



Foresthill Fire Protection District

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www.foreshillfire.org

DISTRICT BOARD

CHRIS REAMS

PRESIDENT

KEVIN GREENE

VICE PRESIDENT

WALTER REED

DIRECTOR

RICHARD ARTHUR

DIRECTOR

TYLER HARKNESS

DIRECTOR

KIRK KUSHEN

FIRE CHIEF

Minutes of **Regular** Board of Directors Meeting

Thursday, January 11, 2018

Foresthill Fire Protection District Administration Office

24320 Main St.

Foresthill, CA 95631

Video: <https://vimeo.com/251082679>

President Chris Reams called the meeting to order at 6:05 p.m.

Directors in Attendance: Chris Reams, Kevin Greene, Richard Arthur and Tyler Harkness.

Directors Absent: Walter Reed

Staff in Attendance: Chief Kushen and Secretary Metz.

Approval of Agenda:

VP Greene made a motion to approve the agenda as presented. Director Arthur seconds the motion.

Motion carries.

Approval of previous Meeting Minutes:

- Director Arthur made a motion to approve the minutes of the December 14th regular meeting. Director Harkness seconds the motion. Motion carries.

Approval of Financial Report:

- Total expense is at 54.1% with 50% of FY elapsed (through 12/31/17).
- This is attributable to increased OT and strike team expenses that don't have the corresponding income accounted for. This will be recommended for adjustment by the Finance committee.
- Overtime is at 108% through December 31st.
- \$21,632.05 in GEMT has been received so far this FY. I have set that money aside until the final audits are complete (1-2 years).
- Two items are approaching:
 - We need to begin the budget process for FY 18/19.
 - The current MOU with Local 3800 expires on 6/30/2018.
- VP Greene made a motion to approve the December financials as presented. Director Arthur seconds the motion. Motion carries.

Fire Chief Operations Report:

Strike team Deployment: None since last board meeting.

Brown Outs: 12/25/17 24 hrs. - No staff available.
12/26/17 8 hrs. – Septic system issue.

- Significant calls: Structure fire near Broken Bow. Control burn ignited shed. Owner pushed shed down with tractor spreading fire to his vacant residence. Crews made good stop with minimal damage to residence.
New Year's Day – 9 calls for service. 3 were back to back medicals. FHF ambulances were able to transport all without AMR. Engines started from Auburn area to cover. Situations mitigated prior to their arrival.
Vehicle crashed into garage. Two minor injuries, non-transport. Significant damage to the residence and two cars.
- Prevention: 1 hazardous vegetation abatement in Todd Valley completed. Out of state property owner contracted with local company that mitigated hazard.
- Special events: None.
- Apparatus: B88 cam sensor and oil pump leaks repaired.
M90 has high pressure oil pump leak and also needs brakes. Expect a week for repairs. M89 will be placed in service in meantime.
- Facilities: Nothing to report.
- Grants: Still waiting for update on regional SCBA grant.
AFG Grant for engine replacement is in process.

Action Items:

1. Board to Consider the Closure of a Fire Station within the Foresthill Fire Protection District.
 - a. President Reams reviewed the potential staffing dilemma which the district is facing.
 - b. The *Foresthill Station Closure Report* was distributed to the Board and the public.
 - c. There was general discussion between the Board and audience.
 - d. The Friendship Club presented a \$1,000.00 donation check to Chief Kushen. This was part of the proceeds from their holiday pie sales. Chief Kushen and the entire Board thanked them for their generosity.
 - e. Director Arthur made a motion to adopt the *Foresthill Station Closure Report*. VP Greene seconds the motion.

- f. Director Harkness states that he believes FFPD should operate with two staff members in one station and one staff member in the other.
 - i. Chief Kushen stated that this is not safe for the staff.
 - g. Reams Aye
 - h. Greene Aye
 - i. Arthur Aye
 - j. Harkness Nay
 - k. Reed Absent
 - l. Motion carries.
2. Open and Select Winning Bid for Sale of 1997 Suburban (Previously Designated Surplus by BOD).
- a. Four bids were received. Director Arthur made a motion to accept the highest bid for \$3,801.00. VP Greene seconds the motion. Motion carries.
3. Update or Re-Affirm Board Committee Assignments for 2018.
- a. Director Arthur made a motion to keep the committees the same as they are now. VP Greene seconds the motion. Motion carries.
 - i. Finance: Reams/Greene
 - ii. MOU Negotiations: Arthur/Harkness
 - iii. Long Range Plan: Greene/Harkness

Discussion Items:

- 1. None

Reports:

- 1. Finance Committee (Reams/Greene)
 - a. None
- 2. MOU Negotiations (Arthur/Harkness)
 - a. None
- 3. Bureau of Reclamation Funding:
 - a. John Michelini stated that the report he received via his public records request was the most embarrassing public document he has seen in his career. Mr. Michelini believes an apology letter should be sent to the Board of Supervisors apologizing for the document.
- 4. Long Range Plan Committee
 - a. None
- 5. Consolidation Process
 - a. Retired Chief Gow reported that the committee was still working on the proposal for Placer County.
- 6. Firefighter's Association:
 - a. Nothing to report.
- 7. Foresthill & Iowa Hill Fire Safe Council Report:
 - a. Gary Kirk reported that 80 trees have been removed from Todd Valley and Michigan Bluff. New shaded fuel breaks and maintenance of existing ones is ongoing.
- 8. Director's Reports:
 - a. VP Greene requested maps of ongoing Fire Safe Council projects. Gary Kirk said he will provide.

Correspondence:

- None

Old Business:

- None

Public Comment:

- None

Closed Session:

Public Employee Discipline/Dismissal or Release (§ 54957)
(Informational to Board. No action will be taken.)

1. The Board went into Closed Session at 7:55p.
2. At 8:10p President Reams reported that no action had been taken in Closed Session.

Meeting adjourned by President Reams at 8:11 p.m.

NEXT REGULAR MEETING: THURSDAY, FEBRUARY 8, 2018 6:00 P.M.

Respectfully Submitted:



Patrice Metz, Board Secretary