



## Foresthill Fire Protection District

P.O. Box 1099 Foresthill, CA 95631

Office: (530) 367-2465 Fax: (530) 367-3498


[www.foresthillfire.org](http://www.foresthillfire.org)


DISTRICT BOARD  
RICHARD HERCULES  
PRESIDENT  
JOHN MICHELINI  
VICE PRESIDENT  
CHRIS REAMS  
DIRECTOR  
TROY SIMONICK  
DIRECTOR  
LIZ WILLIAMS  
DIRECTOR  
DENNIS MARTIN  
INTERIM FIRE CHIEF

### 2023/2024 Final Operating Budget

Passed and adopted at a duly noticed regular meeting of the Board of Directors on the 14<sup>th</sup> day of September, 2023 by the following roll call vote:


HERCULES	<u>AYE</u>
MICHELINI	<u>AYE</u>
REAMS	<u>AYE</u>
SIMONICK	<u>AYE</u>
WILLIAMS	<u>AYE</u>

  
\_\_\_\_\_  
Richard Hercules, Board President

  
\_\_\_\_\_  
Date

Attest:

  
\_\_\_\_\_  
Patrice Metz, Business Manager

  
\_\_\_\_\_  
Date

Budget Summary  
2023-2024

	<b>INCOME</b>	<b>EXPENSES</b>	
REVENUE ALL SOURCES	\$2,447,311.61		
EXPENSES SALARY AND BENEFITS		\$1,585,730.79	
ALL OTHER EXPENSES		\$ 726,824.58	
RESERVE CONTRIBUTIONS		\$ 134,756.23	
<b>TOTALS</b>	<b>\$2,447,311.61</b>	<b>\$2,447,311.61</b>	<b>\$0.00</b>

Budget Summary  
2023-2024

<b>REVENUE SUMMARY</b>	<b>22/23</b>	<b>23/24</b>	<b>Change</b>
Property Tax	\$533,897.89	\$622,257.31	\$88,359.42
Special Tax Income (Direct Charges)	\$1,181,802.86	\$1,222,687.82	\$40,884.96
Homeowners Tax Reduction	\$3,411.76	\$3,060.10	-\$351.66
Interest Income - Gen Op	\$1,000.00	\$5,000.00	\$4,000.00
Ambulance Revenue	\$455,213.93	\$532,330.09	\$77,116.16
Other Revenue	\$1,564,990.32	\$61,976.29	-\$1,503,014.03
<b>REVENUE TOTALS</b>	<b>\$3,740,316.76</b>	<b>\$2,447,311.61</b>	<b>-\$1,293,005.15</b>

Budget Summary  
2023-2024

<b>EXPENSE SUMMARY</b>	<b>22/23</b>	<b>23/24</b>	<b>Change</b>
Salaries and Benefits	\$1,574,549.67	\$1,585,730.79	\$11,181.12
Emergency Operations	\$58,850.00	\$61,800.00	\$2,950.00
FF Health and Safety	\$36,062.00	\$47,176.29	\$11,114.29
Stations and Grounds	\$68,124.00	\$109,554.00	\$41,430.00
Fire Prevention	\$1,100.00	\$1,050.00	-\$50.00
Emergency Preparedness	\$200.00	\$250.00	\$50.00
Administration	\$299,807.91	\$276,724.95	-\$23,082.96
Support Services	\$59,472.80	\$60,147.80	\$675.00
Capital Improvements	\$107,495.33	\$155,273.56	\$47,778.23
Grant Fund Expense	\$836,746.32	\$0.00	-\$836,746.32
Developer Mitigation	\$66,462.41	\$14,847.98	
Inter-Departmental Transfers	\$0.00	\$134,756.23	\$134,756.23
<b>EXPENSE TOTALS</b>	<b>\$3,108,870.44</b>	<b>\$2,447,311.61</b>	<b>-\$661,558.83</b>



**FORESTHILL FIRE PROTECTION DISTRICT**  
**Budget Detail Worksheet**  
**Fiscal Year 2023-2024**

**Department Name:** FORESTHILL FIRE DISTRICT  
**Sub Budget:** 01/Administration  
**Account Number and Title:** 41000 Direct Charges  
**Sub Account Number:** 41100-41200  
**Account Name:** **DIRECT CHARGES**

**23-24**      **\$1,222,687.82**  
22-23      \$1,181,802.86

**Description (Itemization):**

Line	Item Description	2022-2023	2023-2024	Responsible
1	Measure M proceeds	\$396,596.34	\$415,585.30	
2	Measure B proceeds	\$785,206.52	\$807,102.52	
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**Explanation/Justification:**

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1	Voter approved tax measure - 2004
2	Voter approved tax measure - 2019
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**FORETHILL FIRE PROTECTION DISTRICT**  
**Budget Detail Worksheet**  
**Fiscal Year 2023-2024**

**Department Name:** FORETHILL FIRE DISTRICT  
**Sub Budget:** 01/Administration  
**Account Number and Title:** 42000 Homeowners Tax Reduction  
**Sub Account Number:** 42000  
**Account Name:** HOMEOWNERS TAX REDUCTION

<b>23-24</b>	<b>\$3,060.10</b>
22-23	\$3,411.76

**Description (Itemization):**

Line	Item Description	2022-2023	2023-2024	Responsible
1	Homeowners property tax credit	\$3,411.76	\$3,060.10	3.5% increase
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**Explanation/Justification:**

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1	Payment from the county to offset homeowners exemption credit
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**FORESTHILL FIRE PROTECTION DISTRICT**  
**Budget Detail Worksheet**  
**Fiscal Year 2023-2024**

**Department Name:** FORESTHILL FIRE DISTRICT  
**Sub Budget:** 01/Administration  
**Account Number and Title:** 47000 Other Revenue  
**Sub Account Number:** 47000  
**Account Name:** Other Revenue

