



BOARD OF DIRECTORS

Foresthill Fire Protection District

P.O. Box 1099 Foresthill, CA 95631
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www.foresthillfire.org

DISTRICT BOARD
JOHN MICHELINI
PRESIDENT
CHRIS REAMS
VICE PRESIDENT
TYLER HARKNESS
DIRECTOR
TROY SIMONICK
DIRECTOR
RICHARD HERCULES
DIRECTOR
MICHAEL RIDLEY
FIRE CHIEF

Foresthill Fire Protection District
Minutes of Regular Board of Directors Meeting
Thursday, June 09, 2022
Meeting held in person
District Administration Office
24320 Main St., Foresthill, CA 95631

1. CALL MEETING TO ORDER

- a) President Michelini called the meeting to order at 6:07p.m.

2. FLAG SALUTE

- a) Led by Director Hercules

3. ROLL CALL

- a) President Michelini, Vice President Reams, Director Hercules were present
- b) Director Simonick was present via remote from his residence in Foresthill
- c) Chief Ridley and Deputy Chief Matcham were present.
- d) Director Harkness was absent with no contact from him

4. AGENDA APPROVAL

Vice President Reams moved to approve the agenda, second by Director Hercules, roll call vote, motion passes 4/0.

5. PUBLIC COMMENT

- a. None

6. CONSENT ITEMS

- a. Motion made by Director Hercules to approve consent items; the minutes of the May 12 regular board meeting, May 320 Goals Workshop, May 31 special Board Meeting and the FM 11 Financial report, second by Vice President Reams, roll call vote, motion passes 4/0.
- b. Motion made by Director Simonick to amend the May 12 minutes to read correctly per staff, second by Vice President Reams, roll call vote, motion passes 4/0.

7. FIRE CHIEF'S REPORT

Calls for May 2022

Total: 64

Total to Date: **317** 2021: **267**

Breakdown:

See report attachments:

Medical Transports this month: **26** Total transports for the year: **190** (2021 = **121**)

District Information

- Chief Ridley attended several Zoom and in person meetings (WPCFCA, FHF Finance Committee, Demonstration Day, Green Waste Day, Placer County Fire Safe Alliance, Placer County OES Summer Outlook meeting, and Chief Gow).
- Budget process underway. Preliminary budget should be adopted tonight.

- MOU with Foresthill Public Utility District (PUD) has been sent a letter requesting an Ad Hoc committee meeting between the Fire Chief and our two Board members and General Manager Hank White and two of their Board members.
- Engineer Bevilacqua has resigned his position with us. We are still short two Full-Time Fire Fighter Paramedic positions as FFPM Rybin went from Full-Time to Part-Time. Onboarding two Part-Time Firefighter EMT. Lost our Part-Time Paramedic to Vacaville.
- Placer County Community Wildfire Prevention Plan (CWPP) is still delayed.
- CalFire Station 11 is staffed with two engines.
- Received a donation of 150 +/- 24" traffic cones, 50 +/- traffic delineators, numerous sets of turnouts, boots, helmets, full face overhaul masks, and an air brake prop from a company I worked for. Absolute Safety Training based in Willows. They are liquidating their assets and retiring.
- Large format printer is functional.

Staffing Report

- April
 - 24 1/2 Positions Mandatory OT
 - 3 Positions covered by JOA
 - 0 Day we staffed a JOA Position

COVID-19

- Situation is on the rise. Several cities and counties are starting to implement masks again.

Support Services/Fleet/Facilities

Fleet:

- Brush 90 Out of Service with major air leak issues
- Engine 90 Out of Service again
- Engine 88 and 90 got 6 new tires each

Facilities:

- Water Heater issue being addressed

Training

- Chief Ridley
 - Total time 220 hours
 - Reports attached
- SFT Driver/Operator 1A course
 - Cancelled by instructor the day before it started

Emergency Management

- Still working on Evacuation Plans.

Community Risk Reduction Division per Deputy Chief Matcham

May 2022 Activities

Community Interactions

- Wildfire Preparedness Day – Great turn out
- Green Waste Disposal Day- Huge success with 72 loads of green waste
 - After chipping, we filled all 3 of the 40 cubic yard bins
- Foresthill/Iowa Hill Firesafe Council meeting
- Foresthill Forum Meeting

Administrative/Operational Meetings

- Finance Committee Meeting
- District Goals Meeting's Meeting
- WPCFCA Chief
- WPCFCA Training/Operations Meeting
- PCSO Dispatch ProQA Committee Meeting

- Placer Operational Area 2022 Summer Update Meeting

Community Risk Reduction

- 1 Residential plan review
- 4 LPG Installation Inspections
- 1 Sprinkler System Rough Inspections
- 2 Sprinkler System Final Inspections
- 10 Hazardous Vegetation inspections
- 1 State Mandated Inspection (FHS)
- Mountain Shadows Minor Use Permit review meeting

EMS

- S-SV EMSA CQI Meeting
 - FF/PM Dilly elected as a voting representative to the advisory committee

Other

- Chief Matcham has been appointed as an Operational Area Coordinator for Placer County

CWPP

- Jodie was unavailable for the meeting.
- Chief Ridley said he was advised the Mobile Home guide had been sent to us, but we have not received them yet and it is being checked into.
-

Emergency Alert Radio per Rich Hercules

- The radio system is operating normally. Still getting good signal reports from, around the area. We had one inquiry from a resident in Todd Valley, who he will meet with to assist with signal coverage.

