



BOARD OF DIRECTORS

Foresthill Fire Protection District

P.O. Box 1099 Foresthill, CA 95631
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www.foresthillfire.org

DISTRICT BOARD
JOHN MICHELINI
PRESIDENT
TROY SIMONICK
VICE PRESIDENT
TYLER HARKNESS
DIRECTOR
CHRIS REAMS
DIRECTOR
RAY MILLER
DIRECTOR

MICHAEL RIDLEY
FIRE CHIEF

Foresthill Fire Protection District
Minutes of Regular Board of Directors Meeting
Thursday, August 13, 2020
Meeting held via Zoom Teleconference
District Administration Office
24320 Main St.
Foresthill, CA 95631

1. CALL MEETING TO ORDER

- President Michelini called the meeting to order at 6:00 p.m.

2. FLAG SALUTE

- No salute due to zoom constraints

3. ROLL CALL

- All Directors were present.
- Chief Ridley, Chief Whitt and Chief Matchum were present.

4. AGENDA APPROVAL

President Michelini requested an additional emergency action item for approval. Motion to approve updated agenda by Vice President Simonick, second by Director Harkness. Roll call vote. Motion carries 5/5.

5. PUBLIC COMMENT

None

6. CONSENT ITEMS

- a. Director Harkness moves to approve consent items including minutes of July 09 regular board meeting, approval of FM 1 Financial reports, and presentation of unaudited 2019/2020 financial results by President Michelini. Second by Vice President Simonick. Roll call vote, carries 5/5.

7. FIRE CHIEF'S OPERATIONS REPORT

Calls for July 2020

Total: 61

Total to Date: **413** 2019: **302**

Breakdown:

Chimney Fires: 0	Structure Fires: 0	Vegetation Fires: 1	Vehicle Fire: 0
Medical Aids: 49	Public Assist: 1	Smoke Investigation: 2	False Alarms: 0
Hazardous Leaks: 1	Hazardous Lines: 1	Vehicle Accidents: 0	Burn Pile: 2
Smoke Detector: 0	Strike Team: 1	Other: 3	

Medical Transports this month: 35 Total transports for the year: 185 (2019 = 130)

EMS is 71.2% of our call volume

District Information

- Chief Ridley attended many Zoom meetings.
- Regional Chief changes: Chief Kushen left Placer Hills FPD. Chief Gow is the Interim Chief for the next 12 – 18 months. Chief Brown left the Placer Hills FPD and is now working at CalOES. Chief Higgins is leaving Penryn Fire on the 15th for a position at CalOES.
- After 16+ years as a Part-Time Firefighter/Paramedic Josh Pineschi has left the district.

- Chief Ridley and Chief Gow had a meeting to discuss many different issues with regard to Foresthill, Placer Hills, and New Castle Fire.
- The Senior Management team met to discuss District Operational issues.
- The application submitted for the Fiscal Year 2020 Assistance to Firefighters Grant Program - COVID-19 Supplemental (AFG-S) has been approved in the amount of \$18,379.02 in Federal funding. As a condition of this grant, you are required to contribute non-Federal funds equal to or greater than 5.00% of the Federal funds awarded, or \$918.95 for a total approved budget of \$19,297.97.
- Received a several orders of supplies for the COVID-19 response.
- In communications with the Foresthill PUD on the Hydrant Agreement. A Zoom meeting with Director Michelini, Director Miller, and myself occurred on August 4th.
- Brush 90/88 participated in Strike Team XPL4127C. Hog Incident – Susanville, CA. July 20-30. Responders were Captain Reams, Engine Hinkle, and Firefighter Dilly.
- Submitted the Annual Report to the Placer County Air Pollution Control District on the Engine 90 Grant.
- Sutter Roseville Medical Center “Wall Time” causing us to move and cover a lot from Hwy. 80 and Foresthill Road. Working with AMR Operations to help solve the issue.
- Structure Fire: 22451 Foresthill Road on August 2nd. Single family residential structure. Fire in living room. Damage limited to area of origin. Unintentional cause. Working Smoke Detector, with no one home. Loss: \$5,000. Saved: \$250,000. Assisted by CalFire, Placer Hills FPD, Placer County Sheriff, AMR.
- Foresthill telephone outage. Six plus hours before any action taken. I was alerted by Director Michelini and after two telephone call to Placer Dispatch, the alerts went out on AlertPlacer, Social Media and Everbridge.
- ISO Report still in their office with zero movement. Tracked down the issue (Placer Hills ex Fire Chief Kushen failed to contact them about the change in the management team). A simple email to ISO will help fix it (msantiago@iso.com).
- OHV Grant was not successful. I have asked for a review with their staff to learn from them what we can do better. Only six months before the next Grant period opens.

