



**BOARD OF DIRECTORS**  
**Foresthill Fire Protection District**

*P.O. Box 1099 Foresthill, CA 95631*  
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[www.foresthillfire.org](http://www.foresthillfire.org)

**DISTRICT BOARD**  
**JOHN MICHELINI**  
**PRESIDENT**  
**TROY SIMONICK**  
**VICE PRESIDENT**  
**TYLER HARKNESS**  
**DIRECTOR**  
**CHRIS REAMS**  
**DIRECTOR**  
**RAY MILLER**  
**DIRECTOR**  
  
**KIRK KUSHEN**  
**FIRE CHIEF**

**Foresthill Fire Protection District**  
**Minutes of Regular Board of Directors Meeting**  
**Thursday, May 9, 2019**  
**District Administration Office**  
**24320 Main St.**  
**Foresthill, CA 95631**

**1. CALL MEETING TO ORDER**

- a. VP Simonick called the meeting to order at 6:02 p.m.

**2. FLAG SALUTE**

- a. VP Simonick led the Flag Salute

**3. ROLL CALL**

- a. Directors Simonick, Harkness and Reams were present. Directors Michelini and Miller were absent.
- b. Chief Kushen was present.

**4. AGENDA APPROVAL**

- a. Director Reams made a motion to accept the agenda as presented. Director Harkness seconds the motion. Motion carries.

**5. PUBLIC COMMENT**

- a. Paula Bertoncin commented on the following:
  - i. Congratulated the Board on the passage of Measure B.
  - ii. Would like the Board to develop a standardized exemption process.
- b. Shonne Elgin commented on the following:
  - i. Mrs. Elgin had to call the ambulance for a neighbor. Captain Reams and FF Gibson were quick to arrive and provided excellent care.
  - ii. Stated that she is an avid supporter of Measure B.
- c. Stephen Smith commented on the following:
  - i. Monte Verde Estates will be hosting a Firewise Event on June 23<sup>rd</sup> from 1:00 p.m. – 3:00 p.m. FHF will provide an engine for the event if one is available.
- d. Jed Matcham commented on the following:
  - i. Mr. Matcham expressed gratitude for the Board not giving up on the tax measure. He especially wanted to thank Paula Bertoncin for her efforts.

**6. CONSENT ITEMS**

- a. Director Harkness made a motion to approve the Consent Items as presented. Director Reams seconds the motion. Motion carries.

**7. FIRE CHIEF'S OPERATIONS REPORT**

- a. Chief Kushen reported the following:
  - i. Significant calls:
    - 1. M/A for a 4-month-old in respiratory arrest. Pt. transported to AFH
    - 2. 20' fall from roof with major traumatic injuries. Pt flown to Sutter Roseville Trauma Center.
  - ii. Staffing:
    - 1. Current Vacancies: 1-FF & 1-Capt.

2. Upcoming possible vacancies: 1-FF & 1 – Eng. - this does not include adding new staffing utilizing the new revenue from Measure B
  3. 2 new FF Paramedic candidates have completed the background and medical process
  4. One is set to start employment 7/1. We will be working with the board on staffing plans in the new fiscal year. Board recently approved a revised Capt. job description and we will be posting a recruitment flyer next week.
- iii. Apparatus:
1. Cal OES-364 Engine that was loaned to us for over two months was returned on April 25 after more than 2 months.
  2. All apparatus except the old Type 1s are in service. B88 suffered two separate significant oil leaks and electrical issues that have been repaired.
  3. We are awaiting an update on the expected date for our first inspection of the new Type 1 Engine, once it arrives in Southern California.
- iv. Facilities:
1. We are working to expedite the repairs to Sta. 90 and re-open it. We have submitted the As-built plans from the original construction and those from the 2012 model/expansion to Tricorp Group in Sacramento and they expect to have a proposal back from the structural engineer this week.
  2. Generator bids for ST88 have been received and will be brought forward to the finance committee for inclusion in the 2019/20 budget in anticipation of PG&E blackouts this summer during high wind and elevated hazardous fire weather periods.
- v. Fire Safe Alliance:
1. Continuing to explore all fuel's reduction grants available
  2. Trailhead Estates held a Fire Prevention event May 4th for Firewise Community Day.
- vi. Fire Prevention - Hazard Reduction:
1. Multiple Defensible Space Inspections have been conducted
  2. 1 SB-1205 Residential occupancy inspection. This is complying with the new state law implementing the mandatory inspections and compliance reporting requirement to the Board for certain occupancy types: all hotels, motels, apartments, public and private schools.
- vii. Placer Co. Hazardous Vegetation Ordinance:
1. We will continue to pursue safe parcels compliance with the current unimproved hazardous vegetation ordinance and through Fire Codes for improved parcels. The County and our Fire Marshall, along with personnel from other agency Fire Prevention Divisions are still working with the Placer County on the development of a new Hazardous Vegetation ordinance.
  2. Also, Cal Fire can always utilize PRC-4291 directly from State Law
  3. TNF: Still conducting prescribed burns above town on the Foresthill divide until weather and burning conditions become unfavorable.
- viii. Upcoming short-term goals:
1. Place our new T-1 Engine in service
  2. Hire and train new personnel
  3. Complete repairs on Sta. 90 and re-open.
  4. Strengthen and diversify our tax base
  5. Rethink, reformulate, re-engineer; embrace and deliver smart change

6. Expand digital communication and capabilities
7. Develop and sustain public/private partnerships

**8. ACTION ITEMS**

- a. None

**9. DISCUSSION ITEMS**

- a. None

**10. REPORTS**

- a. Finance Committee
  - i. No report.
- b. Labor Relations Committee
  - i. No report.
- c. Long Range Plan Committee
  - i. No report
- d. Director's Reports
  - i. None

**11. NON-AFFILIATED ORGANIZATION REPORTS**

- a. Foresthill Volunteer Firefighters Association
  - i. Secretary Metz reported that the FVFA Easter event was a success.
- b. Foresthill/Iowa Hill FSC
  - i. No report.

**12. CORRESPONDENCE**

- a. None

**13. OLD BUSINESS**

- a. None

**14. ADJOURNMENT**

- a. President Michelini adjourned the meeting at 6:44 p.m.

Respectfully Submitted:



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Patrice Metz, Board Secretary