



## *Foresthill Fire Protection District*

*P.O. Box 1099 Foresthill, CA 95631*

*Office: (530) 367-2465 Fax: (530) 367-3498*

**DISTRICT BOARD**  
*CHRIS REAMS*  
*PRESIDENT*  
*KEVIN GREENE*  
*VICE PRESIDENT*  
*WALTER REED*  
*DIRECTOR*  
*RICHARD ARTHUR*  
*DIRECTOR*  
*TYLER HARKNESS*  
*DIRECTOR*

Minutes of **Regular** Board of Directors Meeting  
Thursday, March 3, 2016  
Foresthill Fire Protection District Administration Office  
24320 Main St.  
Foresthill, CA 95631

President Chris Reams called the meeting to order at 6:00 p.m.

**Directors in Attendance:** Chris Reams, Walt Reed, Tyler Harkness, Kevin Greene, and Richard Arthur.

**Directors Absent:** NONE

**Staff in Attendance:** Chief Gow, EMS Captain Drone, and Secretary Metz.

**Approval of Agenda:** President Reams requested to move public comment to the beginning of the meeting. VP Greene made a motion to approve the agenda as revised. Director Arthur seconds the motion.  
Motion carries.

**Public Comment:**

Pollyanna Redmond spoke to the Board about a 36 acre commercial burn that was held on 2/17. Mrs. Redmond stated that there was a significant wind storm that evening and she was very upset that the burn was allowed to happen. She called the fire department and Captain Drone came out to the site but did not stop the burn. Mrs. Redmond would like to know how such a dangerous situation can be avoided in the future.  
Chief Gow told Mrs. Redmond that he will come up with a procedure for FFPD to communicate internally and have an input into the approval of a commercial burn.  
President Reams thanked Mrs. Redmond for her comments.

**Approval of previous Regular Meeting Minutes:**

VP Greene made a motion to accept the minutes of the February 4th regular meeting as presented. Director Arthur seconds the motion.  
Motion carries.

**Approval of February Expenses:**

VP Greene made a motion to accept the February financial reports as presented. Director Reed seconds the motion.  
Motion carries.

### **Fire Chief Operations Report:**

Chief Gow reported the following items:

- Call volume is down.
- Ambulance transports are down.
- The grant for new breathing apparatus has been sent in.
- He will be having surgery on his knee soon.
  - Anticipates being back to full duty in 2-3 months.
  - Currently working with staff to cover duty officer in his absence.
    - Will cost approximately \$5k/month to cover duty.
- Captain Drone just successfully completed a GEMT audit for FY's 10/11 and 13/14. FFPD will receive approx. \$31K.
- Placer County is requiring significant paperwork in exchange for the Middle Fork money we receive each year. (\$17.5K)
- Lieutenant Clow has left us to go to Sac. City Fire.
  - The job posting for the replacement Lieutenant has been done.
- Captain Drone is working on mask fit testing and infrequent skills.

### **Action Items:**

1. Adopt Section I of Policies and Procedures.
    - a. Director Arthur made a motion to approve Section I of Policies and Procedures with the following amendment:
      8. Replace "Line Officer" with "Company Officer".
- VP Greene seconds the motion.  
Motion carries.

### **Discussion Items:**

1. Placer County Consolidation Study.
  - a. The Citygate study is done. The County command staff will meet with the consultant to review it.
    - i. Chief spoke with the consultant and he stated that he will not make any substantive changes.
  - b. Penryn's PowerPoint to their constituents was well done. PH has followed suit and will present their own PowerPoint to the Meadow Vista and Colfax MAC's.
2. Review Section II of Policies and Procedures, *General Policies*.
  - a. Place this item on April agenda as a discussion.
3. Review *Fit for Duty* policy.
  - a. Place this item on April agenda as a discussion.

**Reports:**

1. Labor Negotiations Report
  - a. Union is working on getting their reps together to discuss the MOU.
2. Firefighter Association:
  - a. Donated \$5K to SAFH Emergency Services.
  - b. Fill the Boot collected \$4800 for the FF Burn Institute.
  - c. Association purchasing new server for Admin. (\$7700)
  - d. Shawn Cline is heading up the Easter event.
3. SCI Consulting Update
  - a. Patrice reported that SCI is currently gathering the information needed to develop a survey.
  - b. President Reams reported that we will need a special meeting in order to approve the survey.
4. Patrice requested to remove this item from the agenda since the information is included in the financial report.
5. None
6. EMS Operations Report
  - a. February Call Volume:
    - I. 51 Calls
      - 31 Medical
      - 3 MVA
      - 5 Smoke Checks
      - 2 Cancelled En Route
      - 10 Public Assist
  - b. Held a CPR class for 20 Boy Scouts on 3/1. Good PR for us.
  - c. President Reams requested that Captain Drone break down the medical calls into "Transported and Not Transported" sub categories beginning in April if it's not too much trouble.
7. Deputy Fire Marshal:
  - a. None
8. Foresthill & Iowa Hill Fire Safe Council Report:
  - a. None

**Correspondence:**

None

**Old Business:**

None

Meeting adjourned at 7:17 p.m.

**NEXT MEETING: THURSDAY, APRIL 7, 2016**  
**6:00 P.M.**

Respectfully Submitted:



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Patrice Metz, Board Secretary