Facilities

- Station 90 will be getting a dishwasher replacement. The oven has also stopped working. Addressing the issue. Station 88 water heater has an operational issue and needs a replacement vacuum.
- Station 89 Sign is still in my position for refinishing project. 40% completed.

Apparatus

- **E90**, Monitor, warranty issues, and the Train-the-Trainer Program continue to be an issue. Progress on the lights was made. Electrical issue with the shedding of the electrical loads. was made. Also had a minor accident. Addressing the issue with insurance.
- **Brush 90** had what appears to be a throttle issue with ties to the electrical system. G and T Trucking replaced the throttle pedal and related wiring. This occurred on a deployment on a

Strike Team. Brush 90 was replaced by Brush 88 during the deployment. Cost of repair was \$1,196.71.

- **Brush 88** had a turbo failure while on the Strike Team assignment. Has been repaired by CalFire in Susanville. Total costs: Turbo \$2,253.58, Tow \$500.00
- **Engine 88** has an issue with the FoamPro Control Panel. Working on the issue. Currently getting costs.
- **Medic 88**, had a right front alignment issue. Repaired.
- **Medic 90 (Remount)** is close to being ready for pick up.

Lexipol

- Addressed the policy issues with Lexipol and the present way the process works. They are looking to solve the issues. Process is currently in a holding pattern.

July 2020 Activities Per Chief Matcham

- Data entry and building of forms into Emergency Reporting Systems
- Emergency Reporting Systems (ERS) integration with Aladtec
- ERS integration with ROVER app teleconference
- Departmental meetings
- WPCFCA Meeting

Community Risk Reduction

- RSG! monthly update/coordination teleconference
- Meeting with stakeholders from Placer County, VFW, Memorial hall to cooperate in the RSG! Demonstration Day and to gain an area behind Memorial Hall for the demonstration area
- Setback variance inspection and plan review
- 2 Fire Sprinkler plan reviews
- 9 Hazardous Vegetation Inspections
- 10 Hazardous vegetation re-inspections
- 1 LPG tank and line inspection
- 1 Fire final construction inspection

EMS

- 33% PCR review
- Received LUCAS CPR Device
- Received 3 Stryker Power Load systems for ambulances
 - Awaiting installation
- Received 2 Stryker power cots
 - Awaiting installation of Power Load systems
- Received CURIS Fogger for decontamination

Awaiting disinfectant

Training Report per Chief Whitt

Total Hours:

- 200 for the month – some still not being recorded

Annual Training Plan is being used on all three shifts

Training Documentation continues to be refined for credentialing in order to better track ISO Training requirements; there are a bunch of training activities that have multiple ISO credentials associated with them and therefore are not valid when recorded. For example, training can only be recorded for one credential (Company, Drivers, Hazmat, Officer, and Facility) not for hours of training that crosses over multiple credentials.

Also completed several other trainings specific to shifts including refresher for low angle, vehicle extrication, and interagency familiarization including trainings.

With the help of staff, the interns were able to compete their NWCG Basic 40 including Shelter deployment and Case Studies.

Completed a Training the trainer for Water Tender Operations. Awaiting Lesson plans and PowerPoint for the trainer.

Staff has started the process for hose inventory, documentation, and testing in order for us to plan for the use of logistical support including a testing trailer.

Operations and Training Meeting delayed until August 20th.

Emergency Management per Coordinator Dong

Working on Grants for AFG Covid Supplies through FEMA and DHS, trying for \$118000.00 of PPE for 18 months coverage. PPE, Gloves, sheets, disinfectant. Some things are still on Backorder

Working on Evacuation Planning Project with OES, Red Cross, Placer County Sherriff, Animal Services Manager. Meeting is now scheduled for December.

Waiting on Type 3 grant through AFG, should hear something by next month.

Applied for a \$40,000.00 PG&E resiliency grant to offset cost of the Radio System. This would be in 2 grants.

Just sent in for a grant with Fire Sub Sandwich. \$19,000 to pay for 6 defibrillators.

Fire Prevention Services for the Fire Chipping Program and to pay for part time inspectors for vegetation management. No matching on this one.

Save the dates

- When the Social Distancing is dropped, Chief Ridley is planning on a few work days to clean up Station 89.

