



BOARD OF DIRECTORS
Foresthill Fire Protection District

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DISTRICT BOARD
JOHN MICHELINI
PRESIDENT
TROY SIMONICK
VICE PRESIDENT
TYLER HARKNESS
DIRECTOR
CHRIS REAMS
DIRECTOR
RAY MILLER
DIRECTOR

KIRK KUSHEN
FIRE CHIEF

Foresthill Fire Protection District
Minutes of Regular Board of Directors Meeting
Thursday, July 11, 2019
District Administration Office
24320 Main St.
Foresthill, CA 95631

1. CALL MEETING TO ORDER

- a. President Michelini called the meeting to order at 6:02 p.m.

2. FLAG SALUTE

- a. Chief Kushen led the Flag Salute

3. ROLL CALL

- a. Directors Michelini, Harkness and Reams were present. Directors Miller and Simonick were absent.
b. Chief Kushen was present.

4. AGENDA APPROVAL

- a. President Michelini requested the addition of the badge pinning ceremony for Captain Jelle, Firefighter Sett and Firefighter Bothwell. He further requested that the ceremony take place directly after agenda approval. Director Reams made a motion to accept the agenda as amended by President Michelini. Director Harkness seconds the motion. Motion carries.

Chief Kushen administered the Oath of Office to each employee with their respective family members on hand to pin their new badge to their uniform.

5. PUBLIC COMMENT

- a. Resident Stephen Smith commented on the following:
i. Kudos for FFPD's response to the incident at the Forest House on the 4th of July.
ii. MVE HOA had the goats clear the lot belonging to FFPD. They would like to know what to expect with relation to the removal of the downed trees.
iii. Mr. Smith enquired as to which is the higher priority;
1. Clearing defensible space or Hazardous tree removal.

6. CONSENT ITEMS

- a. President Michelini requested that consent item b. be discussed separately.
b. Director Harkness made a motion to approve the Consent Items (except b) as presented. Director Reams seconds the motion. Motion carries.
c. President Michelini reported that not all revenue for 2019/2020 has been reported yet. Director Reams made a motion to accept the financial report as presented. Director Harkness seconds the motion. Motion carries.

7. FIRE CHIEF'S OPERATIONS REPORT

39 total calls for June, 268 for the first 6 months of the year

Significant calls:

Multiple 4th of July incidents including the structural collapse of a balcony railing and 2 victims falling from the second story and sustaining serious injuries.

Structure fire with 2 structures fully involved and vegetation in Iowa Hill with a quick control. No FHF units assigned. WT was unavailable due to multiple calls in the late morning.

Drowning at Sugarpine Res. 61 YO retrieved by bystanders who initiated CPR. CPR was continued upon arrival of USFS and FHF medics. Didn't survive.

Hasty search at sunset for lost 7 YO and then his mother in Deadwood area. Juvenile was located by PCSO. Mother located short time later.

Two juveniles accidentally sprayed themselves with bear spray at Sugarpine campground. Treated on scene by FHF medics.

Staffing:

3 FF/PMs hired and are assigned to both Station 88 & 90

Yesterday we promoted Lt. Jelle to Captain. We have eliminated the Lt. position in our rank structure

Current Vacancies: 1 Engineer – We will be posting this vacancy and career opportunity tomorrow with a closing application date of July 26th. Testing date TBD.

Apparatus:

New Type 1 Engine 90 is awaiting 1 minor part replacement and should be here any day. Equipment mounting needs to be completed and we will work to put the engine in service as soon as possible.

Used Type 1 OES SAFE Act. engine that we have bid on has been accepted by OES and we hope to have it in August or September. The second type 1 is necessary to maintain our ISO rating.

Facilities:

Sta. 90 has re-opened as of July 1st. and is staffed 24/7/365. Thanks to the community for their support.

Still ongoing work is in the design phases to repair structural issues previously identified.

Grants:

EMS Grant for \$1,500 - \$2,000 has been awarded for a new wireless router and connectivity including installation into 1 of our ambulances.

PG&E Shut offs.

Be prepared for long duration outages. Food, water, medicines....

Even when the power is shut off, illegally or incorrectly connected generators could back feed and energize powerlines, potentially endangering firefighters and causing ignitions in dry vegetation. Any properties with illegal generator connections could face severe liability. A recent fire investigation was completed and determined to be from this specific cause and suppression cost recovery will be implemented.

PG&E will attempt to provide 48 hrs. advanced notice of anticipated PSPS, along with the estimated shut off time, duration of shut down, additional notifications immediately prior to the shut down and updates during the outage.

If anybody has specific medical needs for power, PG&E encourages registration in the Medical Baseline Program to ensure they can make appropriate notifications to medical baseline customers. Hopefully this reduces the expected burden to the 911 system from those with special medical needs, although PG&E acknowledges that not all residents with medical needs signs up for their program.

PG&E has set up a special Wildfire Preparedness section on their web site with information including preparing for potential power shut-offs. PG&E will also be holding a Wildfire Safety Open House on July 24th from 6-8 pm at the Holiday Inn Auburn if you'd like to learn more about their efforts this summer. There is more information currently posted on our Foresthill Facebook page.

