



**BOARD OF DIRECTORS**  
**Foresthill Fire Protection District**

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[www.foreshillfire.org](http://www.foreshillfire.org)

**DISTRICT BOARD**  
JOHN MICHELINI  
PRESIDENT  
TROY SIMONICK  
VICE PRESIDENT  
TYLER HARKNESS  
DIRECTOR  
CHRIS REAMS  
DIRECTOR  
RAY MILLER  
DIRECTOR  
  
KIRK KUSHEN  
FIRE CHIEF

**Foresthill Fire Protection District**  
**Minutes of Public Hearing Regarding Proposed Ambulance Fee Adjustments**  
**And**  
**Regular Board of Directors Meeting**  
**Thursday, August 8, 2019**  
**District Administration Office**  
**24320 Main St.**  
**Foresthill, CA 95631**

**1. CALL HEARING TO ORDER**

- a. President Michelini called the hearing to order at 6:02 p.m.

**2. FLAG SALUTE**

- a. Director Reams led the Flag Salute.

**3. ROLL CALL**

- a. All Directors were present.
- b. Chief Kushen was present.

President Michelini read the *Background Analysis* from the submitted staff report aloud. He asked if the members of the board had any comments or questions. None were received. He then asked the public if they had any questions or comments. None were received. The hearing was closed at 6:16 p.m. at which time the regular board meeting was called to order by President Michelini.

**4. AGENDA APPROVAL**

Director Reams made a motion to approve the agenda as presented. Director Harkness seconds the motion. Motion carries.

**5. PUBLIC COMMENT**

- a. Resident Paula Bertoncin commented on the following:
  - i. Thanks to everyone that was at the recent Forum meeting. Ms. Bertoncin is having a follow-up meeting with Supervisor Gustafson on 8/22.
- b. Resident Steve Smith thanked the board for the work that has been done on the MVE lot owned by FFPD.
- c. Resident Shonne Elgin asked where the new fire engine is.
  - i. Chief Kushen reported that it is in Sacramento being worked on.
- d. Resident Rich Hercules asked if the board had any information about low flying aircraft over TVE. He further asked if getting advanced warning about such activities is possible.
  - i. President Michelini reported that the recent activity was training exercises and that it would be nearly impossible to get advanced warning.

**6. CONSENT ITEMS**

- a. Director Miller requested that consent item i. be discussed separately.
- b. Director made a motion to approve the Consent Items (except i) as presented. VP Simonick seconds the motion. Motion carries.
- c. Director Miller requested the following Amendment to the LRP Minutes of July 8<sup>th</sup>. The heading on the minutes is for a Finance Committee meeting on January 7, 2019. Change heading to LRP Committee and date to July 8, 2019. Director Miller made a motion to accept the LRP minutes as amended. Director Harkness seconds the motion. Motion carries.

## 7. FIRE CHIEF'S OPERATIONS REPORT

Total July calls -34 - 27 M/A (25 transports) 1 Struct. Fire and 1 Veg. Fire

### Significant Incidents:

Roadside vegetation fire by transfer station. Extinguished by locals. FD mopped up.

Vehicle accident FH Rd at Todd Valley Rd. Sedan versus logging truck. Pt extricated and transported to Sutter Roseville Trauma Center by FHF M-88.

Structure Fire on Happy Pines Drive. Well involved attic fire on our arrival. Sleeping occupant was evacuated by a neighbor. E-90 arrived, set up for fire attack. Engine from Sta. 88 arrived and established a water supply and assisted E90 with fire attack. Seat of fire was difficult to find due to electric attic fan pushing "charged smoke" out of far end of attic from fire. Fire was knocked down by the time the next engine from Auburn Fire arrived. Placer County Fire, Cal Fire and Newcastle Fire, assisted with salvage & mop up.

Medical Rescue at the Ponderosa Bridge for a back injury from jumping off of the bridge. M-88 treated and transferred care to CHP H-20 for air transport to SRMC

Pediatric Seizure 3 Y/o child transported to Kaiser RSV

Head on Veh. T/C on Yankee Jim's Rd. with major damage to both vehicles. 1 pt. transported to SAFH by M-88

### Staffing:

Current Vacancies: 1 Engineer – Application period closed, we received 6 applications and were preparing to begin the testing process.

Preparing to test for FF to establish a hiring list.

Upcoming vacancies: None

### Apparatus:

New Type 1 Engine 40% funded by Placer APCD Grant has been delivered and we are on track to have it in service in September. It's currently being outfitted at PHF Fleet Services shop.

PHF E-85 has been on loan to FHF and has been returned as the repairs were completed on B-88 and it returned to FHF

Both B-88 & B-90 are in service.

We are planning on placing the new E-90 in service in the beginning of September.

Working on options to replace M-90 and should have options to present within the next week

### Facilities:

Sta. 90 structural repair work still pending. Both stations in service.

We have received the architectural design plans for repairs and are awaiting the estimate of repair costs.

### Equipment:

We recently purchased 2 new Lifepack 15 Heart Monitor/Defibs at 26k each. T

Finalizing the Grant assisted purchase of 22 Scott Self Contained Breathing Apparatus 41k FHF cost share with FEMA AFG funding remaining 117k

### Monte Verde:

Crews are working to buck up the trees on the FHF lot and will be continuing to work on removal.

Access to fire roads through locked gates on private property are for fire department access and use only.