**23-24**            **\$61,976.29**  
22-23            \$1,564,990.32

**Description (Itemization):**

Line	Item Description	2022-2023	2023-2024	Responsible
1	Fire protection agreement with PCWA	\$20,000.00	\$21,000.00	
2	Revenue from permit and standby services	\$200.00	\$200.00	
3	Permit and inspection fees	\$12,000.00	\$13,000.00	
4	Revenue from reproducing incident reports	\$50.00	\$50.00	
5	Strike Team Reimbursement	\$0.00		
6	Engine 90 - Placer Air Pollution Grant			
7	California Fire Foundation Grant			
8	AFG Grant - turnouts - 14 sets	\$39,129.00		
9	AFG Grant - Type 1 Engine	\$637,865.00		
10	Extrication Equip. Pkg.	\$79,083.32		
11	AFG Grant - Type 1 Eng - AFG Share	\$692,707.62		
12	AFG Grant - Type 1 Eng - Tfr from Gen Reser	\$34,635.38		
13	AFG Grant - Hose Maint - AFG Share	\$28,876.19		
14	AFG Grant - Hose Maint - Tfr from Gen Reser	\$1,443.81		
15	Strike Team Revenue	\$0.00		
16	Revenue not listed under other categories	\$0.00		
17	JOA Reimbursement	\$15,000.00	\$15,000.00	
18	WC income for injured employee salaries	\$0.00		
19	Sale of old M88	\$0.00		
20	Miscellaneous donations	\$4,000.00	\$5,000.00	
21	Funds carried over from prior Fiscal Year	\$0.00	\$7,726.29	
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**Explanation/Justification:**

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1	Placer County Water Agency requires organized fire protection for their power generation facilities. The agency contracts with Foresthill for this service.
2	WSER, WSER Training run, Canyons Run, Tevis Cup
3	California Codes allow for cost recovery on services completed
4	Cost recovery for the time and expense of producing incident reports for public

**FORESTHILL FIRE PROTECTION DISTRICT**  
**Budget Detail Worksheet**  
**Fiscal Year 2023-2024**

**Department Name:** FORESTHILL FIRE DISTRICT  
**Sub Budget:** 01/Administration  
**Account Number and Title:** 47000 Other Revenue  
**Sub Account Number:** 47000  
**Account Name:** Other Revenue

**23-24            \$61,976.29**  
22-23            \$1,564,990.32

5	Reimbursement for district cost of responding to extended mutual aid assignments
6	District received a grant of \$160,000.00 to assist with purchase of Engine 90
7	District awarded a grant for the AM Alert Radio Station
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11	Federal grant funds for type 1 engine - if the grant is approved
12	Transfer from General reserves to cover our 5% share of the type 1 engine cost
13	Federal grant funds for hose maintenance equip/supplies - if the grant is approved
14	Transfer from General reserves to cover our 5% share of the hose maintenance grant
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18	Reimbursement for employee salary when on worker compensation
19	Sale of old Medic 89
20	Misc. Donations to the Fire District
21	Funds remaining at year end directed toward specific projects in the current FY Projects identified -
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**FORESTHILL FIRE PROTECTION DISTRICT**  
**Budget Detail Worksheet**  
**Fiscal Year 2023-2024**

**Department Name:** FORESTHILL FIRE DISTRICT  
**Sub Budget:** 01/Administration  
**Account Number and Title:** 51000 Salaries and Benefits  
**Sub Account Number:** 51010-51080  
**Account Name:** SALARIES & BENEFITS

**23-24      \$1,585,730.79**  
22-23      \$1,574,549.67

**Description (Itemization):**

<i>Line</i>	<i>Item Description</i>	<i>2022-2023</i>	<i>2023-2024</i>	<i>Responsible</i>
1	Fire Chief (0.50 FTE)	\$70,000.00	\$102,000.00	
2	Deputy Fire Chief EMS (0.33 FTE)	\$40,000.00	\$0.00	
3	Assistant Fire Chief (0.3 FTE)	\$30,000.00	\$30,000.00	
4	Business Manager	\$61,024.54	\$60,507.20	
5	Administrative Assistant I (0.60 FTE)	\$15,317.20	\$23,899.22	
6	Captain (3) (St.5)	\$245,568.96	\$245,568.96	
7	Engineer (3) (St. 5)	\$226,961.28	\$226,961.28	
8	Firefighter (St. 5)	\$327,746.60	\$327,746.60	
9	Part-Time Firefighter (1FTE)	\$55,677.44	\$55,677.44	
10	Resident/Intern Firefighter Stipend (\$50.00/d	\$6,400.00	\$6,400.00	
11	JOA Staffing Received		\$0.00	
12	Unemployment Insurance	\$4,095.00	\$4,000.00	
13	Medicare and Social Security	\$88,635.58	\$82,525.19	
14	Life Insurance Benefits			
15	Healthcare/Retirement in lieu of healthcare	\$144,000.00	\$165,180.00	
16	Retirement - ER Contribution	\$86,123.07	\$86,123.07	
17	Retirement in lieu of healthcare			
18	Overtime - Station Staffing	\$40,000.00	\$70,000.00	
19	Overtime - Discretionary	\$2,000.00	\$3,000.00	
20	Overtime - Vacation Coverage	\$59,361.00	\$61,141.83	
21	Overtime - Sick Leave Coverage	\$42,639.00	\$23,000.00	
22	Overtime - FLSA	\$0.00	\$0.00	
23	Overtime - JOA Staffing Given	\$15,000.00		
24	Overtime - High Risk Event	\$6,000.00	\$5,000.00	
25	Overtime - Training	\$6,000.00	\$5,000.00	
26	Overtime - Injury Backfill	\$0.00	\$0.00	
27	Overtime - Strike Team Reimbursable	\$0.00		
28	Overtime - Pd. Administrative Leave	\$0.00	\$0.00	
29	FLSA Overtime	\$0.00		
30	Out of Class Pay	\$2,000.00	\$2,000.00	
31				

