



Foresthill Fire Protection District

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www.foreshillfire.org

DISTRICT BOARD
CHRIS REAMS
PRESIDENT
KEVIN GREENE
VICE PRESIDENT
WALTER REED
DIRECTOR
RICHARD ARTHUR
DIRECTOR
TYLER HARKNESS
DIRECTOR

Minutes of **Regular** Board of Directors Meeting

Thursday, October 6, 2016

Foresthill Fire Protection District Administration Office

24320 Main St.

Foresthill, CA 95631

Video Available at: <https://vimeo.com/187766299>

President Chris Reams called the meeting to order at 6:00 p.m.

Directors in Attendance: Chris Reams, Richard Arthur, Kevin Greene, Walt Reed and Tyler Harkness.

Directors Absent: None

Staff in Attendance: Chief Gow, Captain Drone and Secretary Metz.

Approval of Agenda: Director Arthur made a motion to approve the agenda as presented. Director Reed seconds the motion.

Motion carries.

Jenny Kime from Atwood Insurance presented a synopsis of the Districts liability insurance policy which is up for renewal November 1. There was general discussion between Ms. Kime, the board and the audience.

- VP Greene requested that a quote with higher deductibles be provided. Ms. Kime will be provided with updated "*agreed value*" figures in order to complete this request.

Public Comment:

- Engineer Matt Jelle asked Director Harkness why his and Gene Lorance's campaign signs have a picture of a Foresthill Fire apparatus unit on them. Jelle asked if it is legal to use a photo of district apparatus on a political sign. Jelle also asked each of the board members if they have had communication with Mr. Lorance where they stated that any on-duty firefighter that supported a candidate for office is subject to discipline (including termination). Each board member denied speaking with Mr. Lorance regarding FF discipline.
- Captain Johnson reported that the flagpole has been taken down at station 90. It was getting ready to fall down. Captain Johnson will approach the FF Association about funding a monument which will include a flagpole.

Approval of previous Meeting Minutes:

Director Reed made a motion to accept the minutes of the September 1st regular meeting as presented. VP Greene seconds the motion.

Motion carries.

Approval of Expenses:

VP Greene made a motion to accept the September financial report as presented.

Director Arthur seconds the motion.

Motion carries.

Fire Chief Operations Report:

Chief Gow reported the following items:

- We responded to 2 USFS calls in September.
 - One on Mosquito Ridge (actually Circle Bridge).
 - One at Michigan Bluff, we sent engine, but we ended up bringing it home and sending the water tender for a couple of hours.
- The Officers are still working on the BA issue. We are in the process of applying for the same grant again for next year.
- Lt. Reams is working with Gill and I on the map tools/tablet project.
- Next month a Narcotics Policy and a Mandatory Work Policy will come before the Board.

Action Items:

1. Board Discussion and Action on moving forward with and allotting funds for a tax increase election in March 2017.
 - a. No discussion. The ad-hoc committee is already in place (Reams/Arthur).
2. Board adoption of the following policies:
 - a. 5-002 Overtime
 - i. VP Greene requested that this policy be tabled until November to allow for further discussion with Chief Gow.
 - b. 5-003 Compensation
 - i. VP Greene requested that this policy be tabled until November to allow for further discussion with Chief Gow.
 - c. 5-007 Vacation
 - d. 5-012 Jury Duty
 - e. 5-021 Affirmative Action
 - i. VP Greene made a motion to accept 5-007, 5-012 and 5-021 as presented. Director Arthur seconds the motion.

Motion carries.

3. Formation of a Blue Ribbon Fire Tax Advisory Panel. See attachment 1.
 - a. VP Greene made a motion to authorize the forming a “Blue Ribbon Fire Tax Advisory Panel” headed by FFPD Resident John Michelini. Director Arthur seconds the motion.

Motion carries.