I am very proud of all of the progress we are making together with this Board and the Foresthill communities support with the passing of Measure B.

We have reopened our fire station; we have new apparatus coming and tonight we are swearing in and conducting a badge pinning for 3 newly hired employees and 1 promotion.

FF Bothwell
FF Carpenter
FF Sett
Capt. Jelle

Admin.:

Patrice should have the final 18/19 financial numbers by August. Waiting for Placer County month 13 reports and Wittman June report.

We submitted a dry period financing request to Placer County. We will probably need to use it this year with the increased expenses.

The new budget is extremely tight and will need to be closely monitored.

The auditor has been in touch and will be setting up an appointment with us in the next couple of months.

Working with the State on our GEMT audit for 16/17. We received \$15,073.00.

All bills are paid and up to date.

8. ACTION ITEMS

- a. Adopt Resolution No. 2019-06 Request Placer County Collect Measure B on Tax Roll for 2019/2020. Director Harkness made a motion to adopt Resolution No. 2019-06 as presented. Director Reams seconds the motion.
 1. Michelini AYE
 2. Simonick ABSENT
 3. Harkness AYE
 4. Reams AYE
 5. Miller ABSENT
- ii. Resolution is adopted.
- b. Approve the proposed adjustment to ambulance transport fees.
 - i. President Michelini Scratched this item so a public hearing can be noticed prior to the August regular meeting.
- c. The Board of Directors approve retroactive payment to June 22, 2019, of salary in accordance with the 2019-2023 Memorandum of Understanding (MOU) between the International Association of Firefighters Local 3800 and the Foresthill Fire Protection President Michelini read the staff report aloud. Director Reams made a motion to approve the retroactive payment as described in the submitted staff report. Director Harkness seconds the motion. Motion carries.
- d. The Board of Directors accept and approve the 2019-2023 Memorandum of Understanding (MOU) between the International Association of Firefighters Local 3800 and the Foresthill Fire Protection District.
 - i. President Michelini read the staff report aloud.

- ii. Director Reams made a motion to approve the *Memorandum of Understanding* between IAFF Local 3800 and the Foresthill fire Protection District as presented. Director Harkness seconds the motion.
 - 1. Michelinini AYE
 - 2. Simonick ABSENT
 - 3. Harkness AYE
 - 4. Reams AYE
 - 5. Miller ABSENT
- iii. Motion carries.
- e. Approve Refund of DEVFEES in the amount of \$1,059.24 to Sullivan for APN 257-030-047-000 for canceled building permit.
 - i. Patrice read from the submitted staff report.
 - ii. Director Reams made a motion to authorize the refund of DEVFEE funds as requested. Director Harkness seconds the motion. Motion carries.

9. DISCUSSION ITEMS

- a. Discuss Purchasing a New/Updated Phone System.
 - i. President Michelinini read from the submitted discussion report. Most in the audience were strongly in favor of this purchase as the current phone system is woefully inadequate and unreliable.
 - ii. President Michelinini reported that he will be acquiring two more bids because of the cost.

10. REPORTS

- a. Finance Committee
 - i. Will meet in August to firm up numbers for the final budget due no later than September 30th.
- b. Labor Relations Committee
 - i. No report.
- c. Long Range Plan Committee
 - i. Met 7/7. The minutes will be presented for approval at the August regular meeting.
 - ii. Committee reviewed the meeting held with the Placer County Office of Emergency Services regarding community warning systems and evacuation considerations. Directors Miller and Michelinini met with County OES, representatives from Cal Fire and Placer Sherriff to receive an update on current planning efforts and to advocate for special evaluation of the Foresthill community due to the unique issues created by the limited ingress and egress from the area.
 - iii. The Directors presented the idea of a local emergency AM broadcast radio station and community siren alerting systems to support other notification systems currently in place.
 - iv. Following discussion among the committee and audience members, it was determined that efforts to support a local emergency broadcast station should continue and should be spearheaded by the District rather than waiting for the County.
- d. Director's Reports
 - iii. None

11. NON-AFFILIATED ORGANIZATION REPORTS

- a. Foresthill Volunteer Firefighters Association
 - i. Patrice reported that the FVFA is getting ready for the annual Community Garage Sale.
- b. Foresthill/Iowa Hill FSC
 - i. No report.

12. CORRESPONDENCE

- a. Letter from Malcolm Glover, Managing Partner of Foothill Partners requesting exemption from Measure B tax for 14 parcels.
 - i. President Michelini asked for this item to be referred to the Finance Committee to be studied.

13. OLD BUSINESS

- a. District Self-Assessment
 - i. Materials have been submitted to President Michelini for review and presentation at a future board meeting.
- b. New Fire Engine Status
 - i. Reported in Chief's report.
- c. Early Warning and Evacuation Project
 - i. Reported during LRP discussion.
- d. Webcasting of Board Meetings
 - i. Still being worked on by staff.
- e. Station 90 Repairs.
 - i. Crews have moved back into the station pending the necessary repairs.
- f. District Asset Identification and Labelling Project
 - i. President Michelini and his wife will label assets on 7/22 and 7/23.

14. ADJOURNMENT

- a. President Michelini adjourned the meeting at 7:25 p.m.

Respectfully Submitted:



Patrice Metz, Board Secretary