



BOARD OF DIRECTORS

Foresthill Fire Protection District

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DISTRICT BOARD
JOHN MICHELINI
PRESIDENT
CHRIS REAMS
VICE PRESIDENT
TYLER HARKNESS
DIRECTOR
TROY SIMONICK
DIRECTOR
RAY MILLER
DIRECTOR
MICHAEL RIDLEY
FIRE CHIEF

Foresthill Fire Protection District
Minutes of Regular Board of Directors Meeting
Thursday, March 11, 2021
Meeting held via Zoom Teleconference
District Administration Office
24320 Main St.
Foresthill, CA 95631

1. CALL MEETING TO ORDER

- President Michelini called the meeting to order at 6:00 p.m.
- Announced there would be no closed session in this meeting
- President Michelini asked to Move Action Item 8A to be heard prior to the Chief's report due to having to leave meeting early.

2. FLAG SALUTE

- No salute due to zoom constraints

3. ROLL CALL

- President Michelini, Vice President Reams, Director Simonick, Director Miller and Director Harkness were present.
- Chief Ridley, Chief Whitt and Chief Matcham were present.

4. AGENDA APPROVAL

Director Harkness moved to approve the amended agenda with Action item prior to Chief's report and no closed session, second by Director Simonick, roll call vote, approved 5/0.

5. PUBLIC COMMENT

None

6. CONSENT ITEMS

- a. Director Miller moved to accept consent items; Approval of Minutes of February 8th Regular Board meeting and FM 8 Financial reports, second by Vice President Reams, roll call vote, approved 5/0.

7. ACTION ITEMS

- a. Approve the Fire Chief to pursue the receipt of a Type VI engine from California OES. Summary of agreement between Foresthill Fire Department and the California OES office per the discussion at the February board meeting. Chief Ridley spoke to Chief Gow at Placer Hills about a partial JOA to cover staffing a Type 3 jointly and during a Covid emergency in case of a station closure. Chief Gow is more interested in a regular JOA not partial. Captain Jelle spoke to Local 3800 and the shop steward at Placer Hills, some concerns about training with a partial JOA and should be a full one. With the Type VI we have the full support of the guys to staff it. Good for the District and the Community. Financial impact would be \$2024.00 day we wouldn't get for usual using Type 3 engine. We have an empty bay at Station 88 to store it. Board members agreed it would be a good opportunity for us. Vice President Reams voiced concern about the staffing during fire season with our staff gone, but agreed we can always return the equipment

if we can't staff it. Motion made by Director Simonick to approve the Chief to pursue this, second by Vice President Reams, roll call vote, approved 5/0.

- b. President Michelini stepped away from meeting at 6:19pm, turned over to Vice President Reams.

8. FIRE CHIEF'S OPERATIONS REPORT

Calls for February 2021

Total: 42

Total to Date: 98 2020: 127

Breakdown:

See report attachments:

Medical Transports this month: 22 Total transports for the year: 40 (2020 = 52)

Using new Reporting system and can give any type of reports needed.

District Information

- Chief Ridley attended numerous Zoom meetings (Townhall, Long Range Planning, Western Placer County Fire Chiefs, Western Placer County Operations/Training Chiefs, CWPP, Local Hazard Mitigation Plan)
- The Senior Management team met to discussion District Operational issues.
- ISO hydrant testing was completed and results were sent to ISO for evaluation. We have not heard back from them on the results.
- Meeting with Chief Rufenacht (2304) of CalFire on Operational issues.
- Meeting with Sgt. Griffiths of PCSO on several District plans and Operational issues. Talked about pieces of our equipment. He is showing great interest of working with us. Discussed the Colfax mapping project with him, input the data and is live in their vehicles.
- Captain Exam process is completed. Chief's interviews were conducted on March 11th. Two candidates finished the full process.
- Have received the offer of five Satellite Phones. Still looking for a communication plan we can work with, as they are costly. Sacramento City PD is holding those phones for us until we give them the activation information.
- **Commendation for Action** – Fire Fighter/Paramedic Nathan Dilly for actions on January 30, 2021. Providing rescue and definitive life-saving action by assisting a victim from a motor vehicle accident on Interstate 80 West of Antelope, in Citrus Heights. Continuing to assist Metro Fire Paramedics in providing a high level of care.