8. ACTION ITEMS

- a. Approve Consent Form for: *State of California ex rel. On The Go Wireless, LLC v. Cellco Partnership d/b/a Verizon Wireless, et al.*, Case No. 34-2012-00127517 (Sacramento Superior Court). FFPD propose settlement amount is \$ 1932.00 Requesting authorization for President Michelini to sign the form and get the money. Motion to approve made by Director Reams, second by Director Miller. Roll call vote, motion passes 5/5.
- b. Approve MOU for *Hazardous Vegetation Enforcement* with Placer County. Placer County would have us sign the agreement, do the initial inspection and send the letter for compliance. If they do not comply, Placer County will do the enforcement. Once they receive money, our costs would be covered. Chief Matcham recommends we sign the agreement. This puts Code Enforcement to be handled by the Placer County Fire Marshall. Motion made to approve the MOU by Director Reams, second by Vice President Simonick. Roll call vote, motion passes 5/5.
- c. Approve and Adopt the FFPD *Title VI Plan* for the purpose of meeting Title VI of the Civil Rights Act of 1964. This is a requirement for recipients of grants and certain funding. This has to be adopted to qualify for the grants. Motion made to approve and adopt by Vice President Simonick, second by Director Harkness. Roll call vote, motion passes 5/5.
- d. Approve allocation of \$13,000.00 from surplus Fiscal Year 2019-2020 funds to purchase structural and wildland PPE for newly hired part-time Firefighter Paramedics personnel. Motion made to approve by Director Harkness, second by Director Reams. Roll call vote, motion passes 5/5.
- e. Approve allocation of \$30,000.00 from surplus Fiscal Year 2019-2020 funds and make a formal request of the Firefighters Association for a contribution of \$10,000.00 for phase one funding of the Foresthill Emergency Alert Radio Station. Still looking into private grants to help with funding. Motion to approve allocation and formal request made by Vice President Simonick, second by Director Reams. Roll call vote, motion passes 5/5.
- f. Grant Approval for the request to abandon that portion of the easement along the east side of the parcel located at 21293 Vinewood Ct., (APN 257-230-007), or provide future direction to staff. Chief Matcham has met with everyone and the easement as it sits does not benefit FFPD. Motion made by Director Reams for the board to require the homeowner to pay all costs and to approve to release of only the portion of the East end of the property, second by Director Miller. Roll call vote, motion passes 5/5.
- g. Emergency addition to approve funding for repair of Station 90 with J.T. Bradley Construction of \$ 52,450.00. Director Reams said if we add 2000.00 to the bid, Bradley Construction will get all the permits done as well. Motion made by Director Reams to approve \$ 54,450.00 to enter contract with Bradley Construction, second by Vice President Simonick. Roll call vote, motions passes 5/5.

9. DISCUSSION ITEMS

- a. Form an Ad Hoc Committee to work with the Foresthill Municipal Utilities District on hydrant maintenance responsibilities. Hank White from Foresthill PUD mentioned they are working on a grant to get tank storage near Todd Valley. Directors Miller, Harkness and Reams show an interest in doing the ad Hoc committee It will be added as an action item for the September board meeting.

- b. Discussion on Badge Retention upon separation from service with FFPD. There are concerns as to what should and shouldn't be allowed and that we should have set rules for this. President Michelini will add this to the next board meeting.

10. REPORTS

- a. Finance Committee
 - i. Did not meet
- b. Labor Negotiations Committee
 - i. They have a tentative staffing policy they have brought to Captain Jelle to bring to the group.
- c. Long Range Plan Committee
 - i. In discussions about the Radio Station and Fire & Access roads.
- d. Director's Reports
 - i. None

11. NON-AFFILIATED ORGANIZATION REPORTS

- a. Foresthill Volunteer Firefighters Association
 - i. Nothing to report. Board will ask them to do a vote regarding the request for the assistance on the Radio Station per above Action Item.
- b. Foresthill/Iowa Hill FSC
 - i. Have not met.

12. CORRESPONDENCE

- a. Email from Eric Findlay (Placer County) re: Ownership of the Administration Building. After researching he stated the building was donated to the County by the Massey Family to be used for the FH Safety Club. The Board is okay with a quit claim rather than a lease from the County. They will put something together to present at a future date.
- b. Letter dated 7/29/2020 from Monte Verde Estates re: Lot owned by FFPD. Chief Matcham said we are not in violation. We are also not obligated to follow the Homeowners CCR Per Property Management. That being said, agreement is made that we should remove the downed debris and clean it up. This property is still being thought to release back to the Homeowners Assoc.
- c. Letter dated 06/19/2020 from *Constantine Cannon (attorneys Re; Notice of settlement with New Cingular Wireless National Accounts, LLC d/b/a Cingular Wireless, now known as AT&T Mobility National Accounts LLC in State of California ex rel. On The Go Wireless, LLC v. Cellco Partnership d/b/a Verizon Wireless, et al., Case No. 34-2012-00127517 (Sacramento Superior Court)*. This is being handled per Action Item covered earlier in the meeting.

13. OLD BUSINESS

- a. None

14. CLOSED SESSION

- a. None

15. ADJOURNMENT

- a. President Michelini adjourned the meeting at 8:44pm.

Respectfully Submitted:

Shonne Epperly-Elgin
Administrative Assistant