



Foresthill Fire Protection District

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www.foresthillfire.org

DISTRICT BOARD
RICHARD HERCULES
PRESIDENT
JOHN MICHELINI
VICE PRESIDENT
CHRIS REAMS
DIRECTOR
TROY SIMONICK
DIRECTOR
LIZ WILLIAMS
DIRECTOR
DENNIS MARTIN
FIRE CHIEF

NOTICE OF REGULAR BOARD OF DIRECTORS MEETING AND AGENDA

January 11, 2024

Foresthill Fire Protection District Office
24320 Main Street, Foresthill, CA 95631

Written material introduced into the record: Citizens wishing to introduce written material on any item into the record at the public meeting are requested to provide a copy of the written material to the Secretary of the Board prior to the meeting date so that the material may be distributed to the Board of Directors prior to the meeting.

1. **CALL MEETING TO ORDER:**

2. **FLAG SALUTE:**

3. **ROLL CALL:**

Richard Hercules John Michelini Chris Reams Troy Simonick Liz Williams

MEETING PROCEDURES: All items on the agenda will be open for public comment before final action is taken. Speakers are requested to restrict comments to the item as it appears on the agenda and stay within a five-minute time limit. The President has the discretion of limiting the total discussion time for an item. As a courtesy to others, please wait to be recognized by the President before comment. Turn off cell phones and any other distracting devices.

4. **AGENDA APPROVAL:** Board Action may be taken on any item on this agenda.

5. **PUBLIC COMMENT:** This is the time for any member of the public to address the Board of Directors on any matter NOT on the agenda that is within the subject matter jurisdiction of the district. Directors and staff are limited by law to brief responses and clarifying questions. There will be no votes on non-agenda items. Concerns may be referred to staff or placed on the next available agenda. Each person commenting must state their name for the record. Comments shall be limited to three minutes per person, or such other time limit as may be imposed by the President.

6. **CONSENT ITEMS:**

- a) Approval of minutes
 - i. December 14, 2023 Regular Board meeting
- b) Financial Documents
 - i. FM 6

7. **FIRE CHIEF OPERATIONS REPORT:**

8. **ACTION ITEMS:**

- a) Approve audit for FY 2022/2023 from Robert Johnson an accountancy firm.

- b) Approval to apply to the Life Assist Grant Assistance Program to pursue grants to fund purchase of new EMS bags for Engine 88, Engine 90, Medic 88 and Medic 90.
- c) Approve purchase of Knox box/narcotics vaults for engine and medic units for \$7,799.78
- d) Discuss and approve one of the options for Occu-Med drug testing per California AB-2188 protocol.
- e) Lexipol Policy Manual update, 2nd reading and adoption of Chapter 1; Policy 100 Fire Service Authority, 101 Chief Executive Officer, 102 Oath of Office, 103 Policy Manual
- f) Lexipol Policy Manual update, 2nd reading and adoption of Chapter 2; Policy 200 Organizational Structure, 201 Emergency Action Plan and Fire Prevention Plan, 202 District Directives, 203 Training Policy, 204 California Fair Political Practices Commission Filings, 205 Liability Claims, 206 Electronic Mail, 207 Administrative Communications, 208 Minimum Staffing Levels, 209 Post-Incident Analysis, 210 Annual Planning Calendar, 211 Solicitation of Funds, 212 Petty Cash Management, 213 Physical Asset Management, 214 Purchasing and Procurement
- g) Lexipol Policy Manual update, 1st reading of Chapter 3 General Operations; 300 Incident Management, 301 Emergency response, 302 Fire Ground Accountability, 303 Rapid Intervention/Two-In Two-Out, 304 Urban Search and Rescue (UASR), 305 Tactical Withdrawal, 306 Response Time Standards, 307 Aircraft Operations, 308 Atmospheric Monitoring for Carbon Monoxide, 309 Staging, 310 High-Rise Incident Management, 311 Elevator Entrapments, 312 Elevator Restrictions During Emergencies, 313 Swiftwater Rescue and Flood Search and Rescue Responses, 314 Confined Space Rescue Response, 315 Wildland Firefighting, 316 Trench rescues, 317 Carbon Monoxide Detector Activations, 318 Safely Surrendered Baby Law, 319 Abandoned Infants, 320 Hazardous Materials Response, 321 News Media Relations, 322 Scene Preservation, 323 Child Abuse Reporting, 324 Disposition of Valuables, 325 Performance of Duties, 326 Adult Abuse, 327 Traffic Collisions, 328 Line-of-Duty Death Investigations, 329 National Fire incident Reporting System (NFIRS), 330 Volunteer Program, 331 Ride-Along Program, 332 Grocery Shopping On-Duty, 333 Chaplains, 334 Active Shooter and Other Violent Incidents, 335 Duty Firearms and Use of Force, 336 Unmanned Aerial Systems

9. DISCUSSION/INFORMATIONAL ITEMS:

10. REPORTS:

- a) Finance Committee
- b) Long Range Plan Committee
- c) Assets and Facilities Committee
- d) Director's Reports

11. NON-AFFILIATED ORGANIZATION REPORTS:

- a) Foresthill Volunteer Firefighters Association
- b) Foresthill & Iowa Hill Fire Safe Council Report

12. CORRESPONDENCE:

13. OLD BUSINESS:

14. CLOSED SESSION:

15. ADJOURNMENT

****Next Regular Meeting: THURSDAY, FEBRUARY 08, 2024****

Foresthill Fire Protection District is committed to accommodate individuals with disabilities to participate in the public meeting process. If you have a special need to attend or participate in our public meetings, please contact our office at (530) 367-2465, in advance of the meeting so that we may make every reasonable effort to accommodate you