COVID-19

- Cases 199.
- Rate is 311.6/10,000
- COVID-19 vaccination program is in the hands of Placer County Health Department. We may be getting a Mobile Vaccination Program to Foresthill.

Facilities

- Station 90 Apparatus bay repairs are completed. Finishing up some electrical issue with the roof work.
- Laundry room at Station 90 has the plumbing contractor coming in to do the work on March 12th.

Community Risk Reduction Division per Chief Matcham

Administrative

- 3 Placer County agencies RMS meetings
 - Placer SO needs to update ZOLL/Sunpro – looking at alternatives
 - SPFPD, PHFPD, Newcastle, Penryn looking at RMS packages
 - Capt Jelle working with Home Depot about donation for a shed for our site
- WPCFCA Monthly meeting
- Multiple FHFPD administrative activities meetings

Community Risk Reduction

- RSG! monthly update meeting
- 2 Placer County LHMP meetings
- Placer County CWPP meeting
- FHFPD CWPP meeting
- Met with Boy Scouts about Demonstration Day planning and interpretive signs. One of their Eagle Scouts is taking on the project
- 2 local schools submitted Safety Plans reviewed
- Meet with Foresthill Divide School Administration to discuss wildfire evacuation/shelter-in-place plans
- 2 LPG inspections
- 1 Fire Sprinkler plan review
- 1 gate inspection
- 1 Hazardous vegetation inspection

EMS

- Review of 100% of PCR's and incident reports
- Met with Medical Director at the Hospital
- Captain Jelle initiating the annual update of our Continuous Quality Improvement plan
- Captain Jelle and Captain Reams oversaw the annual EMS skills verification of our personnel
- Annual Regional EMS Training module to be assigned through Training Division

Apparatus

- Captain Johnson has provided invaluable assistance with Vehicle maintenance
- 90 day BIT inspections (required) complete on E88, B88, M88, M89, E90, B90, M90
- E88
 - Jaws of life OOS – sent to shop for repairs
- E90
 - OOS for a couple of weeks and sent out to Cosumnes Fire Mechanics for repairs to electrical, siren, air horn, ball valves and other minor work
 - Continues to have issues with scene lights. CFD Mechanic states a node is bad in the multiplex wiring system. May need to go to Oakdale for the repair of the scene lights
 - The electrical load management system installation may need an evaluation

- M88
 - Front tires have significant wear to the inner tread – alignment and new tires will be covered by Leader
 - Fuel & DEF filler tubes both have kinks in them – will be repaired under warranty
- M89
 - Coolant leak repair and front brakes replacement being scheduled
- M90
 - Inner rear tires need replacement

Emergency Management

- Nothing to report

CWPP per Jodie Barram from RSG!

- Had meeting checking on the CWPP for Foresthill and Placer County
- Putting together their different agencies to start building the GIS maps for the CWPP for risk assessment. Have their person drill down into our critical transportation routes to enhance that section for us if we need it for future grants, etc.

Emergency Alert Radio Project per Rich Hercules

- Electrical Work was completed per District scope 3-10-21
 - New main panel, breakers & wiring to shelter
 - Provides manual generator transfer switch & building external connection. Invoice expected to be sent to Admin
 - RH is contact for Placer County inspection when it is scheduled
- FCC Cause Filing for High Power Waiver Submitted
 - Application in process before the FCC
- Shelter & Equipment
 - Placement of equipment in rack & wiring underway
 - Duplicate door keys provided to Admin & placed in key locker
 - Outside painting and shelter move at a later date
 - Monitoring systems are developed and will be installed
 - Separate SOP document developed for controls
 - Temporary DSL for internet to Porter is pending
- Porter Antenna Install
 - Soil conditions will delay excavation until weather improves
 - The ground plane will be laid on the surface and staked initially
 - Bucket truck schedule TBD for antenna installation
- Policies for ALERT Use and Activation
 - District SOP is in distribution and review
 - Messages for scenarios and context need to be developed by District

