



## **Foresthill Fire Protection District**

**P.O. Box 1099 Foresthill, CA 95631**  
**Office: (530) 367-2465 Fax: (530) 367-3498**  
**[www.foreshillfire.org](http://www.foreshillfire.org)**

**DISTRICT BOARD**  
**RICHARD HERCULES**  
**PRESIDENT**  
**JOHN MICHELINI**  
**VICE PRESIDENT**  
**CHRIS REAMS**  
**DIRECTOR**  
**TROY SIMONICK**  
**DIRECTOR**  
**LIZ WILLIAMS**  
**DIRECTOR**  
**JED MATCHAM**  
**FIRE CHIEF**

Foresthill Fire Protection District  
Minutes of the Special Board of Directors Meeting  
Tuesday, April 25, 2023  
District Administration Office  
24320 Main St., Foresthill, CA 95631

### **1. CALL MEETING TO ORDER**

- a. Meeting called to order at 8:59am

### **2. FLAG SALUTE**

- a. Led by Vice president Michelini

### **3. ROLL CALL OF DIRECTORS**

- a. President Hercules, Vice President Michelini, Director Reams, and Director Williams were present. Director Simonick was absent
- b. Chief Matcham was present

### **4. AGENDA APPROVAL**

- a. Vice President Michelini made motion to approve agenda, second by Director Williams, passes 4/0.

### **5. PUBLIC COMMENT**

- a. None

### **6. ACTION ITEMS**

- a. Approve Hiring Process for Fire Chief. Chief Matcham is leaving June 16, 2023. Proposed we post the job availability today, with applications due May 19, adjust the salary to \$102,000.00 and benefits of \$ \$21,180.00. To be advertised in the Western Fire Chiefs, Daily Dispatch, Social Media, retired fire groups, LinkedIn, Cal Chiefs. Suggestion of Livescan for quick turn around and has all info we may need, physical, check references. 2 interview panels, asking for interim fire chief, went over process and timeline with job offer to be approx. June 16,2023. Vice president Michelini made motion to approve the fire chief hiring process beginning today, second by Director Reams, roll call vote, passes 4/0. Vice President Michelini moves to announce position with new budget salary amount of \$102,000.00, benefits of \$21.180.00, second by Director Williams, roll call, passes 4/0.

### **7. DISCUSSION**

- a. Chief Matcham talked about our new Engineer Spencer Lehn coming on board in May.
- b. Business manager Metz mentioned we are getting information from CIRA to replace our Fasis Workmans Comp and will have numbers out for next board meeting.

### **8. ADJOURNMENT**

- a. Meeting adjourned at 9:30am.

Respectfully Submitted:



Shonne Epperly-Elgin,  
Administrative Assistant