We cannot leave gates with F.D. locks unlocked to provide public access to private property.

### Administration:

Have not received Month 13 reports from Placer County yet. Currently unable to provide a final number for FY 19/20.

Patrice has submitted Direct Charges for both Measure M & B to be added to property tax bills. Measure M: \$340,190.48 - Measure B: 740,130.42 There are 8 unsecured parcels we will have to *Direct Charge* because we didn't receive the tax roll from the County until after the deadline for submitting them to the Tax Collector. The total for both measures is: \$1,080,320.50.

We are still waiting for tax numbers from Placer County for our 19/20 Ad Valorem tax.

We will pass a final budget at the September 12<sup>th</sup> regular board meeting.  
The transition to new payroll procedures and the changes made in the new MOU with Local 3800 have gone off without a hitch.  
We will be *Dry Period Financing* this year. Our cash flow is based on pre Measure B revenue with post Measure B expenses.  
The bills are all paid and the ambulance billing is current through today.  
Our FY 18/19 financial audit is scheduled for September 25<sup>th</sup>.

## 8. ACTION ITEMS

- a. Approve the proposed adjustment to ambulance transport fees.
  - i. Director Miller made a motion to adopt the proposed ambulance transport fees as presented. Director Reams seconds the motion.
    1. Michelini AYE
    2. Simonick AYE
    3. Harkness AYE
    4. Reams AYE
    5. Miller AYE
  - ii. Proposal is adopted.
- b. Approve Grant funding for Sac Valley Medshare.
  - i. Chief Kushen read the staff report aloud. There was general discussion amongst the board members. Director Reams made a motion to approve the grant funding for Sac Valley Medshare. VP Simonick seconds the motion. Motion carries.
- c. Approve the surplus of Rescue 90.
  - i. This item was scratched from the agenda by President Michelini.
- d. Approve proposed changes to Policy 5-003 Compensation.
  - i. President Michelini reported that the compensation policy needed to be updated to reflect the new salary methodology. He briefly reviewed the proposed changes. VP Simonick made a motion to adopt the amendments to policy 5-003 *Compensation* as presented. Director Reams seconds the motion. Motion carries.
- e. Approve first reading of Ordinance 2019-01 AN ORDINANCE ESTABLISHING THE SCHEDULE OF FEES FOR SERVICES PROVIDED AND PERMITS.
  - i. Fire Marshal Brothers gave the history of the ordinance to the board and public.
  - ii. FM Brothers further read the information from the submitted staff report.
  - iii. Placer Hills and Newcastle have already enacted this ordinance.
  - iv. Placer County wants the fire districts to take over the responsibility of performing the services and collecting the fees.
  - v. President Michelini asked for the definition of "Large Public Event" to be included in the second reading.
  - vi. The Board also asked for the following modifications: §A. 8. change to >400 sq. /ft. and >3000 sq./ft.
  - vii. Director Reams made a motion to approve the first reading of Ordinance 2019-01 as amended. Director Miller seconds the motion. Motion carries.

## 9. DISCUSSION ITEMS

- a. Discuss proposed *Customer Service Guide*.
  - i. President Michelini reviewed the staff report and document. There was general discussion between the board and public. President Michelini asked for this item to be placed as an action on the September agenda.
- b. Discuss disposition of District Properties.

- i. President Michelini read from the submitted discussion report. He further asked for this item to be placed on the September agenda as an action item.

**10. REPORTS**

- a. Finance Committee
  - i. Will meet in September 4 at 10: a.m. to firm up numbers for the final budget which is due no later than September 30<sup>th</sup>.
- b. Labor Relations Committee
  - i. No report.
- c. Long Range Plan Committee
  - i. There was a lengthy discussion between the Board and public regarding evacuation planning and the prospect of having radio capabilities either from an existing commercial station or purchasing a low watt station for emergency use.
- d. Director's Reports
  - ii. President Michelini spoke to the board regarding the Auburn State Recreation Area – Proposed update to the Master Plan. He would like to schedule a special board meeting on Thursday, August 15 at 6:00 p.m. to determine the board's official position on this topic and present a draft letter for board approval to be sent in during the "Public Comment" period.

**11. NON-AFFILIATED ORGANIZATION REPORTS**

- a. Foresthill Volunteer Firefighters Association
  - i. Patrice reported that the FVFA is getting ready for the annual Community Garage Sale.
- b. Foresthill/Iowa Hill FSC
  - i. No report.

**12. CORRESPONDENCE**

- i. None

**13. OLD BUSINESS**

- a. District Self-Assessment
  - i. Materials have been submitted to President Michelini for review and presentation at a future board meeting.
- b. Early Warning and Evacuation Project
  - i. Reported during LRP discussion.
- c. Webcasting of board meetings.
  - i. Bandwidth is an issue. Remove from list.
- d. District Asset Identification and Labelling Project
  - i. President Michelini and his wife have begun the process. Already tagged 250+ items.

**14. CLOSED SESSION:**

Public Employee Performance Evaluation (§ 54957(b) (4)) ⇒ Title: Fire Chief

President Michelini adjourned the open meeting at 8:23 p.m. to go into closed session.

President Michelini reconvened the open session at 9:15 p.m. No action was taken during closed session.

**15. ADJOURNMENT**

- a. President Michelini adjourned the meeting at 9:18 p.m.

Respectfully Submitted:



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Patrice Metz, Board Secretary