**FORESTHILL FIRE PROTECTION DISTRICT**  
**Budget Detail Worksheet**  
**Fiscal Year 2023-2024**

**Department Name:** FORESTHILL FIRE DISTRICT  
**Sub Budget:** 01/Administration  
**Account Number and Title:** 51000 Salaries and Benefits  
**Sub Account Number:** 51010-51080  
**Account Name:** SALARIES & BENEFITS

**23-24      \$1,585,730.79**  
22-23      \$1,574,549.67

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**Explanation/Justification:**

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1	
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6	Includes 2% adjustment
7	Includes 2% adjustment
8	Includes 2% adjustment
9	Includes 2% adjustment
10	Increase coverage to provide for 2 Resident/Intern Firefighters per day
11	Amount paid for JOA services received from participating agency.
12	State of California Unemployment Insurance - 3.5% of payroll
13	FFPD participates in the Social Security System for employee retirement and Medicare for post retire
14	Cost of increased life insurance benefit for Fire Chief
15	Full time employees receive \$1000.00 per month toward healthcare costs (13 count)
16	Full time employees receive employer paid 9% of base pay contribution to retirement
17	Unused EE healthcare deposited into 457(b) retirement account
18	Every line vacancy must be covered with overtime. This category is for vacancies caused by leaves other than sick or vacation and is an estimate.
19	Overtime used for meetings, public events, projects, and other assignments
20	Overtime to cover personnel on vacation
21	Overtime to cover personnel on sick leave
22	FLSA is included in salary
23	Overtime paid when FFPD staff work for a JOA participant (this is reimbursable)

**FORESTHILL FIRE PROTECTION DISTRICT**  
**Budget Detail Worksheet**  
**Fiscal Year 2023-2024**

**Department Name:** FORESTHILL FIRE DISTRICT  
**Sub Budget:** 02/Emergency Operations  
**Account Number and Title:** 61000 Emergency Operations  
**Sub Account Number:** 61000  
**Account Name:** EMERGENCY OPERATIONS

**23-24**                    **\$61,800.00**  
22-23                    \$58,850.00

**Description (Itemization):**

<i>Line</i>	<i>Item Description</i>	<i>2022-2023</i>	<i>2023-2024</i>	<i>Responsible</i>
1	Power Tools	\$200.00	\$250.00	
2	Accessories for tool set	\$0.00		
3	Chain saw parts	\$200.00	\$300.00	
4	Miscellaneous fire equipment	\$1,000.00	\$1,000.00	
5	Makita Work Lights #DML809 with batteries/c	\$1,672.00		
6	Firefighter Accountability Program (FATS)	\$100.00	\$250.00	
7	Replacement Carbide Chain Saw Chains	\$500.00	\$500.00	
8	Foam	\$250.00	\$250.00	
9	Airway bags, suction units, backboards, etc	\$4,000.00	\$4,000.00	
10	Six Automatic External Defibrillator (AED)	\$0.00		
11	Vector Solution-Check It	\$0.00		
12	Handtevy Option 3 Pedi & Adult Cardiac mon	\$0.00	\$0.00	
13	Medications and medical supplies	\$25,000.00	\$27,500.00	
14	Oxygen	\$1,600.00	\$2,250.00	
15	State Paramedic Card	\$1,000.00	\$1,000.00	
16	SSV Paramedic Card	\$600.00	\$600.00	
17	EMT Card	\$200.00	\$200.00	
18	Tower Completion	\$5,000.00	\$5,000.00	
19	Consumable wood supplies for props	\$3,000.00	\$4,000.00	
20	Hose Stream/Ladder/Forcible entry/Mayday P	\$0.00		
21	Rental of training grounds (Roseville Fire)	\$6,000.00	\$4,000.00	
22	State Fire Training Courses			
23	Training manuals for training library	\$0.00		
24	NFA classes	\$0.00		
25	Training Courses - Employee Support	\$10,000.00	\$8,250.00	
26	Contract Fire/Rescue Instruction	\$4,000.00	\$4,000.00	
27	Emergency Vehicle Operator Course (Fire and	\$2,450.00		
28	Candidate Physical Ability Test (CPAT)	\$0.00		
29	Mutual Aid Reimbursement Expense			
30	Fire Explorers Program		\$5,000.00	
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**FORESTHILL FIRE PROTECTION DISTRICT**  
**Budget Detail Worksheet**  
**Fiscal Year 2023-2024**

**Department Name:** FORESTHILL FIRE DISTRICT  
**Sub Budget:** 02/Emergency Operations  
**Account Number and Title:** 61000 Emergency Operations  
**Sub Account Number:** 61000  
**Account Name:** **EMERGENCY OPERATIONS**

**23-24**                    **\$61,800.00**  
22-23                    \$58,850.00

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**Explanation/Justification:**

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1	Power tool set - impact driver, drill, skill saw, reciprocating saw for station maintenance
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3	Filler caps, spark plugs, e-clips, chains, air filters for district chain saws
4	Unanticipated tool and fire equipment needs, repairs and replacements
5	For scene lighting 2 lights per engine
6	FF Safety program for training personnel during an incident
7	Replacement Carbide Chain Saw Chains
8	
9	Estimated cost of non-disposable EMS equipment based on historic need
10	Required by SS-V for E88, B88, B90, WT89, BC88, Fire Administration/Community funded goal
11	Service and inspection of Lifepak monitor defibrillators
12	Increase standard of care in PEDI & Adult Cardiac Arrest
13	Annual estimated cost of meds and med supplies based on historic usage, forecast increase in prices.
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19	Misc wood to build training/ventilation props
20	Material for use on the roof ventilation simulator and other props
21	Provide live fire training, high and low angle rescue, hose and ladder drills
22	Develop employees to meet NFPA professional standards for their rank (4-5 classes)
23	Training manuals that meet NFPA standards for use in developing daily training
24	Training at the National Fire Academy in Maryland. Chance for training with people outside our area.
25	Training Course Funds - \$750/FT employee - District approved class(es) + additional funds for training
26	Contract instructor for hands on training
27	2 instructors for emergency vehicle Operators NCS
28	Required Physical agility testing of (11) line personnel existing personnel
29	

