



## Foresthill Fire Protection District

P.O. Box 1099 Foresthill, CA 95631  
Office: (530) 367-2465 Fax: (530) 367-3498  
[www.foreshillfire.org](http://www.foreshillfire.org)

**DISTRICT BOARD**  
**RICHARD HERCULES**  
**PRESIDENT**  
**JOHN MICHELINI**  
**VICE PRESIDENT**  
**CHRIS REAMS**  
**DIRECTOR**  
**TROY SIMONICK**  
**DIRECTOR**  
**LIZ WILLIAMS**  
**DIRECTOR**  
  
**JED MATCHAM**  
**FIRE CHIEF**

Foresthill Fire Protection District  
Minutes of the Regular Board of Directors Meeting  
Thursday, June 08, 2023  
District Administration Office  
24320 Main St., Foresthill, CA 95631

### 1. CALL MEETING TO ORDER

- a. Meeting called to order at 6:04pm

### 2. FLAG SALUTE

### 3. ROLL CALL OF DIRECTORS

- a. President Hercules, Vice President Michelini, Director Simonick, Director Reams were present. Director Williams was present via zoom.
- b. Chief Matcham and Assistant Chief Martin were present.

### 4. AGENDA APPROVAL

- a. Agenda modified to have the closed session after the agenda approval. Vice President Michelini made motion to approve agenda with modification as identified, second by Director Simonick, roll call vote, passes 5/0.

### 5. PUBLIC COMMENT

- a. Linda Salvador commented about the Fire Preparedness Day and thanked the district for their hard work.

### 6. CLOSED SESSION

- a. 6:07pm -Moved to closed session regarding labor negotiations with Kevin Flautt from KMTG
- b. Returned from closed session at 6:36pm
- c. Report out- Briefing given by negotiators, expecting tentative agreement of the MOU with Local 3800, no action taken. Chief Martin has been appointed as Interim Fire Chief with start date of June 16, 2023. Thanks were given to Chief Matcham for his service with us.

### 7. CONSENT ITEMS

- a. Motion made by Vice President Michelini to approve consent items; the minutes from the May 11, 2023; Regular Board meeting, May 23, 2023 Finance Committee meeting, May 25, 2023 Special Board meeting, May 31, 2023 Goals Workshop meeting, move FM 11 to next meeting, second by Director Simonick, roll call vote, passes 5/0.

### 8. FIRE CHIEF REPORT

#### District Information

- Both stations were staffed and open all month
- Municipal Services Review- no activity
- BRC continues to meet- Chase Dowling is now the chairperson.
- Still awaiting County Supervisor approval of our local Fire Code amendments, received an email

today saying they have been approved and are valid.

#### **Staffing**

- 1 Captain vacancy
- All Full-time FF/PM positions filled
  - 1 FF/PM member on light duty

#### **Incident Responses**

- Total responses for the month of May: **40**
  - 2022: **64** (315 for year to end of May)
- Ambulance Transports in March: **21**

#### **Training**

- 333 hours for month of May

#### **Community Risk Reduction**

- 5 LPG Installation inspection
- 1 Fire Protection System Inspections (Final)
- 3 Haz-Veg / Defensible Space Inspections\
- 3 Assembly Occupancy inspections
- 1 Education Occupancy inspection

#### **Community Interactions**

- Defensible Space Day- Poor attendance due to rain
- Green Waste Day- same attendance as last year but more Green Waste was produced, approx. 100 cubic yards

#### **Fleet:**

- E90 Issue with scene lights persists – parts on order
- B88 out of service, Remount ordered
- New command vehicle in District – still needs radio work
- E90 Captain side mirror – awaiting parts
- M88 out of service – fuel pump

### **9. ACTION ITEMS**

- a. Adopt the Preliminary 2023/2024 Annual Operating Budget. Finance committee and Chief Matcham gave their direction and details of how the budget was reached. Director Simonick made motion to approve the preliminary 2023/2024 annual operating budget, second by Vice President Michelini, roll call vote, passes 5/0.
- b. Resolution 2023-08 for the Adjustment of Special Tax Measure M by 4.9% per parcel for fiscal year 2023/2024. This amount is based on the current cost of living index. Director Simonick made motion to approve Resolution 2023-08, second by Vice President Michelini, roll call vote, passes 5/0.
- c. Approve the new JOA to include Auburn City Fire Department to our original agreement with Placer Hills Fire District, Penryn Fire District, Newcastle Fire Distinct. Director Reams made a motion to approve the JOA, second by Director Simonick, roll call vote, passes 5/0.

### **10. DISCUSSION ITEMS**

- a. Vice President Michelini commented on how the Fire Chief hiring process is progressing. Interviews will be held June 27, 2023 with 2 panels. We received 13 qualified applicants

and after review by the Board, agreed to move 9 applicants forward for interviews. Oral and written tests will be done as part of the interview process.

#### **11. REPORTS**

- a. Finance Committee
  - i. Met in May and presented the preliminary budget
- b. Long Range Planning
  - i. Will be working with the Blue-Ribbon Committee to meet some of their requests for speakers.
- c. Assets and Facilities Committee
  - i. Not met. 2 board members met and inspected Station 88.
- d. Director's Reports
  - i. President Hercules met with the GM of the Foresthill PUD about the MOU with them. Will meet again after viewing the documentation from them.
  - ii. Vice President Michelini thanks Rich Hercules for the hard work getting the radio antenna repaired.
- e. Blue-Ribbon Committee
  - i. New chair, Chase Dowling, went over his letter (from correspondence) and talked to the board about how to proceed with requests for speakers at their meetings. Moving meetings to when they can get speakers from their requests. Next meeting is June 15. Will appoint a new Chamber member.

#### **12. NON-AFFILIATED ORGANIZATION REPORTS**

- a. Foresthill Volunteer Firefighters Association
  - i. New president is Cole Crook. Still taking donations for the sale.
- b. Foresthill & Iowa Hill Safe Council
  - i. Working on fuel reduction in the Ridgeview and Michigan Bluff areas.

#### **13. CORRESPONDENCE**

- a. Letter from Chase Dowling, Chairman of the Blue-Ribbon committee. Board will work on getting some of their requests filled.

#### **14. OLD BUSINESS**

- a. The extra tentative board meeting of June 22, 2023 from the calendar can be removed.

#### **15. ADJOURNMENT**

- a. Motion by President Hercules to adjourn, second by Vice President Michelini, passes. Meeting adjourned at 7:08pm.

Respectfully Submitted:



Shonne Epperly-Elgin,  
Administrative Assistant