



## *Foresthill Fire Protection District*

*P.O. Box 1099 Foresthill, CA 95631*

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### **DISTRICT BOARD**

**CHRIS REAMS**

**PRESIDENT**

**KEVIN GREENE**

**VICE PRESIDENT**

**WALTER REED**

**DIRECTOR**

**RICHARD ARTHUR**

**DIRECTOR**

**TYLER HARKNESS**

**DIRECTOR**

**KIRK KUSHEN**

**FIRE CHIEF**

### Minutes of **Regular** Board of Directors Meeting

Wednesday, July 12, 2017

Foresthill Fire Protection District Administration Office

24320 Main St.

Foresthill, CA 95631

Video: <https://vimeo.com/225518681>

President Chris Reams called the meeting to order at 6:00 p.m.

**Directors in Attendance:** Chris Reams, Walt Reed, Richard Arthur and Tyler Harkness.

**Directors Absent:** Kevin Greene

**Staff in Attendance:** Chief Kushen, Captain Johnson and Secretary Metz.

#### **Approval of Agenda:**

Director Reed made a motion to approve the agenda as presented. Director Arthur seconds the motion.

Motion carries.

President Reams introduced Chief Kushen to everyone.

#### **Approval of previous Meeting Minutes:**

- Director Arthur made a motion to approve the minutes of the June 8 regular meeting. Director Harkness seconds the motion. Motion carries.
- Director Arthur made a motion to approve the minutes of the June 16 finance committee meeting. Director Reed seconds the motion. Motion carries.

#### **Approval of Financial Report:**

- Secretary Metz stated that the final numbers for 16/17 will not be available until the August meeting. The month 13 expenses have not been paid yet and we will need the reports from Wittman and Place County.
- Director Reed made a motion to approve the financial report as presented. Director Arthur seconds the motion. Motion carries.

#### **Fire Chief Operations Report:**

Captain Johnson reviewed the call breakdown report.

Chief Kushen reported the following items:

- There were several significant incidents in June:
  - Structure fire in Todd Valley that extended into the wildland.
  - Over the side off of Mosquito Ridge Rd.
  - Very busy 4<sup>th</sup> of July including a dehydrated hiker at Humbug.
  - On 7/8 a FH strike team was deployed to the Winters Fire.
  - On 7/11 FH responded to the Clipper Creek Fire.

#### **Action Items:**

1. Adopt preliminary 2017/2018 operating budget.
  - a. Secretary Metz reported that the numbers are mostly identical to the budget in 2016/2017 because we didn't know the outcome of Measure B until last night.

The Finance Committee will need to meet ASAP to develop a more accurate budget now that we know.

- b. Director Arthur made a motion to adopt the preliminary 2017/2018 operating budget as presented. Director Harkness seconds the motion. Motion carries.
2. Board approval of 10 year contract with S-SV EMS for our EOA (exclusive operating area).
  - a. President Reams asked that this be tabled for tonight and brought up in our Finance Committee meeting.
3. Board approval of the Annual Middle Fork Contract.
  - a. President Reams gave an explanation to the audience of what the Middle Fork Contract is.
  - b. Director Harkness stated that this is a bad deal for FFPD.
  - c. Director Arthur made a motion to accept the Middle Fork Contract as presented. Director Reed seconds the motion.

i. Reams	Aye
ii. Greene	Absent
iii. Reed	Aye
iv. Harkness	Nay
v. Arthur	Aye

Motion carries.

4. Board to allow President Reams to remove Chief Ian Gow from the bank accounts at Wells Fargo and add Chief Kirk Kushen to all accounts.
  - a. Director Arthur made a motion to allow President Reams to remove Chief Gow and add Chief Kushen to all Wells Fargo accounts. Director Reed seconds the motion. Motion carries.
5. Approve expenditures totaling \$19,833.00 from Monte Verde funds to pay for weed abatement and fire road repairs. See Captain Johnson's staff report.
  - a. Director Arthur made a motion to approve the expenditure. Director Reed seconds the motion. Motion carries.

**Discussion Items:**

1. Election Process Update
  - a. There was lengthy general discussion between the Board and the audience regarding the failure of Measure B.
2. Chief Kushen discussed the issue of "Duty Coverage" for FFPD. Placer Hills has approved the creation of a new BC position that will work a 48/96 schedule. They will eliminate the Admin. Captain position. This will save them approximately \$50k per year because it will eliminate the backfill overtime needed to cover the Captain position left by Captain Nelson when he works out of class. If FH provided a BC level position that also worked a 48/96 (and covered all 3 districts) it has the potential to save FH approximately \$13k per year off of the current Chief contract. That number does not include the added cost of promoting someone from Captain to BC, but would most certainly save the district money. FFPD could likewise eliminate the Admin. Captain position.
  - a. President Reams stated that the numbers would need to be looked at by the Finance Committee. The Secretary has been directed to agendaize this item as an action at the August meeting.

- b. President Reams said he will discuss it with Mrs. Pinette from S-SV.

**Reports:**

1. Finance Committee (Reams/Greene)
  - a. Meeting to be scheduled ASAP.
2. Bureau of Reclamation Funding:
  - a. Director Reed reported that he is still working on it.
3. Long Range Plan Committee
  - a. No report
4. Firefighter's Association:
  - a. 4<sup>th</sup> of July activities were a success.
  - b. Garage sale preparation is ongoing.
    - I. Assn. has taken in more items for the sale already than they had by July last year.
    - II. Need more volunteers.
5. EMS Operations and Fire Prevention Report
  - a. Captain Johnson reported that we are still getting many requests to perform defensible space inspections.
  - b. He is currently working with State Parks to model a special events permit approval process for FFPD off of their procedures.
  - c. Since the Humbug incident was a non-transport, the patient will be sent a bill per our "Back Country Rescue" resolution.
6. Foresthill & Iowa Hill Fire Safe Council Report:
  - a. No report

**Director's Reports:**

- President Reams thanked President Hills, Director Harvey and Director Lofrano for attending as well as all of the members of the public. It was nice to see so many people participating.

**Correspondence:**

- None

**Old Business:**

- None

**Public Comment:**

- PHFPD Director Harvey commended the FH Board on doing a "bang up" job on the Measure B election.
- PHFPD President Hills stated that the cost of the election was a major consideration for them not moving forward with their own ballot measure. It's nice that Placer County is going to cover the cost for FFPD.
- There was continued general discussion about the election between the audience and the Board.

Meeting adjourned by President Reams at 7:25 p.m.

**NEXT REGULAR MEETING: THURSDAY, AUGUST 10, 2017 6:00 P.M.**

Respectfully Submitted:



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Patrice Metz, Board Secretary