



Foresthill Fire Protection District

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DISTRICT BOARD
CHRIS REAMS
PRESIDENT
KEVIN GREENE
VICE PRESIDENT
WALTER REED
DIRECTOR
RICHARD ARTHUR
DIRECTOR
TYLER HARKNESS
DIRECTOR

Minutes of **Regular** Board of Directors Meeting
Thursday, September 3, 2015
Foresthill Fire Protection District Administration Office
24320 Main St.
Foresthill, CA 95631

President Chris Reams called the meeting to order at 6:00 p.m.

President Reams notified the Board and audience that VP Greene would be joining the meeting via teleconference from Squaw Valley Fire Base Camp in Fresno, CA. In accordance with the Brown Act, all action items will require a roll call vote to be recorded.

Directors in Attendance: Chris Reams, Walt Reed, Tyler Harkness and Richard Arthur.

Directors Absent: Kevin Greene

Staff in Attendance: Chief Gow, DFM/BC Kirk, and Secretary Metz.

Approval of Agenda: Director Arthur made a motion to approve the agenda as presented. Director Reed seconds the motion.

Reams:	Aye
Greene:	Absent
Reed:	Aye
Harkness:	Aye
Arthur:	Aye

Motion carries.

Approval of previous Regular Meeting Minutes:

Director Arthur made a motion to accept the minutes of the August 6th regular meeting as presented. Director Reed seconds the motion.

Reams:	Aye
Greene:	Absent
Reed:	Aye
Harkness:	Aye
Arthur:	Aye

Motion carries.

Approval of July and August Expenses:

Director Arthur made a motion to accept the July and August financial reports as presented.
Director Harkness seconds the motion.

Reams:	Aye
Greene:	Absent
Reed:	Aye
Harkness:	Aye
Arthur:	Aye

Motion carries.

Fire Chief Operations Report:

Chief Gow reported the following items:

- The current strike team will be returning on 9/7.
- We have been out on strike teams for a total of 6 weeks so far.
- Patrice is currently working with Jeff Roche on the new website.
- PHFPD adopted their final budget. They are hiring back one full time Captain and purchasing a new brush engine.

Director Green teleconferenced in at 6:18 p.m.

Action Items:

1. Board to consider limiting responses into the USFS area.
 - a. Director Harkness asked Chief Gow if he is opposed to sending an engine “up country”. Chief Gow stated that he is opposed to sending the ambulance alone to “up country” calls.
 - b. General discussion between the Board members and the public took place.
 - c. Director Arthur made a motion to table this item for 2 weeks, at which time a special meeting may be called. In the meantime, FFPD will continue to respond into the USFS area. VP Greene seconds the motion.

Reams:	Aye
Greene:	Aye
Reed:	Aye
Harkness:	Aye
Arthur:	Aye

2. Adopt Section 3.10, *Board Vacancies* into the FFPD bylaws.
 - a. Director Arthur made a motion to adopt Section 3.10 into the FFPD Bylaws as presented. VP Greene seconds the motion. (must pass by 4/5 vote)

Reams:	Aye
Greene:	Absent
Reed:	Aye
Harkness:	Nay
Arthur:	Aye

Motion Carries.

3. Adopt Updated Maintenance Program.
 - a. VP Greene made a motion to accept the updated maintenance program as presented. Director Arthur seconds the motion.
 - i. Reams: Aye
 - Greene: Aye
 - Reed: Aye
 - Harkness: Aye
 - Arthur: Aye

Motion Carries.

4. Adopt Final 2015/2016 Operating Budget.
 - a. Director Reed made a motion to accept the Final Budget as presented. Director Arthur seconds the motion. (must pass by 4/5 vote)
 - Reams: Aye
 - Greene: Aye
 - Reed: Aye
 - Harkness: Aye
 - Arthur: Aye

Budget is adopted.

VP Greene exited the meeting via teleconference at 6:37 p.m.

5. Change District Credit Cards from Bank of America to Wells Fargo Bank.
 - a. Secretary Metz that the benefits of changing banks include no annual fee from Wells Fargo. FFPD is currently paying \$25 per year for each of the B of A cards. Also, since the working accounts are at Wells Fargo it will be easier to pay the credit card bills electronically.
 - b. Director Arthur made a motion to authorize changing the credit cards from Bank of America to Wells Fargo bank. Director Reed seconds the motion.
 - Reams: Aye
 - Greene: Absent
 - Reed: Aye
 - Harkness: Aye
 - Arthur: Aye

Motion carries.

Discussion Items:

1. Potential/Fire District Funding Sources.
 - a. No additional discussion.
2. Election Committee Report.
 - a. No Report
3. Job Description Package:
 - a. Continue to next month.
4. State sick leave law and part time staff.
 - a. Continue to next month.
 - b. This item was not ready for discussion. Place on September agenda.
5. Board Consideration of Consolidation with Water District – Director Harkness
 - a. Per Director Harkness, remove from agenda.

Reports:

1. Labor Negotiations Report
 - a. Waiting on Union to proceed.
2. Firefighter Association:
 - a. No meeting in August.
 - b. Special meeting in September.
 - c. Upcoming Events
 - i. Garage Sale Appreciation Dinner
 - ii. Halloween
 - iii. Christmas Dinner
3. New Construction Fees Collected:
 - a. None
4. EMS Operations Report
 - a. August Call Volume:
 - i. 58 Calls
 1. 48 Medical
 2. 8 Fire
 3. 1 Unauthorized Burning
 4. 3 MVA
 5. 1 Haz Mat
 6. 1 Alarm Sounding
 7. 1 Assist PCSO
 8. 2 Public Assist
 - ii. PALS and ACLS classes will be held in September at ADMIN.
5. Deputy Fire Marshal:
 - a. Hazardous Vegetation Abatement program is doing well.
 - b. Dollar General is moving right along.
 - c. Casto case has been continued until October. The house will stay in its current condition until the DA releases it. It is still evidence.
6. Foresthill & Iowa Hill Fire Safe Council Report:
 - a. There are 2 new Fire Wise Communities.
 - b. There will be a booth at the Heritage Festival.

Public Comment:

Jocelyn Maddux, Field Representative for Supervisor Montgomery invited everyone to attend the Foresthill Forum meeting on Monday, 9/14. The entire meeting will be devoted to fire service in Placer County. The meeting is scheduled from 6 p.m. to 9 p.m.

Gene Lorange announced that he will be conducting a Wildland Fire Academy beginning December 5th. If anyone is interested he can be reached at 916-764-0469.

Correspondence:

None

Old Business:

None

Meeting adjourned at 7:06 p.m.

NEXT MEETING: THURSDAY, OCTOBER 1, 2015
6:00 P.M.

Respectfully Submitted:


Patrice Metz, Board Secretary