**FORESTHILL FIRE PROTECTION DISTRICT**  
**Budget Detail Worksheet**  
**Fiscal Year 2023-2024**

**Department Name:** FORESTHILL FIRE DISTRICT  
**Sub Budget:** 02/Emergency Operations  
**Account Number and Title:** 61000 Emergency Operations  
**Sub Account Number:** 61000  
**Account Name:** **EMERGENCY OPERATIONS**

**23-24**                    **\$61,800.00**  
22-23                    \$58,850.00

30	Initial start-up costs of a Fire Explorer program
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**FORESTHILL FIRE PROTECTION DISTRICT**

**Budget Detail Worksheet**

**Fiscal Year 2023-2024**

**Department Name:** FORESTHILL FIRE DISTRICT  
**Sub Budget:** 06/Firefighter Health and Safety  
**Account Number and Title:** 62000 Firefighter Health & Safety  
**Sub Account Number:** 62000  
**Account Name:** **FIREFIGHTER HEALTH & SAFETY**

**23-24                    \$47,176.29**  
 22-23                    \$36,062.00

**Description (Itemization):**

<i>Line</i>	<i>Item Description</i>	<i>2022-2023</i>	<i>2023-2024</i>	<i>Responsible</i>
1	Structural and Wildland PPE	\$17,500.00	\$25,226.29	
2	Replacement gloves and shrouds			
3	New Hire PPE (Wildland & Structure)			
4	Protective equipment cleaning	\$500.00	\$500.00	
5	Vaccination Copays	\$300.00	\$300.00	
6	Occumed Physicals	\$2,700.00	\$3,500.00	
7	Uniform Pants & Shirts crewboss FP62 pants	\$6,000.00	\$6,500.00	
8	Uniform T-shirts and Hats	\$3,500.00	\$3,500.00	
9	Uniform work boots	\$1,500.00	\$1,500.00	
10	Carhartt Duty Jackets x6	\$850.00	\$850.00	
12	Part Time staff uniforms, t-shirts, hats		\$2,000.00	
13	Employee Assistance Program	\$712.00	\$750.00	
14	Fitness Program	\$1,800.00	\$1,800.00	
15	COVID-19 Supplies	\$0.00		
16	Protective clothing repairs	\$700.00	\$750.00	
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**Explanation/Justification:**

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1	Purchase new structure and/or wildland turnouts
2	Estimated cost of replacement gloves and fire shrouds
3	New Hire PPE (Wildland & Structure)
4	Protective clothing professional cleaning
5	Cost of employee co-pays for obtaining OSHA required vaccinations
6	Cost of pre-employment and return to work physicals
7	Uniform pants and shirts
8	Uniform t-shirts and hats
9	Uniform work boots

**FORESTHILL FIRE PROTECTION DISTRICT**

**Budget Detail Worksheet**

**Fiscal Year 2023-2024**

**Department Name:** FORESTHILL FIRE DISTRICT  
**Sub Budget:** 06/Firefighter Health and Safety  
**Account Number and Title:** 62000 Firefighter Health & Safety  
**Sub Account Number:** 62000  
**Account Name:** **FIREFIGHTER HEALTH & SAFETY**

**23-24                    \$47,176.29**

22-23                    \$36,062.00

10	Winter jackets
11	New description to cover lines 7, 8, and 9
12	Uniforms for part-time staff
13	Cost of employee assistance program
14	Membership to Carpenter's Place Gym
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16	Cost of professional PPE repairs

**FORESTHILL FIRE PROTECTION DISTRICT**  
**Budget Detail Worksheet**  
**Fiscal Year 2023-2024**

**Department Name:** FORESTHILL FIRE DISTRICT  
**Sub Budget:** 05/Buildings and Grounds  
**Account Number and Title:** 63000 Station & Grounds  
**Sub Account Number:** 63000  
**Account Name:** STATIONS & GROUNDS

**23-24**      **\$109,554.00**  
22-23      \$68,124.00

**Description (Itemization):**

<i>Line</i>	<i>Item Description</i>	<i>2022-2023</i>	<i>2023-2024</i>	<i>Responsible</i>
1	Miscellaneous cleaning supplies	\$4,000.00	\$4,000.00	
2	Building maintenance	\$5,210.00	\$7,500.00	
3	Pest Control Station 88	\$525.00	\$525.00	
4	Pest control station 89	\$525.00	\$525.00	
5	Pest control station 90	\$525.00	\$525.00	
6	Pest control administration building	\$525.00	\$525.00	
7	Annual back flow testing (all facilities)	\$180.00	\$180.00	
8	Admin Carpet in Training Room	\$0.00	\$6,500.00	
9	Septic System Pumping	\$1,000.00	\$1,000.00	
10	Electronic keypad locks S-90	\$830.00		
11	FS-90 Lights	\$1,000.00		
12	Dorm bed frames	\$0.00	\$3,500.00	
13	S-89 Heater Service	\$1,000.00		
14	Paint S-88 Exterior	\$0.00	\$8,000.00	
15	Electrical Upgrades S-88	\$1,500.00		
16	Admin Exterior Paint/Repairs	\$6,250.00	\$9,500.00	
17	Paint S-90 Exterior & Repairs	\$6,550.00	\$12,800.00	
18	Station 88 PG&E	\$5,500.00	\$5,500.00	
19	Station 89 PG&E	\$250.00	\$280.00	
20	Station 90 PG&E	\$4,200.00	\$4,500.00	
21	Administration PG&E	\$2,600.00	\$2,750.00	
22	Station 89 street light PG&E	\$175.00	\$175.00	
23	Porter Garage PG&E	\$2,100.00	\$1,400.00	
24	Station 88 propane	\$3,500.00	\$5,500.00	
25	Station 90 propane	\$3,000.00	\$4,000.00	
26	Administration propane	\$1,400.00	\$2,500.00	
27	Station 88 phone and internet	\$1,450.00	\$1,600.00	
28	Station 90 phone (2 lines) and internet	\$2,150.00	\$1,600.00	
29	Administration fax line	\$1,200.00	\$1,200.00	
30	Administration 2nd phone line	\$750.00	\$750.00	
31	Administration phone and internet	\$1,480.00	\$1,500.00	

