July 14, 2022  
**TO:** Board of Directors  
**FROM:** Jed Matcham, Interim Fire Chief  
**SUBJECT:** CHIEF REPORT FOR JUNE 2022

## Incident Responses

- Total responses for the month of June: **57**
  - Total 1/1/22 to 6/30/22: **373** 2021: **325** **15% Increase**
- Ambulance Transports in June: **32**
  - Total transports 1/1/22 – 6/30/22: **187** (2021 = **158**)
- Significant Incidents:
  - Medical rescue, 6/12/22 – Yankee Jim’s bridge
  - Vegetation fire, 6/17/22 – Mitchell Mine Rd. (TNF)

## January 1, 2022 – June 30, 2022 Data:



# June 2022 Training

### TRAINING: CLASSES

Foresthill Fire Protection District | Last Refresh: 7/8/2022 8:00 PM

# of Classes	# of Students	Class Hours	Student Hours
<b>72</b>	<b>11</b>	<b>117</b>	<b>220</b>

Student	Student Hours	Training Code Hours
<input type="checkbox"/> Crook, Cole	35	35
<input type="checkbox"/> Palmer, Jeffrey	27	27
<input type="checkbox"/> Kirk, Gregory	25	25
<input type="checkbox"/> Esquer, Brandon	22	22
<input type="checkbox"/> Rybin, Evelina	21	21
<input type="checkbox"/> Reams, Eric	19	19
<input type="checkbox"/> Ridley, Michael	18	18
<input type="checkbox"/> Dilly, Nathan	18	18
<input type="checkbox"/> Matcham, Jed	14	14
<input type="checkbox"/> Sett, Bailey	13	13
<input type="checkbox"/> Green, Justin	11	11
<b>Total</b>	<b>220</b>	<b>220</b>

#### Student Hours by Month

Month	Student Hours
Jun 2022	220

#### Training Code Hours by Training Code Category

Category	Hours
Administrati...	8
Administrati...	5
Administrati...	4
Emergency ...	11
Emergency ...	14
Emergency ...	6
Emergency ...	4
Emergency ...	16
Emergency ...	1
Emergency ...	30
Emergency ...	4
Emergency ...	36
Emergency ...	7
Emergency ...	8
Emergency ...	2
Emergency ...	8
Emergency ...	8
ICS and NW...	4
ICS and NW...	10
Instructor Tr...	6
Portable &a...	4
Portable &a...	4
Portable &a...	4
Portable &a...	1

**100%**  
Pass Rate

---

**0**  
Points Earned

---

**1.8**  
Students/Class

# June 2022 Community Risk Reduction

### Occupancies: Inspection Counts

Foresthill Fire Protection District | Last Refresh: 7/8/2022 8:00 PM

Occupancies Inspected	Inspections	Inspections YTD	Inspections PYTD	% Over PYTD
<b>16</b>	<b>18</b>	<b>78</b>	<b>57</b>	<b>37%</b>

Average Duration
Number of Inspections
Total Time Estimate
Total Time Spent

#### # Inspections

Current (blue dot) is at 18 inspections for Jun 2022. Previous Year (grey dot) is at 57 inspections for Jun 2022.

Inspector	Inspections Completed	Inspections YTD	Inspections PYTD
Matcham, Jed	18	77	57
Pierce, Aubrey	1	1	1
<b>Total</b>	<b>18</b>	<b>78</b>	<b>57</b>

#### # Inspections

Inspection Type	# Inspections
Hazardous Vegetation / Defensible Space	8.00
Fire Protection System Inspection	3.00
LPG Installation	3.00
Plan Review	3.00
STATE MANDATED INSPECTION	1.00

#### # Inspections

InspectionResult	# Inspections
Pass	7.00
Approved with Cond...	6.00
Fail - Initial Inspection	4.00
Fail - 2nd Inspection	1.00

## **Support Services/Fleet/Facilities**

### **Fleet:**

- M89-2 (2000 Ford Van) sold at auction for \$23,302.00
- Brush 88 Out of Service with pump issues – B90 moved and running in B88's place

### **Facilities:**

- Water Heater issue at station 88 being addressed
- Ramp at Station 90 is a serious issue that needs repairs ASAP

## **CWPP**

- Jodie Barram

## **Emergency Alert Radio Project**

- Director Hercules