



## **BOARD OF DIRECTORS**

### **Foresthill Fire Protection District**

**P.O. Box 1099 Foresthill, CA 95631**  
**Office: (530) 367-2465 Fax: (530) 367-3498**  
**[www.foresthillfire.org](http://www.foresthillfire.org)**

**DISTRICT BOARD**  
**JOHN MICHELINI**  
**PRESIDENT**  
**CHRIS REAMS**  
**VICE PRESIDENT**  
**TYLER HARKNESS**  
**DIRECTOR**  
**TROY SIMONICK**  
**DIRECTOR**  
**RAY MILLER**  
**DIRECTOR**  
  
**MICHAEL RIDLEY**  
**FIRE CHIEF**

Foresthill Fire Protection District  
Minutes of Special Board of Directors Meeting  
Monday, November 15, 2021  
Meeting held via Zoom Teleconference  
District Administration Office  
24320 Main St.  
Foresthill, CA 95631

#### **1. CALL MEETING TO ORDER**

- President Michelini called the meeting to order at 6:10 p.m.

#### **2. FLAG SALUTE**

- Waived for Zoom meeting

#### **3. ROLL CALL**

- President Michelini, Director Miller, Director Simonick, Vice President Reams were present. Director Harkness at 6:15pm.
- Chief Ridley and Deputy Chief Matcham were present.

#### **4. AGENDA APPROVAL**

Director Miller moved to approve the agenda, second by Director Harkness, roll call vote, approved 5/0.

#### **5. ACTION ITEMS**

- a. Temporary Modified Staffing Plan. Discussion was to let the Board know how many people we currently have on staff which is 9. 2 Captains, 2 engineers, 3 paramedic and 2 part time EMT's. This will change once Firefighter Paramedic Smith leaves this week. More discussion on how to manage coverage with limited personnel. Chief Ridley mentioned we have a part time FF/Paramedic to come on board this month, and a possible other person. Captain and Engineer positions have been advertised per Chief Matcham and Chief Ridley. As of now they are trying to work with a 72 hours on/ 72 hours off, and went into details of what shifts would be to have full coverage. Discussion about the labor agreement that was signed in the recent past. Board concerns are about employee health and welfare with mandatory overtime shifts in the near future and that they promised the community 2 manned stations and they do not want to have to cut back to one station. Director Simonick gave some insight about Labor discussions with Captain Reams. Original labor agreement proposal from 2 months ago was not agreed with the Union. President Michelini went over the staffing agreement and brought up the applicable parts of the contract. Choices are to leave it as is and work to fill shifts, or wait and meet and confer with Labor to see if something can be agreed with the Union. Our Board will be trying to meet with the Union President Clayton Thomas this week to get a plan drafted soon. If Labor committee says we need to have a meeting next week, if there are no significant changes Labor can make the decision. Result is no action taken.
- b. Results of the RFP for Audit Services and selection of our audit firm. Business Manager Metz had sent out requests to numerous auditors, posted on social media and our website. After answering follow up questions with 3 of the firms, no bids were received from anyone except

Robert Johnson Accounting, our current auditor. Received an engagement letter from them today. The fees for the 3-year contract were laid out with an additional cost if we go to PERS retirement. After much discussion, motion was made by Director Miller to accept proposal of Robert Johnson Accounting as our auditor, second by Vice President Reams, roll call vote, passes, 4/1.

**6. ADJOURNMENT**

- a. Meeting adjourned at 7:20pm.

Respectfully Submitted:



Shonne Epperly-Elgin  
Administrative Assistant