**FORESTHILL FIRE PROTECTION DISTRICT**  
**Budget Detail Worksheet**  
**Fiscal Year 2023-2024**

**Department Name:** FORESTHILL FIRE DISTRICT  
**Sub Budget:** 05/Buildings and Grounds  
**Account Number and Title:** 63000 Station & Grounds  
**Sub Account Number:** 63000  
**Account Name:** STATIONS & GROUNDS

**23-24**      **\$109,554.00**  
22-23      \$68,124.00

			23-24	22-23
32	Engine 88 MDT Data	\$468.00	\$468.00	
33	Engine 90 MDT Data	\$468.00	\$468.00	
34	Medic 88 MDT Data	\$468.00	\$468.00	
35	Medic 88 cell phone	\$120.00	\$120.00	
36	Medic 89 cell phone	\$0.00		
37	Medic 90 cell phone	\$120.00	\$120.00	
38	Station 88 Water	\$1,200.00	\$1,000.00	
39	Station 89 Water	\$0.00	\$0.00	
40	Station 90 water	\$1,125.00	\$1,000.00	
41	Administration water	\$1,050.00	\$1,000.00	
42	Gold street stand pipe water	\$1,880.00	\$1,500.00	
43	Porter Garage water	\$350.00	\$350.00	
44	Long Distance Phone Service	\$0.00		
45	Alert Radio System Phone	\$1,500.00	\$1,500.00	
46	Grout & Tile cleaning - both stations		\$1,400.00	
47	Ice machine for station 90		\$2,500.00	
48	Station 88 dinning table & chairs		\$1,650.00	
49	Relocate Station 88 T-stat		\$600.00	
50	Paint and Materials for interior painting both stations		\$1,200.00	
51	Station 88 water heater rebuild		\$1,000.00	
52	Station 88 attic fan		\$1,000.00	
53	Staion 88 upstairs bath flooring replacement		\$1,500.00	
54	4 new mattresses		\$2,375.00	
55				
56				

**Explanation/Justification:**

#	
1	Cleaning supplies for all facilities. Includes soap, paper towels and hand towels
2	General maintenace of buildings and grounds - unspecified maint and repair
3	Reduce property damage caused by infestation
4	Reduce property damage caused by infestation
5	Reduce property damage caused by infestation
6	Reduce property damage caused by infestation
7	annual service

**FORESTHILL FIRE PROTECTION DISTRICT**  
**Budget Detail Worksheet**  
**Fiscal Year 2023-2024**

**Department Name:** FORESTHILL FIRE DISTRICT  
**Sub Budget:** 05/Buildings and Grounds  
**Account Number and Title:** 63000 Station & Grounds  
**Sub Account Number:** 63000  
**Account Name:** STATIONS & GROUNDS

**23-24**      **\$109,554.00**  
22-23      \$68,124.00

8	New carpet for training room at Admin
9	S-88 and S-90
10	
11	
12	New platform bed frames with built in storage (By Director Hercules)
13	
14	
15	
16	new paint and repair of dry rot on exterior of admin
17	new paint and repair of dry rot on exterior of Station 90
18	Annual estimated cost of electricity based on historic usage
19	Annual estimated cost of electricity based on historic usage
20	Annual estimated cost of electricity based on historic usage
21	Annual estimated cost of electricity based on historic usage
22	Annual estimated cost of electricity based on historic usage
23	Annual estimated cost of electricity based on historic usage
24	Annual estimated cost of propane based on historic usage
25	Annual estimated cost of propane based on historic usage
26	Annual estimated cost of propane based on historic usage
27	Cost of phone and internet service
28	Cost of phone and internet service
29	Cost of fax line and burglar alarm for fire administration
30	Cost of second phoneline for fire administration
31	Cost of phone and internet service
32	Annual cost for cell phone service - total of all cell phone services
33	Annual cost for cell phone service - used for base hospital contact/medical direction
34	
35	
36	Annual cost for cell phone service - used for base hospital contact/medical direction
37	Annual cost for cell phone service - used for base hospital contact/medical direction
38	Annual cost of water service
39	Turned this off mid year
40	Annual cost of water service
41	Annual cost of water service

**FORESTHILL FIRE PROTECTION DISTRICT**  
**Budget Detail Worksheet**  
**Fiscal Year 2023-2024**

**Department Name:** FORESTHILL FIRE DISTRICT  
**Sub Budget:** 05/Buildings and Grounds  
**Account Number and Title:** 63000 Station & Grounds  
**Sub Account Number:** 63000  
**Account Name:** STATIONS & GROUNDS

**23-24      \$109,554.00**  
22-23      \$68,124.00

42	Annual cost of water service
43	Annual cost of water service
44	This is now included in regular phone billing by Sebastian
45	This is now included in regular phone billing by Sebastian
46	
47	
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49	
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**FORESTHILL FIRE PROTECTION DISTRICT**  
**Budget Detail Worksheet**  
**Fiscal Year 2023-2024**

**Department Name:** FORESTHILL FIRE DISTRICT  
**Sub Budget:** 04/Community Risk F  
**Account Number and Title:** 64000 Fire Prevention  
**Sub Account Number:** 64000  
**Account Name:** FIRE PREVENTION

**23-24**                    **\$1,050.00**  
22-23                    \$1,100.00

**Description (Itemization):**

<i>Line</i>	<i>Item Description</i>	<i>2022-2023</i>	<i>2023-2024</i>	<i>Responsible</i>
1	Community Education	\$200.00	\$250.00	
2	Arson Task Force Dues	\$200.00	\$200.00	
3	NFPA Publications	\$300.00	\$200.00	
4	Code Books	\$400.00	\$400.00	
5	Fire Prevention Officers Dues	\$0.00		
6	Wildfire Danger Program	\$0.00		
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**Explanation/Justification:**

