



BOARD OF DIRECTORS

Foresthill Fire Protection District

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DISTRICT BOARD
JOHN MICHELINI
PRESIDENT
CHRIS REAMS
VICE PRESIDENT
TYLER HARKNESS
DIRECTOR
TROY SIMONICK
DIRECTOR
RICHARD HERCULES
DIRECTOR
MICHAEL RIDLEY
FIRE CHIEF

Foresthill Fire Protection District
Minutes of Regular Board of Directors Meeting
Thursday, February 10, 2022
Meeting held via Zoom Teleconference
District Administration Office
24320 Main St.
Foresthill, CA 95631

1. CALL MEETING TO ORDER

- President Michelini called the meeting to order at 6:02 p.m.

2. FLAG SALUTE

- Waived for Zoom meeting

3. ROLL CALL

- President Michelini, Vice President Reams, Director Simonick, and Director Hercules were present.
- Chief Ridley and Deputy Chief Matcham were present.
- Director Harkness arrived at 6:30pm.

4. AGENDA APPROVAL

Director Simonick moved to approve the agenda changing to take the Foresthill and Iowa Hill reports after the consent section, second by Vice President Reams, roll call vote, 4/0. Passed with one absent.

5. PUBLIC COMMENT

- a. Several members of the community had questions for the board regarding the shortage of staffing for both stations. Asking if station 88 is close, which it is not but has been staffed sporadically due to limited staffing. They asked for more transparency about the issue. The board reminded them that we have been saying this at each of our board meetings so it's not being hidden. Public brought up about Measure B being passed, they believe there should be more information given out to the public. The Board shared their concern about staffing and the shortage of paramedics within the State of California. Asked about the JOA for staffing and we have been part of one since October 2021. Suggestions are posting on Social Media, utilizing the message board, sign at the station, on the radio station, etc. This is hopefully a temporary issue as we are bringing on more staffing.

6. CONSENT ITEMS

- a. Motion made by Director Hercules to approve consent items as is, the minutes of the January 13 regular board meeting and the FM 07 Financial report, second by Director Simonick, roll call vote, passed 5/0.

7. FIRE CHIEF'S OPERATIONS REPORT

Calls for January 2022

Total: 70

Total to Date: 70 2021: 56

Breakdown:

See report attachments:

Medical Transports this month: 34

Total transports for the year: 34 (2021 = 20)

District Information

- Chief Ridley attended several Zoom and in person meetings (WPCFCA, Foresthill/Iowa Hill Fire Safe Council, Vendors).
- Continues to be no movement on the MOU with Foresthill Public Utility District (PUD)
- FF Bevilacqua has been appointed to the rank of Engineer
- One new Full Time Fire Fighter Paramedic – Jeff Palmer February target.
- One new Full Time Fire Fighter Paramedic – Cole Crook beginning required evaluations.
- Two new Part Time Fire Fighters/EMT – Nickolas Martinez and Justin Green
- Placer County Community Wildfire Prevention Plan (CWPP) is still delayed.
- Mobile Home fire 22235 Foresthill Road – Hillcrest MHP See attached Press Release. Loss \$30,000 to property, \$30,000 to contents, and \$15,000 contents saved.
- ISO Report is due back to us around the end of the month.
- Meeting with Local 3800 on the CalJAC Program, a joint apprenticeship program for firefighter, engineer, and captains where we get reimbursed for training. Contract is being drawn up.

Staffing Report

- December
 - 3 Positions Mandatory OT
 - 0 Positions covered by JOA
 - 22 Days Staffing 1 Station

COVID-19

- Continues to be plaguing the County.
- Several fire agencies in our County have been impacted.
- COVID cases in the district: 610. Case rate is 955.1/10,000

Support Services/Fleet/Facilities

Fleet:

- Working on multiple repair issues
- Engine 90 is still in West Sacramento. Repair is under warranty.

Facilities:

- Station 90 had a tree strike it. Damage seems to be limited to the Diesel exhaust vent. All repaired except for a hole found in the eave line (2"), after debris and snow was cleared from the roof.

Training

- Total time 180:30
- Report attached

Emergency Management

- AFG and SAFER Grants were submitted.
- Office of Traffic Safety was submitted for Extrication equipment.

Community Risk Management per Chief Matcham

January 2022 Activities

Administrative

- Recruitment Efforts:
 - 2 new PT BLS Firefighters online
 - 3 new FT ALS Firefighters in background process
- WPCFCA Chief's Meeting
- WPCFCA Training/Operations Meeting
- Foresthill/Iowa Hill Firesafe Council meeting
- SAFER Grant application submitted for staffing

- OTS (Office of Traffic Safety) Grant application
- Onboarding of Dr. Iwai - new Medical Director for our district
- Met with Local 3800 regarding CFF-JAC
- EMS Quarterly policy and CQI meetings

Community Risk Reduction

- 2 Residential plan review
- 1 New project pre-application meeting
- 1 Will serve letter
- 1 LPG Installation Inspections
- 1 Sprinkler System Construction Inspection
- 1 Hazardous Vegetation inspection
- 2 Special event applications
- Met with Hillcrest MHP management regarding fire safety
- Met with group regarding the new cabin/small house area being proposed in the area

EMS

- Captain reams has taken over the CQI job.
- Per the board request, The Chiefs have scheduled meetings with AMR and a meeting with Alpha 1 as preliminary meetings to see what they think about the process of coverage for our district.