4. Adopt Resolution #2016-05, Approving the Department of Forestry and Fire Protection Agreement #7FG16037 for services under the Volunteer Fire Assistance Program of the Cooperative Forestry Assistance Act of 1978 in the amount of \$14,787.50.
 - a. Engineer Jelle reported that the grant includes new wildland PPE and 4 sets of structure gear.
 - b. Chief Gow reported that the matching funds (\$14,787.50) have already been budgeted for this year.
 - c. Director Arthur made a motion to adopt Resolution #2016-05. Director Reed seconds the motion.

Motion carries.

Discussion Items:

1. Placer County Consolidation Study
 - a. Proposition 172
 - i. No report.
 - b. Middle Fork
 - i. No report.
2. Newcastle FPD request for Administrative Services from Placer Hills FPD.
 - a. Chief Gow reported that Newcastle Fire has submitted a formal request for Chief and Administrative Services to Placer Hills Fire. Placer Hills and Foresthill Board Presidents have met and negotiations are ongoing.
3. Contract for Services from Placer Hills FPD.
 - a. President Reams and VP Greene have been working with PHFPD committee to re-negotiate and cleanup some of the language in the current contract. There is nothing new to report. The work is ongoing.
4. Review FFPD Bylaw §7.5, *Political Endorsement*.
 - a. President Reams reiterated to the Board that the Foresthill Fire Protection District does not endorse individual candidates for office.
 - i. Director Harkness asked who was bound by the bylaws, just the Board or the employees of the District.

- President Reams said that the primary purpose of the bylaws is to drive the function of the Board.
- 5. Request to move FFPD Regular Board Meetings to the 2nd or 3rd Thursday of each month.
 - a. Secretary Metz requested a change because it's difficult to get the financials prepared when the first Thursday falls during the first 3 or 4 days of the month.
 - b. The Board agreed that either day will work for them.
 - c. Chief Gow said he already has a commitment on the 3rd Thursday, so the 2nd Thursday will work better for him.
 - d. President Reams directed Secretary Metz to place an action item on the November agenda to move the regular meetings to the 2nd Thursday of each month.

Reports:

1. Finance Committee (Reams/Greene)
 - a. President Reams reported that he and VP Greene have met to come up with a contract proposal to give to Placer Hills regarding Chief services.
 - b. A Finance Committee meeting will be scheduled during October to review the Q1 budget results and recommend budget revisions to the full Board.
2. Firefighter's Association:
 - a. The Garage Sale Volunteer Appreciation Dinner will be held on October 27th at the Memorial Hall. Mega's Café will cater the function for \$15.00/plate. So far, there are about 80 people signed up.
 - b. A \$600 donation was made to a local Boy Scout for his Eagle project.
 - c. A \$150 donation was made to the Legion to purchase oil used to maintain all of the wood work in the park.
 - d. \$1000 was approved for the Halloween event.
 - e. FVFA will hold elections in November. Patrice has volunteered to stay on as Treasurer.
 - f. Once again Calgary Church donated \$10 gift certificates to Mega's Cage to each employee on September 11th.
3. EMS Operations Report/Deputy Fire Marshal Duties
 - a. 64 Calls in September
 - I. 48 Medical
 - 7 Non Transport

- II. 4 MVA
 - III. 4 Veg Fire
 - IV. 7 Public Assist
 - V. 1 Cancelled en route
4. Foresthill & Iowa Hill Fire Safe Council Report:
- a. Chief Gow reported that the FSC is working on the “tree kill” issue.

5. **Director’s Reports**

- a. Reams
 - I. None
- b. Greene
 - I. None
- c. Reed
 - I. None
- d. Arthur
 - I. None
- e. Harkness
 - I. None

Correspondence:

President Reams read a thank you note received from residents of the “Chimney” fire.

Old Business:

None

Meeting adjourned at 7:13 p.m.

NEXT MEETING: THURSDAY, NOVEMBER 3, 2016
6:00 P.M.

Respectfully Submitted:



Patrice Metz, Board Secretary