



Foresthill Fire Protection District

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DISTRICT BOARD
CHRIS REAMS
PRESIDENT
KEVIN GREENE
VICE PRESIDENT
WALTER REED
DIRECTOR
RICHARD ARTHUR
DIRECTOR
TYLER HARKNESS
DIRECTOR

Minutes of Regular Board of Directors Meeting

Thursday, December 8, 2016

Foresthill Fire Protection District Administration Office

24320 Main St.

Foresthill, CA 95631

President Chris Reams called the meeting to order at 6:00 p.m.

Directors in Attendance: Chris Reams, Richard Arthur, Kevin Greene, Walt Reed and Tyler Harkness.

Directors Absent: None

Staff in Attendance: Chief Gow, Captain Drone and Secretary Metz.

Approval of Agenda: Chief Gow asked to scratch Action Item #3 and Discussion Item #2 from the agenda. Director Arthur made a motion to approve the agenda as revised. Director Reed seconds the motion.

Motion carries.

Approval of previous Meeting Minutes:

Director Reed made a motion to accept the minutes of the November 2nd and November 18th Blue Ribbon Advisory Committee Meetings (BRAC), and the November 3rd Regular Board Meeting as presented. VP Greene seconds the motion.

Motion carries.

Approval of Expenses:

VP Greene made a motion to accept the November financial report as presented.

Director Arthur seconds the motion.

Motion carries.

Fire Chief Operations Report:

Chief Gow reported the following items:

- Captain Drone was elected FF of the Year by his peers.
- Engine 90 is out of service for a plumbing issue.

Action Items:

1. Supervisor Jennifer Montgomery administered the Oath of Office to Chris Reams, Richard Arthur and Tyler Harkness.

2. Per Board Bylaw 5.1: Election of Board Officers, President and Vice-President.
Term of office is December 1, 2016 – November 30, 2018.

a. Director Arthur made a motion to nominate Chris Reams for President. VP Greene seconds the motion.

i. Director Harkness stated that he believes it is not keeping with the past practices of the Board for Mr. Reams to be President again.

ii. General Discussion took place until President Reams called for the vote.

- Reams No Vote
- Greene Aye
- Reed Aye
- Harkness Nay
- Arthur Aye

iii. Motion Carries.

b. Director Arthur made a motion to nominate Kevin Greene for Vice President. Director Reed seconds the motion.

i. Director Harkness stated that he believes it is not keeping with the past practices of the Board for Mr. Greene to be Vice President again.

- Reams Aye
- Greene No Vote
- Reed Aye
- Harkness Nay
- Arthur Aye

ii. Motion Carries.

3. Scratched from agenda.

4. Staff request to modify the following job descriptions:

- a. 4-005 Captain
- b. 4-006 Company Officer
- c. 4-009 Part Time Employee
- d. 4-014 Lieutenant
- e. AP #121 Limited Term Employee

f. VP Greene made a motion to accept all changes as presented. Director Reed seconds the motion.

i. Motion Carries.

5. Approve the AP #119 Scheduling Policy.
 - a. VP Greene made a motion to adopt AP #119 as presented. Director Reed seconds the motion.
 - i. Motion Carries.
6. Approve un-budgeted expenditure of \$1,000.00 from fund #62990 *Fleet Maintenance (Fire)* account #115 *Fire Dist. Parts and Repair* in order to assess the condition of (2) Engines, (2) Brush and the Water Tender.
 - a. Director Arthur made a motion to approve the expenditure as written on the agenda. Director Reed seconds the motion.
 - i. Captain Johnson feels it is a waste of money. We keep good maintenance records. The apparatus is low mileage, but 20+ years old.
 - ii. President Reams stated that we need an outside opinion. Since we're most likely going to go for a tax measure, someone will ask the question.
 - iii. John Michelini said this has come up with the BRAC.
 - iv. Director Harkness said he had intended for Ronk to do the inspection.
 - v. President Reams stated Ronk isn't independent.
 - b. Motion Carries.
7. Staff requests to borrow E-85 from PHFPD. Authorize President Reams to sign the agreement.
 - a. Chief Gow states the insurance will run approximately \$275 per year.
 - b. President Reams asked if FFPD damages it, are we responsible for repairing it?
 - i. Chief Gow said, "Yes".
 - c. VP Greene stated that if the engine blows up, we shouldn't have to fix it.
 - d. Captain Hernandez stated that we should let the community know that a PH engine will be responding to calls, but staffed with FFPD employees.
 - e. Director Arthur made a motion to authorize President Reams to enter into an agreement with Placer Hills Fire to borrow E 85. Director Reed seconds the motion.
 - f. Motion Carries.
8. Authorize Chief Gow to negotiate with Local 3800 to modify Article XXIV § A, which would modify the minimum time between when a promotional test bibliography is posted and the test is administered. Currently, it is 45 days.

- a. VP Greene made a motion to authorize Chief Gow to negotiate with Local 3800. Director Harkness seconds the motion.
- b. Motion Carries.

Discussion Items:

1. Data request by Director Reed and Mr. Lorance for the effort to secure funding from the Bureau of Reclamation.
 - a. Should be ready in 2 weeks or less.
2. Scratched from Agenda.
3. Placer County Funding Update
 - a. Chief Gow reported that the County is being very supportive.
 - b. President Reams reported that Mr. Heath and Mr. Sisk from Placer County have audited the 6 district's books and all are in financial distress. Foresthill is at the top of the list.

Reports:

1. Finance Committee (Reams/Greene)
 - a. None
2. Firefighter's Association:
 - a. No meetings in November or December.
3. EMS Operations Report/Deputy Fire Marshal Duties
 - a. 67 Calls in November
 - I. 35 Medical Transports
 - 9 Non Transport
 - II. 1 Possible Structure Fire
 - III. 7 Smoke Checks
 - IV. 2 Illegal Burn Piles
 - V. 5 Public Assist
 - VI. 6 MVA
 - VII. 2 Cancelled en route
 - b. Average Response Time: 6m 24s.
4. Foresthill & Iowa Hill Fire Safe Council Report:
 - a. Middle Fork Tree Mortality Project
 - I. 212 trees removed to date. Completing at the end of the month.
 - b. North Fork Shaded Fuel Break extension in progress around the Monte Verde Inn.
 - c. Next meeting December, 13 at 5:30 at Admin.

Director's Reports

- d. Reams
 - I. None
- e. Greene
 - I. None
- f. Reed
 - I. None
- g. Arthur
 - I. None
- h. Harkness
 - I. None

Correspondence:

None

Old Business:

None

Public Comment:

- Bob Young
 - Reflecting on the loss of 36 young people in the Oakland fire.
- John Michelini
 - District does not have a Facebook or Twitter account. Should consider setting them up.
 - Why is "Grant Writing" incurring overtime expense?

The Board and Chief Gow went into Closed Session at 6:55 p.m.

7:30 p.m. President Reams reported that no action had been taken in Closed Session.

Meeting adjourned at 7:13 p.m.

NEXT MEETING: THURSDAY, JANUARY 12, 2017
6:00 P.M.

Respectfully Submitted:



Patrice Metz, Board Secretary