8. ACTION ITEMS

- a. Board to vote for the LAFCO Special District Representative. After discussion among the directors, Director Hercules made a motion to vote for William Kahrl, second by Vice President Reams, roll call vote, motion passes 4/0.
- b. Board to approve the Preliminary 2022/2023 Annual operating Budget. President Michelini went over the summary for the attendees and answered some questions directed toward the budget. Director Hercules made a motion to approve the preliminary budget, second by Vice President Reams, roll call vote, motion passes 4/0.
- c. Board to adopt a hiring process for the Fire Chief. Vice President Reams read his prepared statement about his thoughts on the hiring process. Discussion among the Board was about the timeline for hiring and a few thinking it would be too fast. The idea was made about Deputy Chief Matcham becoming the interim Chief while they keep looking. Public attendees also asked questions about the process. Not wanting to have an empty position, they would like to set a logical timeline that could be extended if needed. Director Hercules made a motion to accept the hiring process with the option to extend the deadline of Aug 30 if needed, second by Director Simonick, roll call vote, motion passes 3/1.
- d. Board to approve the initiation of the "Future of the Foresthill Fire District" Blue-Ribbon Advisory Committee. President Michelini presented the thoughts behind this and the Charter to use. Input from public about the number of people on the committee being a reasonable amount. Request for members to be done through social media, word of mouth, website and the public are asked to apply. This will comprise of the selected members, FFPD Board Long Range Planning committee. Motion made by Director Simonick to approve the initiation of the Blue-Ribbon advisory committee with invitation to the Chamber of Commerce and the Fire Safe Council and 5 members to be chosen from the public, second by Vice President Reams, roll call vote, motion passes 4/0.
- e. Deputy Chief Matcham requested an approval of an amendment to Policy 4-012 Volunteer Resident Firefighter Program. He went over the current requirements for working for a fire department/district in California. This amendment will attract new Reserve Firefighters due to the hiring qualifications. This allows us to get people interested in working for the Fire Services and train them per the requirements needed for the district and the State. This is set aside in the

new budget for implementation. He also hopes to start an Explorer Program through the high school. Motion made by Director Hercules to approve the amendment, second by Vice President Reams, roll call vote, motion passes 4/0.

- f. Approve RESOLUTION 2022-03 ADJUSTMENT OF SPECIAL TAX MEASURE M BY CONSUMER PRICE INDEX FOR FISCAL YEAR 2022/2023. Done every year, with a projected increase tax revenue of approx. \$18,878.13 and total projected revenue of \$396,440.75. Director Simonick made a motion to approve Resolution 2022-03, second by Vice President Reams, roll call vote, motion passes 4/0.
- g. Approve RESOLUTION NO. 2022-04 ADJUSTMENT OF SPECIAL TAX MEASURE B by \$7.00 PER PARCEL FOR FISCAL YEAR 2022/2023. Done every year, projected increase is approx.\$21,056.00, with total projected revenue of \$75,206.52. Director Hercules made a motion to approve Resolution 2022-04, second by Director Simonick, roll call vote, motion passes 4/0.
- h. Approve RESOLUTION No. 2022-05 REQUESTING COLLECTION OF CHARGES ON TAX ROLL FOR TAX YEAR 2022-2023. Done every year. We are charged 1% by Placer County. And is In the budget. Director Simonick made a motion to approve Resolution 2022-05, second by Director Hercules, roll call vote, motion passes 4/0.
- i. Approve RESOLUTION No. 2022-06 REQUESTING COLLECTION OF CHARGES ON TAX ROLL FOR TAX YEAR 2022/2023. Measure B assessment to be collected by Placer County tax rolls, at cost of 1% to us. Done every year. We are charged 1% by Placer County and is in the budget. Director Simonick made motion to approve Resolution 2022-06, second by Director Hercules, roll call vote, motion passes 4/0.

9. DISCUSSION ITEMS

- a. Chief Ridley advised the Board that CAL OES has requested the OES4614 to be returned to them. They had called and asked questions about our staffing and decided they would like to have this Type VI engine back. Chief mentioned a side bar that they may be able to give us a type III Engine in exchange. Captain Kirk reminded us that both our Captains are Engine Boss qualified and if we can get another Captain on staff, as well as employees per Deputy Chief Matcham's upcoming interviews, we may be able to staff this. He asked if there is a possibility to negotiate with Chief Zander of CAL OES. Board direction is to see if we can hold onto this Engine for now.

10. REPORTS

- a. Finance Committee
 - i. Presented the budget
- b. Labor Negotiations Committee
 - i. No report
- c. Long Range Plan Committee
 - i. Presented the Blue Ribbon Advisory Committee plan.
- d. Director's Reports
 - i. Director Reams is still working on the paving issue at Station 90. Has been trying to reach the correct department to get definitive answers.
 - ii. Vice President Reams is working with LAFCO to get the annexation of 10 lots near Hidden Treasure, which is in our area of service. Will hope to have some resolution for the July Board Meeting.

11. NON-AFFILIATED ORGANIZATION REPORTS

- a. Foresthill Volunteer Firefighters Association
 - i. Still taking in record making donations for the yard sale.
- b. Foresthill/Iowa Hill FSC
 - i. Nothing to report

12. CORRESPONDENCE

- a. Letter From Auburn Local 1410. Resident Michelin I read the letter aloud to the attendees.

13. OLD BUSINESS

- a) None

14. CLOSED SESSION

a. None

15. ADJOURNMENT

Meeting adjourned at 8:10 p.m.

Respectfully Submitted:

A handwritten signature in blue ink that reads "Shonne Epperly-Elgin". The signature is written in a cursive style.

Shonne Epperly-Elgin
Administrative Assistant