CWPP per Jodie Barram

- Was out with Covid for a few weeks.
- Still waiting on the Mobile Home Guide and will be taking over from the previous person in charge
- Contract may be extended to June

Emergency Alert Radio per Rich Hercules

- Our original "A" and purchased spare "B" transmitters arrived. These were tested and performance benchmarked for FCC records. Both were installed
- Tuesday 2/8. We are currently operating using the spare, designated "B" and monitoring its performance.
- A procedure for the transmitter changeover has been completed, which requires less than five minutes to accomplish after arrival to the site.
- There has been no further activity with the Cambria Community Services agency.
- Contact was made with WALDO County, ME on their 100-watt operation experience, issues regarding antenna tuning and system operation.

8. ACTION ITEMS

- a. Board to allow the fire chief to pursue an alternative grant opportunity for the expansion of the ALERT Radio system and related communications equipment for Foresthill from the Governor's Office of Emergency Service. Cost to the district is 25% match of \$20,000.00 (approx. \$ 5,000.00) cost to the district. Motion made by Director Simonick to allow the Fire Chief to pursue the grant, second by Director Harkness, roll call vote, passes 5/0.
- b. Board to approve the purchase of seven (7) Individual Thermal Imaging cameras for a cost of \$4,474.75 will cost to be reimbursed by the Sacramento Urban Area Security Initiative (USAI). Chief Ridley would be our point of contact for the purchase, each person on our equipment would have a camera for their use. We purchase them up front and then reimbursed. Motion made to approve the purchase by Director Simonick, second by Director Hercules, roll call vote, passes 5/0.
- c. Board to allow the Fire Chief to pursue a grant from the California Office of Traffic Safety (OTS) for new extrication equipment. This is to provide a complete set of battery powered extrication tools to improve survivability due to traffic incidents. The request cost is \$63,420.57, with the cost of \$0.00 to the district. Chief Matcham explained how the new

equipment would benefit us on our calls. Motion made by Vice President Reams to allow the chief to pursue the grant with OTS, second by Director Hercules, roll call vote, motion carries 5/0.

- d. Board to adopt a Covid Leave policy. Union met with board representatives. Trying to allow for covid illness for the last year and sick days to cover. Motion made Director Simonick to adopt the covid leave policy, expiring Sep. 30, 2022 and to be funded from the sick leave account, second by Director Hercules, roll call vote, passes 5/0.

9. DISCUSSION ITEMS

- a. Mid-year budget report explained by President Michelini. As of Dec. 31,2022, we currently have an adjusted revenue of 1.8 million for the year with expenditures of the same amount. Showed how we have to make adjustments due to some things being paid 100% the first part of the year and some that will be paid in the second part of the year. Projection is that we will come under budget approx. \$ 6,000.00 if nothing unexpected comes up.
- b. Vice President Reams asked in there is any update on PERS. Business Manager Metz said that PERS has been given all the information they requested and they are currently analyzing it. She thinks we should have some information within the next couple weeks.
- c. Vice president Reams asked about status on consolidation discussions. He had heard that Placer Hills, Newcastle and Penryn have been in discussions. Talked about how the special tax assessments would be handled within the districts. Matt Slusher from Local 3800 talked about the districts in discussion.

10. REPORTS

- a. Finance Committee
 - i. Did not meet
- b. Labor Negotiations Committee
 - i. Discussion with Labor and they may have something to present at the next meeting.
- c. Long Range Plan Committee
 - i. Did not meet
- d. Director's Reports
 - i. Director Hercules said we completed the NOI with CALOES which is non-committal to FFPD. Trying to connect with a CALOES staffer who made inquiries.
 - ii. Baker Ranch - Chief Matcham, Rich Hercules, and Margene Streeper met with Lief Lowery 2/10/22, for an update on plans for improvements to the water systems. Water system maps are to be provided to Chief Matcham and recommendations made for the system to support fire suppression and codes. A supportive letter from the district regarding those issues will be required to add to the water agencies applications for grants, which being managed by M. Streeper. Additional comments by Chief Matcham about the water system there.
 - iii. Brewmasters Business Sale and Tower - recommend that FFPD provides a letter to confirm to the new owner of the donation of the tower to the district. Questions asked if it was something that could be taken down and stored behind Admin. Letter to be crafted by R Hercules for Chief Ridley if that's how they want to follow through.
 - iv. DOC consolidation plan - working through storage issues and technical issues. He will need inputs and discussion with command on expected use and whether a CERT function is required.

11. NON-AFFILIATED ORGANIZATION REPORTS

- a. Foresthill Volunteer Firefighters Association
 - i. It there a new requirement or procedure in place for the Association to request from the Board to have the garage sale. There is none at this time, but would have liked to have been asked prior to the announcement at the Foresthill Forum meeting. Engineer Sett would like to have a conversation with the Board about having the garage sale this year
- b. Foresthill/Iowa Hill FSC
 - i. Chase Dowling said the County is spending \$500,000.00 to get right of ways for main access point cleared, 8-10' off the side of the road.
 - ii. Gary Kirk mentioned the Foresthill Fire Wise communities have done their renewals with NFDA. Thanked Dory Cox for doing article about the communities in the Foresthill

Messenger. Seeing a lot more bark beetle kill trees. People can contact him to get the trees removed covering 75% of the cost to get away from homes. Trees must be within 150 feet of the structure. rea.

12. CORRESPONDENCE

a. None

13. OLD BUSINESS

a. None

14. CLOSED SESSION

a. None

15. ADJOURNMENT

Motion to adjourn the meeting by Director Hercules, second by Director Simonick, roll call vote, passes 5/0. Meeting adjourned at 7:45pm.

Respectfully Submitted:



Shonne Epperly-Elgin
Administrative Assistant