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3	Miscellaneous publications necessary for reference to meet national standards
4	Cost of purchasing fire code books
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**FORESTHILL FIRE PROTECTION DISTRICT**  
**Budget Detail Worksheet**  
**Fiscal Year 2023-2024**

**Department Name:** FORESTHILL FIRE DISTRICT  
**Sub Budget:** 07/Emergency Preparedness  
**Account Number and Title:** 65000 Emergency Preparedness  
**Sub Account Number:** 65000  
**Account Name:** **EMERGENCY PREPAREDNESS**

**23-24**                    **\$250.00**  
22-23                    \$200.00

**Description (Itemization):**

<i>Line</i>	<i>Item Description</i>	<i>2022-2023</i>	<i>2023-2024</i>	<i>Responsible</i>
1	Meals Ready to Eat	\$0.00		
2	DOC Supplies	\$0.00		
3	AM Alert Radio Station	\$200.00	\$250.00	
4	DOC Communications	\$0.00		
5	Public 911 phones	\$0.00		
6	District Radio "GO BOX" for emergency and incidents	\$0.00		
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**Explanation/Justification:**

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1	Emergency meals for crews deployed to fires and for disaster situations - done 20-21
2	Miscellaneous supplies for the Department Operating Center
3	Unforecasted additional AM Radio expenses
4	Upgrade DOC comms antenna, radios, & HAM
5	
6	Provides mobile & backup means of radio communications for local and regional incidents.
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**FORESTHILL FIRE PROTECTION DISTRICT**  
**Budget Detail Worksheet**  
**Fiscal Year 2023-2024**

**Department Name:** FORESTHILL FIRE DISTRICT  
**Sub Budget:** 01/Administration  
**Account Number and Title:** 70000 Administration  
**Sub Account Number:** 70000  
**Account Name:** ADMINISTRATION

**23-24**      **\$276,724.95**  
22-23      \$299,807.91

**Description (Itemization):**

<i>Line</i>	<i>Item Description</i>	<i>2022-2023</i>	<i>2023-2024</i>	<i>Responsible</i>
1	Worker Compensation	\$135,545.00	\$100,198.00	
2	Liability Insurance	\$41,533.91	\$70,655.00	per K. Ong
3	Western Placer County Fire Chiefs	\$360.00	\$360.00	
4	Assessment collection fee - Meaure B	\$7,900.00	\$8,071.03	
5	Assessment collection fee - Meaure M	\$4,000.00	\$4,155.86	
6	Measure B refunds	\$0.00		
7	Election charges	\$6,000.00	\$0.00	
8	Property Tax collection fee	\$10,000.00	\$10,065.89	
9	County Administrative Contract	\$1,800.00	\$1,250.00	
10	Postage	\$500.00	\$1,000.00	
11	Specialized Printing	\$1,500.00	\$1,500.00	
12	Copier lease	\$1,152.00	\$1,175.00	
13	Office equipment & toner	\$1,500.00	\$1,500.00	
14	Meeting Expense	\$450.00	\$450.00	
15	Office Supplies & Services	\$1,695.00	\$2,000.00	
16	Legal Expenses	\$6,000.00	\$6,000.00	
17	Annual financial audit	\$9,650.00	\$9,900.00	
18	Emergency Reporting Systems license	\$7,200.00	\$6,000.00	
19	Accounting services	\$1,000.00	\$1,500.00	
20	Payroll Processing	\$4,000.00	\$1,700.00	
21	Computer technology services	\$10,300.00	\$10,300.00	
22	Target Solutions online training license	\$2,000.00	\$0.00	
23	Scheduling software license	\$2,000.00	\$2,000.00	
24	Promotional Testing Service	\$1,250.00	\$0.00	
25	Lexipol Policy Manual service license	\$0.00	\$0.00	
26	Ambulance Refunds	\$0.00	\$0.00	
27	Banking service fees	\$300.00	\$360.00	
28	Local EMS agency service fee	\$720.00	\$1,150.00	
29	Ambulance billing service fee	\$22,672.00	\$26,084.17	
30	GEMT - QAF Program fee	\$12,000.00	\$0.00	
31	GEMT admin fee	\$0.00	\$0.00	
32	GEMT - Audit - Overpayment	\$0.00	\$300.00	

**FORESTHILL FIRE PROTECTION DISTRICT**  
**Budget Detail Worksheet**  
**Fiscal Year 2023-2024**

**Department Name:** FORESTHILL FIRE DISTRICT  
**Sub Budget:** 01/Administration  
**Account Number and Title:** 70000 Administration  
**Sub Account Number:** 70000  
**Account Name:** ADMINISTRATION

**23-24**      **\$276,724.95**  
22-23      \$299,807.91

33	LAFCO Annual Membership	\$800.00	\$2,260.00	
34	Background Investigations	\$5,000.00	\$5,000.00	
35	International Association of Fire Chiefs	\$0.00	\$260.00	
36	Advertising	\$0.00	\$300.00	
37	Employee Recognition	\$500.00	\$500.00	
38	Field Ops	\$480.00	\$480.00	
39	Recruitment - Hiring	\$0.00		
40	Pre-planning fire program			
41	Adobe Acrobat Pro		\$250.00	
42				
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**Explanation/Justification:**

#	
1	Fire Risk Management Services - Workman's Compensation Insurance
2	California Intergovernmental Risk Authority - Liability, Vehicle and Property Insurance
3	Western Placer County Fire Chiefs annual dues
4	Fee paid to Placer County to collect direct charges (1%)
5	Fee paid to Placer County to collect direct charges (1%)
6	Board approved Measure B exemptions after tax bill has been paid.
7	Charges by County Elections department to conduct district elections.
8	Fee paid to Placer County to collect ad valorem property taxes (1%)
9	Fee paid to County Auditor-Controller to perform some district financial tasks
10	Cost of postage to mail district business correspondence by the USPS
11	Outside printing of brochures, maps, printing not able to be completed in house
12	Business hub copier at administration - cost of annual lease
13	Ink for station and administration copiers and printers
14	Bottled water and snacks for District hosted meetings
15	General office supplies for stations and administration
16	District contracts for attorney services on an hourly basis.
17	Annual third party audit of District financial position
18	Annual license fee for new online reporting and tracking program

