



Foresthill Fire Protection District

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DISTRICT BOARD
RICHARD HERCULES
PRESIDENT
JOHN MICHELINI
VICE PRESIDENT
CHRIS REAMS
DIRECTOR
TROY SIMONICK
DIRECTOR
LIZ WILLIAMS
DIRECTOR
JED MATCHAM
FIRE CHIEF

Foresthill Fire Protection District
Minutes of the Regular Board of Directors Meeting
Thursday, March 09, 2023
District Administration Office
24320 Main St., Foresthill, CA 95631

1. CALL MEETING TO ORDER

- a. Meeting called to order at 6:00pm

2. FLAG SALUTE

- a. Led by Director Simonick

3. ROLL CALL OF DIRECTORS

- a. President Hercules, Director Simonick, Director Williams and Director Reams were present.
- b. Vice President Michelini arrived late over zoom and went into closed session.
- c. Chief Matcham and Assistant Chief Martin were present.

4. CLOSED SESSION

- a. 6:03pm -Moved to closed session regarding labor negotiators, Kevin Flautt and Schueyler Campbell from KMTG on zoom.
- b. Returned from closed session at 6:25pm
- c. Report out- met with labor negotiations, no action taken

5. AGENDA APPROVAL

- a. Director Simonick made a motion to approve agenda, second by Director Reams, roll call vote, passes 4/0.

6. PUBLIC COMMENT

- a. None

7. CONSENT ITEMS

- a. Motion made by Director Reams to approve the consent items; the minutes from the February 09, 2023 - Regular Board Meeting, February 16, 2023 – Assets and facilities Committee Meeting, and the FM8 documents, second by Director Williams, roll call vote, passes 4/0. Business Manager Metz mentioned a new report in the Financials reports.

8. FIRE CHIEF REPORT

District Information

- 44 incidents run between Monday, 2/27/23 and Thursday, 3/2/23
- Down staffed 7 times during February
- New hose testing equipment has arrived – AFG grant funded – Payment requested
- Handtevy – Train the Trainer course - Completed
- Lexipol policies drafts set up and staff has started to review/edit templates
- Municipal Services Review project in the process – approx. 90% complete

Staffing

- 1 FF/PM member on light duty
- Captain Hinkle assumed his new role
- 2 Full-Time FF/PM hired
- 1 Part-Time FF/PM hired
- 1 Engineer/Company Officer Vacancy

Incident Responses

- Total responses for the month of February: **64**
 - 2022: **48**
- Ambulance Transports in February: **27**
 - 2022 =**26**

Training

- 279 hours for month of February

Community Risk Reduction

- 8 inspections for month of February
- 2023: 16 YTD
- Received applications for two events (one for June and one for May)

Support Services/Fleet/Facilities

- Fleet:
 - E90 Issue with scene lights persists – parts on order
 - B88 out of service, major repairs to transfer case
 - New command vehicle in District – still needs radios programmed
 - E90 Captain side mirror damaged during storms
- Facilities:
 - ST 88 carport collapsed during storms, putting in for reimbursement from the emergency declaration
 - ST 90 fence damage from downed tree, putting in for reimbursement from the emergency declaration
 - Electronic sign at ST 90 stopped working during storms.

9. ACTION ITEMS

- a. Approve purchasing options for a new type 3 remount. Chief Matcham went over the numbers and financing options of 5 years for the purchase price. Question asked if it could be 7 years for the financing. Current payments for Engine 90 will be ending with the next payment and this financing won't go into effect until the next budget year. Director Simonick made a motion to approve the purchase amount, with financing options left to President Hercules and Chief Matcham for the terms of the financing, second by Director Williams, roll call vote, passes 4/0.
- b. Chief Matcham was given direction at the February Board of Directors meeting to present a staff report to delete Policy manual Section 1, Item 9 to take off the restriction for the fire chief approval of officers. Director Reams reminded them they have to correct the board by laws. Director Simonick made a motion to delete this policy item, second by Director Williams, roll call vote, passes 4/0.
- c. Chief Matcham is working on a grant application with California State Wildfire program. It would allow us to hire a full-time defensible space inspector, chipper crew, purchased chipper and type 5 or 6 fire engine to tow the chipper around for our community.

Proactive inspections will be done to help people with a chipper as a free service. Grant request would be to provide all of those things, requesting 1.2 million dollars for a 2-year time frame. Overall goal of achieving inspections of 50% of all improved parcels in our district. Our cost is fuel and maintenance of the equipment, training of staff to Firefighter 2 status. Cost we would absorb would be approx. 30K-33K over the two years. After 2 years we would need more funding or go to a cost recovery schedule. He went over more costs written into the grant. Grant is expected to be awarded early to mid-summer of 2023. Approximate program dates are January 01, 2024 through December 31, 2025.

- d. Adopt resolution 2023-02 for the grant as it must be included in the above grant process. Both motions for Item c and d to be taken together in one motion. Motion made by Director Simonick to approve the grant and Resolution, second by Director Reams, roll call vote, motion passes 4/0.

10. DISCUSSION ITEMS

- a. None

11. REPORTS

- a. Finance Committee
 - i. Not met, cancelled due to weather
- b. Long Range Planning
 - i. Did not meet
- c. Assets and Facilities Committee
 - i. Met to set up parameters and guidelines, and what they would like to accomplish. Next meeting scheduled for March 27 at 10am.
- d. Director's Reports
 - i. Postponed the last Blue Ribbon Meeting due to weather. Google workspace is set up and running. Kiera mentioned she would like the meetings to be set on a recurring basis to be able to make schedules for all involved.

12. NON-AFFILIATED ORGANIZATION REPORTS

- a. Foresthill Volunteer Firefighters Association
 - i. Candy and eggs are here to be filled for the Easter event. Posted on social media and in the FH Messenger to be Easter Sunday at 1:00pm in the park. Letter should be going out soon to the district about the annual yard Sale.
- b. Foresthill & Iowa Hill Safe Council
 - i. Meeting was cancelled due to weather.

13. CORRESPONDENCE

- a. None

14. OLD BUSINESS

- a. Admin. Assistant Elgin advised we received the Middlefork Project Nexus Funding checks from the County today, This covers the 2 years with a total check for \$ 41,489.00 and will be deposited and posted for March. Board thanked the attending firefighters for all their hard work during the past storm.

15. ADJOURNMENT

- a. Meeting adjourned at 7:45pm.

Respectfully Submitted:



Shonne Epperly-Elgin,
Administrative Assistant