- Plan by the District for other agencies use to be developed
- ADMINISTRATION TOWER
 - Bids for footing work have been solicited from three local firms One bid received has been received, two outstanding
 - Materials purchases for tower build are on hold
 - HAM community notified of progress; volunteer status has been requested
- ISS(the Radio Source) Support
 - Third invoice of \$4,135 for engineering services is expected

Operations/Training per Chief Whitt

February 2021 – Training Report

Total Hours:

- 277.5 for the month. Thank you to the crews for documenting their training.

Provided feedback with Captain’s Test Candidates that wanted it. Good information given for mentoring, guidance, improvement.

Assignments given to Staff that was above and beyond normal monthly training assignments:

- I-200
- IS-700.b
- IS-800.d
- S-290: Intermediate Fire Behavior

Board is responsible for completing IS-800.d. Any help needed for the board, Training can assist. If you already have it provide Chief Whitt or Shonne a copy to attach to your training file.

Additional monthly training started concerning Occupancy classifications and size-up (SHOCKER and CAN Reports).

Received a phone call from a former resident that was close to our fire rescue victim from January 13, 2021. The resident informed me that the victim had passed away due to his injuries.

9. DISCUSSION ITEMS

- a. Director Miller wanted to make sure when Chief Ridley sends a thank you letter to North Coast Resource Management with the make and model of the Plot Map printer donated to us.
- b. Vice President Reams talked about the Station 90 inspection that hasn’t been finialed yet. The work by the Contractor has been done per their contract, the wiring still needs to be fixed before it’s finalized. Since the contractor has finished their part they should be paid. Currently getting bids to finish the work.
- c. Asked Chief about the policies they are working on. Since we have Lexipol, shouldn’t we be using those. Chief said we have more minute issues that need to be addressed, so still working on them.

10. REPORTS

- a. Finance Committee
 - i. Did not meet
- b. Labor Negotiations Committee
 - i. Met with Director Miller and Labor. We have a tentative agreement of a staffing document to submit for the next meeting. They are okay with the jackets being blue with reflective stripes, name tag and patch. They requested to shift the money from the 457 plans. Asked if we have heard anything on the PERS issue, but we have nothing yet. Working next on uniform allowance. Labor is on board for a JOA agreement moving forward with the OES responses. Discussion about having all the board members meeting with the guys periodically to check in with them and keep the flow of communication open.
- c. Long Range Plan Committee
 - i. Did not meet
- d. Director's Reports
 - i. Vice President Reams read a letter of his about the Chiefs and their work load. Since they are working too much more than what was estimated as their work load. He believes they should come up with a plan to remedy this situation. Wants to schedule a meeting to discuss the issue. Director Simonick said they should schedule a meeting and will figure out a date. Chief Matcham suggested asking the Chiefs for their input as well.

11. NON-AFFILIATED ORGANIZATION REPORTS

- a. Foresthill Volunteer Firefighters Association
 - i. Patrice is going to ask FF Hinkle to reach out to Walter Reed and cancel the Garage sale.
 - ii. Going to ask the Chief if they can do something with candy for Easter similar to what they did at Halloween.
- b. Foresthill/Iowa Hill FSC
 - i. Nothing to report

12. CORRESPONDENCE

- a. None

13. OLD BUSINESS

- a. None

14. CLOSED SESSION

- a. Postponed to next month

15. ADJOURNMENT

- a. Meeting adjourned at 7:15pm

Respectfully Submitted:



Shonne Epperly-Elgin
Administrative Assistant