**FORESTHILL FIRE PROTECTION DISTRICT**  
**Budget Detail Worksheet**  
**Fiscal Year 2023-2024**

**Department Name:** FORESTHILL FIRE DISTRICT  
**Sub Budget:** 01/Administration  
**Account Number and Title:** 70000 Administration  
**Sub Account Number:** 70000  
**Account Name:** **ADMINISTRATION**

**23-24**      **\$276,724.95**  
22-23      \$299,807.91

19	District contracts for bookkeeping services to audit on-going accounting
20	Payroll is processed by a contractor who issues paychecks and pays payroll taxes
21	Computer system is maintained by thrid party contractor/upgraded google svcs
22	Target Solutions covered by CIRA (Liability Insurance)
23	CrewSense scheduling software annual license fee
24	Cost of renting a validated test for Captain and Engineer promotional written testing
25	Annual service fee for online policy manual
26	Refund of previously collected ambulance fees.
27	The District maintains one checking account which incurs a monthly bank fee
28	Per call fee charged by local EMS Agency for patient care reporting program
29	Cost of ambulance billing contractor based on 4.9% of collected revenue
30	Ground Emergency Medical Transport program increases the revenue collected
	from patients covered by Medical - District pays a tax to participate
31	Fee paid to Sacramento Metro Fire for administering the GEMT program
32	Each GEMT year is audited, sometimes fees collected have to be returned to the State.
33	All cities and local districts are required by law to contribute to the Local Agency Formation
	Commision. Contr. is based on tax revenue
34	All new employees are evaluated by a professional investigator before being hired
35	Membership for the Fire Chief to belong to the International Chief's Association
36	Cost of posting district notifications in the local newspaper as required by law
37	General employee recognition, motivation, and improvement of moral
38	Incident management tool - Apparatus Status
39	
40	Software program to update & enhance our Pre-Fire Planning progam
41	Acrobat Pro for Shonne
42	
43	
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**Budget Detail Worksheet**  
**Fiscal Year 2023-2024**

**Department Name:** FORESTHILL FIRE DISTRICT  
**Sub Budget:** 03/ Support Services  
**Account Number and Title:** 72000 Support Services  
**Sub Account Number:** 72000  
**Account Name:** SUPPORT SERVICES

**23-24**            **\$60,147.80**  
22-23            \$59,472.80

**Description (Itemization):**

<i>Line</i>	<i>Item Description</i>	<i>2022-2023</i>	<i>2023-2024</i>	<i>Responsible</i>
1	Fire Engine Repairs	\$27,300.00	\$30,000.00	
2	Fire Engine Tires	\$5,007.00	\$5,500.00	
3	Ambulance Repairs	\$5,500.00	\$5,750.00	
4	Ambulance Tires	\$4,000.00	\$3,500.00	
5	Preventative Maintenance - Ambulance	\$3,746.33	\$4,500.00	
6	Radioprogramming, testing and repairs	\$1,500.00	\$2,000.00	
7	new portable radios	\$0.00	\$8,965.67	
8	Motorola APX4000 Portable radio equip upgra	\$3,600.00		
9	Project costs to relocate donated radio tower	\$0.00	\$0.00	
10	Fire extinguisher service	\$600.00	\$600.00	
11	Ladder testing	\$743.00	\$1,000.00	
12	Call Notice System		\$400.00	
13	Bauer breathing air compressor service	\$1,242.00	\$1,500.00	
14	SCBA Repair	\$1,000.00	\$1,000.00	
15	Holmatro Jaws of Life annual service	\$1,700.00	\$1,000.00	
16	Cardiac monitor service and maintenance	\$4,911.30	\$4,911.30	
17	Gurney Service	\$0.00		
18	Fuel	\$35,000.00	\$36,000.00	
19	Posi-check fit test system	\$0.00		
20	Pump testing	\$1,390.00	\$2,000.00	
21	FHF Share of Grants	\$0.00		
22	Power Cot and Power Load systems service/re	\$8,236.50	\$8,236.50	
23	Fire Hydrant Maintenance	\$1,000.00	\$1,000.00	
24	Emergency standby generator service	\$1,650.00	\$1,500.00	
25	Required SCBA & RIC pack Flow testing	\$1,000.00	\$1,000.00	
26	Hurst Service	\$1,000.00		
27				
28				

**Explanation/Justification:**

#	
1	Estimated cost of repairs to fire engines based on historic expense and warranty

**Budget Detail Worksheet**  
**Fiscal Year 2023-2024**

**Department Name:** FORESTHILL FIRE DISTRICT  
**Sub Budget:** 03/ Support Services  
**Account Number and Title:** 72000 Support Services  
**Sub Account Number:** 72000  
**Account Name:** **SUPPORT SERVICES**

**23-24**            **\$60,147.80**  
 22-23            \$59,472.80

2	Estimated cost of tires based on annual mileage and historic damage/failure
3	Estimated cost of repairs to ambulances based on historic expense and warranty
4	Estimated cost of tires based on annual mileage and historic damage/failure
5	Routine maintenance and servicing based on milage or time. BIT Program is a CHP Requirement.
6	Estimated expense for radio service including software, tune-ups and repairs as needed
7	3 new King BKR5000 radios with antennae, batteries, clamshells, speaker/mics, desktop charger
8	adtl cost to deploy 10 radios and components for regular staff assignments.
9	Tower placement at admin to compliment DOC and Alert radio operations
10	Annual California law required testing of District fire extinguishers
11	Annual NFPA required testing of District ladders (128")
12	
13	Annual manufacturer and OSHA required service on breathing air compressor
14	SCBA repairs
15	Annual manufacturer recommended service on hydraulic auto extrication equipment
16	Annual manufacturer and EMS agency required testing and maintenance of monitors
17	
18	Fuel for all vehicles and small equipment based on historic use and anticipated fuel cost
19	Equipment to complete OSHA and NFPA required annual breathing mask fit testing
20	Cost for vend. to complete annual pump test on appar. District does not have the facil. to complete
21	
22	Stryker 3 yr. serv. Agreement for LUCAS, power cots and auto loaders (pymt. 1 of 3)
23	Expense for paint, snow poles, lubricants, paint brushes to maintain fire hydrants
24	Annual manufacturer reccomended service on station and administration generators
25	Annual required flow testing of SCBA & RIC packs
26	Annual manufacturer recommended service on hydraulic auto extrication equipment
27	
28	

