



Foresthill Fire Protection District

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DISTRICT BOARD
RICHARD HERCULES
PRESIDENT
JOHN MICHELINI
VICE PRESIDENT
CHRIS REAMS
DIRECTOR
TROY SIMONICK
DIRECTOR
LIZ WILLIAMS
DIRECTOR

JED MATCHAM
FIRE CHIEF

Foresthill Fire Protection District
Minutes of Special Board of Directors
Meeting
Thursday, January 26, 2023
District Administration Office
24320 Main St., Foresthill, CA 95631

1. CALL MEETING TO ORDER

- a) President Hercules called the meeting to order at 11:04am.

2. FLAG SALUTE

- a) Led by Director Michelini

3. ROLL CALL

- a) President Hercules, Vice-President Michelini, Director Simonick, Director Williams was present
- b) Director Reams was absent
- c) Fire Chief Matcham was present.

4. AGENDA APPROVAL

- a) Vice President Michelini moved to approve the agenda as posted with the addition of the purchase approval of type 3 engine remount, second by Director Williams, roll call vote, passes 4/0.

5. PUBLIC COMMENT

- a) Chief Matcham introduced our newly hired Assistant Chief Dennis Martin. He will be in charge of Fire prevention, Community Risk Development and Training. His start date will be February 01, 2023.

6. ACTION ITEMS

- a) Approval to accept the Middle Fork Project Nexus Funding with Placer County, ending FY 2021/2022 in the amount of \$19,983.00. Motion made by Director Simonick to accept the funding, second by Vice President Michelini, roll call vote, passes 4/0.
- b) Approval to accept the Middle Fork Nexus Funding with Placer County, ending FY 2022/2023 in the amount of \$ 21,506.00. Motion made by Vice President Michelini to accept the funding, second by Director Williams, roll call vote, passes 4/0.
- c) Approval of the Final Audit for the year ending June 30, 2022. There were positive comments made by the auditors, otherwise, no glaring issues to concern us. Suggestion made for the finance committee to meet this next month for looking at the recommendations. Motion made by Director Simonick to approve the audit, second by Director Williams, roll call vote, passes 4/0.
- d) Consider the fire chief to adjust hiring practices to allow for hiring new recruits. Chief Matcham went over the history of our hiring and our salary scale. Since our contract is up for negotiation, he suggests bringing new hires in at step 3 Firefighter/Paramedic scale to increase the base salary with concurrent adjustments per agreements. Then adjust the current employees to reflect the correct increases. Expected to be until the end of the fiscal year. Fits within our budget for this fiscal year due to lower staffing. Motion made by Vice

President Michelini to take the recommendation to allow the fire chief to adjust the salaries for new hire at step 3 and commiserate increases for the current employees, effective January 26, 2023 and to run through June 30,2023., second by Director Williams, roll call vote, passes 4/0. Request made for next meeting to have one for Engineer and Captain.

- e) Purchase of type 3 engine remount. Chief Matcham laid out the information to remount the engine, quote came in at \$325,000.00. Westmark would be a shorter wait time. Grants would put this out another year. Since this is a budget item it needs to be done during a regular board meeting. Board requests to bring this back at the next month meeting, listing finance plan of 5 years with money to be drawn from Developer mitigation. When engine 90 final payment is made this year, it would be replaced with the remount payment. Tabled to February meeting.

7. DISCUSSION ITEMS

- a) Regarding the Blue-Ribbon Panel/Committee. They have sent out emails for target date for first meeting on February 04, 2pm. Still waiting for responses from those chosen. 3 responses so far.
- b) Update on negotiator agreement, signed the addendum. Want to start gathering information for negotiations with our attorney and the Chief. Chief suggested he aggregate all the all the responses and create the communications. Closed session will be set for February for this purpose. Clayton Thomas, local 3800 representative, asked if they wanted to set up a date to start negotiations. The board suggested the Local send a letter to start negotiations.

8. REPORTS

- a) Finance Committee
 - i. Will schedule a meeting to look at Audit recommendations.
- b) Long Range Planning
 - i. Will develop a package for the blue-ribbon committee meeting.
 - ii. Director Michelini commented about conversation with Placer County about the funding amount differences with the fire districts and county fire to the Sherriff's Department money breakdown.
- c) Assets and Facilities Committee
 - i. Will set up a meeting in the next month. Since new committee they have a lot to set up, would like them to look into money that had been set aside for repairs and maintenance upgrades that have been in the budget. Discussion could be about the fuel site at the old elementary school site and past conversations with them.
- d) Director's Reports
 - i. None

9. CORRESPONDENCE

- a. None

10. OLD BUSINESS

- a) None

11. CLOSED SESSION

- a) None

12. ADJOURNMENT

Meeting adjourned at 11:49am.

Respectfully Submitted:



Shonne Epperly-Elgin
Administrative Asst.