



Foresthill Fire Protection District

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DISTRICT BOARD
RICHARD HERCULES
PRESIDENT
JOHN MICHELINI
VICE PRESIDENT
CHRIS REAMS
DIRECTOR
KEITH DRONE
DIRECTOR
DERRICK PERRY
DIRECTOR

DENNIS MARTIN
FIRE CHIEF

Foresthill Fire Protection District
Minutes of the Board of Directors Meeting
Thursday, January 08, 2026
District Administration Office
24320 Main St., Foresthill, CA 95631

1. CALL MEETING TO ORDER:

- a. Meeting called to order by President Hercules at 6:06pm.

2. FLAG SALUTE: led by Director Perry.

3. ROLL CALL OF DIRECTORS:

- a. All directors were present with exception of Director Drone.
b. Chief Martin was present.

4. AGENDA APPROVAL:

- a. VP Michelini made a motion to ADD Emergency Action Item 8f - Salary Adjustment to Correct Error and approve the agenda as amended, second by Director Perry, motion passes (4/0).

5. PUBLIC COMMENT:

- a. No Public Comment.

6. CONSENT ITEMS:

- a. VP Michelini moved to approve all consent items as presented; December 11, 2025 Regular Board minutes, December 10, 2025 Long Range Planning Committee minutes, and FM 6, second by Director Perry, motion passes (4/0).

7. FIRE CHIEF REPORT:

- a. Chief Martin elaborated that training with JOA is available all January, which will provide opportunities to our staff not normally available.
b. President Hercules asked about a reported fuel leak problem within the fleet; this was an unsubstantiated complaint from the community which Chief Martin indicated was not factual as a current problem.
c. Mobile app for Tablet command was obtained free for staff this year.

District Information

Staffing

- We currently have three Firefighter Paramedic vacancies with two FF/P's completing backgrounds. Academy start date is February 2, 2026.
- Firefighter/Paramedic application process is continually open, and we are actively recruiting.

Incident Responses

- Total calls for service for December were 62.
- Last year at this time there were 73 for service.
- Ambulance Transports for Dec. were 34.

Training

- 292.5 Training hours logged for the month of December.
- Monthly Training with the JOA is on-going.
- Asst. Chief Martin, 8801, has completed the installation and training of Tablet Command.

Community Risk Reduction

- December – 13 Inspections (4 Def. Space, 1 LPG Rough, 1 Annual Business inspection and 6 Plan Reviews)

Community Interactions

- Crews attended the Annual Light Parade
- Crews attended the Tree Lighting with Santa

Fleet

- Type 3 Remount – Has been returned to West Mark for electrical issues and an air leak.
- Medic unit alignment issue was incorrectly diagnosed. It has been aligned by Auburn Dodge.

8. ACTION ITEMS:

- a. Approval of the 1st reading of Ordinance 2026-01 Amending and Adopting the 2025 Edition of the California Building and Standards Code was obtained during the Public Hearing. Motion made by VP Michelini, seconded by Director Perry, motion passes (4/0) with the quorum approving.
- b. Board consideration of moving forward with the FFPD contract with CalPERS to provide retirement benefits for employees. Director Perry – Approve schedule and send back to Pers. Resolution from Pers will be obtained by 6FEB and this item can be reviewed further at the next BoD meeting in FEB.
 - i. VP Michelini noted some typos on percentages and costs were based on historical data instead of current data. With Captain Palmer's permission the numbers were updated to reflect accurate current data and costs. He reiterated to hold steady at a set amount necessary and appropriate, 15% this will allow for fluctuations over time. Reserve discussions will come later.
 - ii. Next steps: Adopt the Resolution of Intention at FEB2026 meeting. JUN2026 the Final Resolution will be adopted. JUL2026 the new budget would include CalPers costs and reserve funds.
 - iii. VP Michelini motions to move forward, second by Director Reams. Captain Sett indicated signature on the schedule was needed to take to Pers 9JAN2026. VP Michelini indicated the Survivor Benefits need to be decided.
 - iv. VP Michelini amended the motion with Fourth level Survivor Benefit inclusion, seconded by Director Perry, roll call passes the motion (4/0) with the quorum approving.
- c. Purchase of additional PPE approval. VP Michelini motioned for \$7,000 for the identified PPE need and revisit the budget adjustment in JUL2026, seconded by Director Reams, roll call passes the motion (4/0) with the quorum approving.
- d. Board members identified Special Board meeting date for Fire Chief employment review on 21JAN2026 as a closed session after the Special Board Goals meeting.
- e. Revisit of Board Meeting calendar with possible change of meeting days. President Hercules motioned the second Wednesday of each month, seconded by Director Perry, roll call passes the motion (4/0) with the quorum approving. Updates will be made in

the Foresthill Messenger and on the website. The board will address 11NOV conflict at a later date.

- i. Emergency Action Item: Salary Adjustment of adding 5 cent an hour motioned by Director Reams, seconded by Director Perry, roll call passes the motion (4/0) with the quorum approving. Going forward all parties will use the same spreadsheet to alleviate any variances when calculating salary. Total impact \$1,186.00 out to JUL2026. Also identified 457 plan contributions have been greater for the past 6 years due to calculations being based on total combined pay instead of base pay only.

9. DISCUSSION ITEMS:

- a. Reminder- Upcoming Finance meeting for Mid year budget review Jan 21, 2026 at 10:30am and Goals Workshop Jan 21, 2026 at 12noon. Special Board meeting for Fire Chief Employment Review immediately following.

10. REPORTS

- a. Finance Committee- (Michelini/Perry) No report
- b. Strategic and Long-Range Planning- (Hercules/Michelini) No report
- c. Assets and Facilities- No report
- d. Directors Report- VP Michelini stated a 2.5 day outage of Verizon occurred without Public Safety organizations being alerted. AT&T was the responsible party and still no alerts were made to dispatch centers or Public Safety entities.

11. NON-AFFILIATED ORGANIZATION REPORTS:

- a. Foresthill Volunteer Firefighters Association- No report
- b. Foresthill & Iowa Hill Fire Safe Council Report- No report
 - i. President Hercules inquired if this should remain on the agenda.

12. CORRESPONDENCE:

- a. None

13. OLD BUSINESS:

- a. None

14. CLOSED SESSION

- a. None

15. ADJOURNMENT

- a. Meeting adjourned by President Hercules at 6:58pm.

Respectfully Submitted:

Rachel Peeler

Administrative Assistant