



Foresthill Fire Protection District

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DISTRICT BOARD
RICHARD HERCULES
PRESIDENT
JOHN MICHELINI
VICE PRESIDENT
CHRIS REAMS
DIRECTOR
KEITH DRONE
DIRECTOR
DERRICK PERRY
DIRECTOR

DENNIS MARTIN
FIRE CHIEF

Foresthill Fire Protection District
Minutes of the Board of Directors Meeting
Thursday, February 13, 2025
District Administration Office
24320 Main St., Foresthill, CA 95631

1. CALL MEETING TO ORDER:

- a. Meeting called to order at 5:34pm

2. FLAG SALUTE- Led by Director Reams

3. ROLL CALL OF DIRECTORS:

- a. Vice President Michelini, Directors Reams, Perry and Drone were present.
- b. President Hercules was absent
- c. Chief Martin was present

4. AGENDA APPROVAL:

- a. Director Drone moved to approve the agenda, with the mid-year budget adjustment report moved prior to the Action Items, second by Director Perry, passes, 4/0.

5. CLOSED SESSION:

- a. Out to closed session at 5:36pm
- b. Return from closed session 5:40pm
- c. Report out-
 - i. Moving the scheduled increase from July to February 22, 2025. Regarding line staff, 5% salary increase for Captains and Engineers, 7% for Firefighters to take effect Feb 22,2025. Early increase not be in addition to negotiated rates scheduled for July 01,2025. Vice President Michelini will write a side letter to amend the MOU explaining this increase implementation date of February 22, 2025. We will still have the economic reopener in July 2025.
 - ii. Regarding unrepresented employee, Administrative Assistant salary to be increased 12%, effective February 22, 2025. Based on a salary survey of other agencies.

6. PUBLIC COMMENT:

- a. Community member Bertoncin mentioned the passing of Vivian Hercules and her support for President Hercules. Mentioned that the Foresthill Forum has been getting bigger turnouts and encouraging someone to show from the fire district to attend. Chief Martin has conversed with Chase Dowling about this and suggests people come to our meetings. Goals session scheduled to March meeting.

7. CONSENT ITEMS:

- a. Director Perry made a motion to pass consent items; minutes of January 9, 2025 Regular Board of Directors meeting, January 27, 2025 Finance Committee meeting, February 04,

2025 Assets and Facilities Committee meeting and Financials for FM 7, second by Director Reams, passes 4/0

8. FIRE CHIEF REPORT:

District Information

- We were fully staffed for the month of January.

Staffing

- Currently fully staffed. We will have one Firefighter Paramedic vacancy starting February 28th due to a resignation.
- Firefighter/Paramedic application process is continually open.

Incident Responses

- Total calls for service for the month of January – 69
- Last year at this time – 53
- 39 of the 69 calls were EMS
- Ambulance Transports for January of 2025 – 29

Training

- 302 hours for the month of January.

Community Risk Reduction

- January inspections - 3 (1 Sprinkler Rough, 1 Plan Check and 1 Defensible Space inspection).

Community Interactions

- Captain Palmer taught CPR at the High School.
- Reviewed and approved the Elementary and Middle School Safety Plan.

Fleet

- Radio issues still exist with the Command Vehicle.
- Type 3 Remount – Working on wiring. Discovered a tank leak and water level gauge for repair. Unknown on completion date.
- Type 6 – Is in the factory in Southern California waiting on corrected decals. Should be transported to us soon.
- Will meet with Volcano Creek to develop a Fleet Preventative Maintenance Program.
- Received quotes of insulation and whole house fan for Station 88. Fan installed next week and insulation by middle of March.
- Received quotes for the roof at administration. Explained the 3 quotes. Will need a budget adjustment from the board to make it happen.