**FORESTHILL FIRE PROTECTION DISTRICT**  
**Budget Detail Worksheet**  
**Fiscal Year 2023-2024**

**Department Name:** FORESTHILL FIRE DISTRICT  
**Sub Budget:** CAPITAL IMPROVEMENT PLAN  
**Account Number and Title:**  
**Sub Account Number:** 82000  
**Account Name:** CAPITAL IMPROVEMENT

**23-24**      **\$155,273.56**  
22-23      \$107,495.33

**Description (Itemization):**

Line	Item Description	2022-2023	2023-2024	Responsible
1	Braun Ambulance Payment #4 of 5	\$31,116.00	\$31,116.00	
2	Leader Ambulance Payment #3 of 5	\$33,370.06	\$33,370.06	
3	Ground Monitor	\$3,199.27		
4	Electrical repair/upgrades at Station 88	\$5,000.00		
5	Appliance replacement	\$0.00		
6	Station 90 Television	\$384.00		
7	Office Furniture	\$0.00	\$500.00	
8	Lucas Device & power cots (2) payment #4 of 5	\$21,226.00	\$21,226.00	
9	Paving S-90	\$0.00		
10	Computer Equipment	\$7,000.00	\$7,000.00	
11	Type III Remount Financing (Payment 1 of 7)		\$55,861.50	
12	Holmatro Pentheon Cutters, spreaders, ram, / batteries, 2 chargers			
13	1 Power-Pro XT MTS high dual lock gurney =2 of 3 y	\$ 6,200.00	\$6,200.00	
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**Explanation/Justification:**

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7	Replacement TV for Station 90.to accommodate training media
8	3 Chairs for Station 88 and 90 offices, 2 Bultin boards, plus \$210.00 for misc. replacement
9	
10	Upgrade and replacement of the District Admin server,sole purchase and continuation of services.
11	Type III Remount Financing (Payment 1 of 7)
12	Hydrolaic tools on E90 are not adequate (10+ yrs old). New vehicle tecnology stronger.
13	Enable deployment of our reserve ambulance to special events, strike teams, surge coverage 1 of 3 years

**FORESTHILL FIRE PROTECTION DISTRICT**  
**Budget Detail Worksheet**  
**Fiscal Year 2023-2024**

**Department Name:** FORESTHILL FIRE DISTRICT  
**Sub Budget:** CAPITAL IMPROVEMENT PLAN  
**Account Number and Title:**  
**Sub Account Number:** 82000  
**Account Name:** CAPITAL IMPROVEMENT

**23-24      \$155,273.56**  
22-23      \$107,495.33

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**FORESTHILL FIRE PROTECTION DISTRICT**  
**Budget Detail Worksheet**  
**Fiscal Year 2023-2024**

**Department Name:** FORESTHILL FIRE DISTRICT  
**Sub Budget:** GRANT FUND EXPENSE  
**Account Number and Title:**  
**Sub Account Number:** 83000  
**Account Name:** GRANT EXPENSE

**23-24**                      **\$0.00**  
22-23                      \$836,746.32

**Description (Itemization):**

Line	Item Description	2022-2023	2023-2024	Responsible
1	Extrication Equipment Package Western Extrication S	\$79,083.32		
2	AFG Grant - Type 1 Eng - AFG Share	\$692,707.62		
3	AFG Grant - Type 1 Eng - Tfr from Gen Reserves	\$34,635.38		
4	AFG Grant - Hose Maint - AFG Share	\$28,876.19		
5	AFG Grant - Hose Maint - Tfr from Gen Reserves	\$1,443.81		
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**Explanation/Justification:**

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**FORESTHILL FIRE PROTECTION DISTRICT**  
**Budget Detail Worksheet**  
**Fiscal Year 2023-2024**

**Department Name:** FORESTHILL FIRE DISTRICT  
**Sub Budget:** Developer Mitigation Account  
**Account Number and Title:**  
**Sub Account Number:** 40700  
**Account Name:** DEVELOPER MITIGATION

**23-24**      **\$14,847.98**  
22-23      \$66,462.41

**Description (Itemization):**

Line	Item Description	2022-2023	2023-2024	Responsible
1	Engine 90 payment #5 of 5	\$51,462.41	\$0.00	
2	New Command Vehicle ( Payment =2 of 5)	\$15,000.00	\$14,847.98	
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**Explanation/Justification:**

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**FORESTHILL FIRE PROTECTION DISTRICT**  
**Budget Detail Worksheet**  
**Fiscal Year 2023-2024**

**Department Name:** FORESTHILL FIRE DISTRICT  
**Sub Budget:** INTERDEPARTMENTAL TRANSFERS  
**Account Number and Title:**  
**Sub Account Number:**  
**Account Name:** **INTERDEPARTMENTAL TRANSFERS**

**23-24**      **\$134,756.23**  
22-23      \$0.00

**Description (Itemization):**

<i>Line</i>	<i>Item Description</i>	<i>2022-2023</i>	<i>2023-2024</i>	<i>Responsible</i>
1	General Fund Reserve Contribution	\$0.00	\$134,756.23	
2	Capital Improvement Reserve Contribution	\$0.00	\$0.00	
3	Vacation/Sick Leave Reserve Contribution	\$0.00	\$0.00	
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**Explanation/Justification:**

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