9. DISCUSSION ITEM:

- a. Mid-year budget summary report brought forward from Discussion items. Vice President Michelini reviewed information from the finance committee meeting. Ambulance revenue is currently above expected percentage. Legal fees more than expected., Mutual Aid reimbursements up mid-year. Donations up. Salaries are on target. Transmission on ambulance is overspent, but well within total vehicle maintenance account amount. Budget includes General Fund reserves that should cover the rood repair. Budget looking healthy.
- b. Questions for public about insurance increases and would foreclosures effect our district. That answer is No, all rates will be going up. Questions about District jurisdiction of coverage from us around our area. Waiting for information from the County. Middlefork money discussed and we are still exploring getting increases.

10. ACTION ITEMS:

- a. Approving mid-year adjustments to our budget. From the recent Finance Committee meeting.
 - i. Adjust revenue (45000) from \$448,849.94 to \$561,330.87 an increase of \$112,480.93
 - ii. Adjust revenue from \$40,777.46 to mid-year amount of \$64,242.38 and increase of \$23,464.92
 - iii. Adjust approval expenses for Porter Garage to \$8000.00
 - iv. Increase the Fire Training Account (61000-112) from \$6,500.00 to \$22,500.00 an increase of \$ 16,000.00
 - v. Increase the Healthcare Account 51000-50 by \$6,000.00 from \$144,000.00 to \$150,000.00 to cover the amount not included in the budget but included in the agreement with the Fire Chief upon hiring.
 - vi. Motion made by Director Reams to approve all adjustments, second by Director Perry, roll call vote, passes 4/0. (1 absent)
- b. Board to approve participating two-by-two meeting with allied agencies. 2 board members from each agency to create connectivity between the boards. Open is to include allied agencies such as PUD and School boards as well as Fire. Motion made by Director Drone to participate in two-by-two meetings, second by Director Reams, passes 4/0.
- c. Board to nominate a member for the vacant seat with Lafco. Vice President Michelini nominated President Hercules if he's interested, second by Director Reams, passes 4/0.

11. DISCUSSION ITEMS CONTINUED:

- a. Covered in previous Discussion
- b. Information and requirements for AB 2302- Remote Meeting Participation, changes the definition for to attend remotely to 2 times a year by zoom or phone call
- c. Information and requirements for AB 2561 – Public Hearing Required- Vacancy Rates. Special Districts must hold a public hearing to present vacancies of the District once a year, prior to the passage of the annual budget. Opportunity for Labor to voice their opinions in a public hearing setting. Chief to be in charge of this and should be done prior to the Budget passage.
- d. Update for Cal PERS ad hoc committee. Met 2 weeks prior, application is in process, need a letter showing potential interest in prior years' service buy back. Discussion of having a letter drafted from the Board/District. District would want to present it to our attorney to look over. The Board has given the Chief authority to make process decisions.

12. REPORTS

- a. Finance Committee- Reports given in discussion
- b. Strategic and Long-Range Planning-did not meet
- c. Assets and Facilities- Staff report to be presented by Chief Martin at next month meeting regarding the roof work at administration. Director Reams- Porter Garage needs an engineer to come out that was referred to one from Jim Elwell, but waiting to hear back for an appointment. Can go in and out of the building but not over long time. Fence work behind station 90, work to be done by Eagle Fence since it's in the budget.

- d. Directors Report- Hydrant maintenance will be discussed in the two-by-two meetings. Asphalt behind station 90 will need to be repaired and done all the way around the back of the station.

13. NON-AFFILIATED ORGANIZATION REPORTS:

- a. Foresthill Volunteer Firefighters Association- none
- b. Foresthill & Iowa Hill Fire Safe Council Report- none

14. CORRESPONDENCE:

- a. None

15. OLD BUSINESS:

- a. Question again about the LAFCO report. Asked if we see the Board disappearing in the future, especially since merging was a big part of the report. Proposals in the report do not mean anything will happen in this district. Board wanted to reassure people that we are not ready to take anything less than what we have now.

16. CLOSED SESSION

- a. None

17. ADJOURNMENT

- a. Meeting adjourned at 7:05pm

Respectfully Submitted:



Shonne Epperly-Elgin,
Administrative Assistant