



BOARD OF DIRECTORS

Foresthill Fire Protection District

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DISTRICT BOARD
JOHN MICHELINI
PRESIDENT
CHRIS REAMS
VICE PRESIDENT
TYLER HARKNESS
DIRECTOR
TROY SIMONICK
DIRECTOR
RICHARD HERCULES
DIRECTOR
MICHAEL RIDLEY
FIRE CHIEF

Foresthill Fire Protection District
Minutes of Regular Board of Directors Meeting
Thursday, April 14, 2022
Meeting held in person
District Administration Office
24320 Main St., Foresthill, CA 95631

1. CALL MEETING TO ORDER

- Vice president Reams called the meeting to order at 6:00 p.m.

2. FLAG SALUTE

- Led by Director Simonick.

3. ROLL CALL

- Vice President Reams, Director Harkness, Director Hercules and Director Simonick were present.
- Chief Ridley and Deputy Chief Matcham were present.
- President Michelini was absent

4. AGENDA APPROVAL

Director Simonick moved to approve the agenda, second by Director Hercules, motion passes.

5. PUBLIC COMMENT

- a. Community member Paula Bertoncin brought up comments she's heard from community members about the District. Community is very pleased and realistic in their ideas. They would like the Board to come up with an action plan of what is viable for our community. Requests made that any merger conversations come through the board leadership to make the decisions.

6. CONSENT ITEMS

- a. Motion made by Director Hercules to approve consent items, the minutes of the March 10 regular board meeting, March 30 Special closed session board meeting and the FM 09 Financial report, second by Director Simonick, motion passes.

7. FIRE CHIEF'S OPERATIONS REPORT

Calls for March 2022

Total: 68

Total to Date: **187** 2021: **147**

Breakdown:

See report attachments:

Medical Transports this month: **29**

Total transports for the year: **87** (2021 = **60**)

District Information

- Chief Ridley attended several Zoom and in person meetings (WPCFCA, District 5 Townhall, American Medical Response, Vendors).
- Budget process underway. Preliminary budget on April 28th.
- MOU with Foresthill Public Utility District (PUD) will be addressed next month.
- Staffing is still short just one Full-Time Fire Fighter Paramedic position. Three applications under review.
- Placer County Community Wildfire Prevention Plan (CWPP) is still delayed.
- CalJAC Subscription Agreement is back to California Professional Firefighters for signatures. Utilizing the CalJac Apprenticeship currently.

- CalFire obtained a \$950,000 grant for clean-up of debris along the major evacuation routes in the County, Foresthill Road is on the list to be addressed.
- CalFire Station 11 staffed with one engine on April 18th. Full staffing May 16th – 23rd
- CalFire getting two extra Type 3 engines for response in the NEU. They are also getting a Type 1 helicopter (Truckee Area) and a Type 2 helicopter (NEU headquarters) on or about June 15th.
- Dispatch Centers working on Computer Aided Dispatch (CAD) integration.

Staffing Report

- March
 - 20 Positions Mandatory OT
 - 0 Positions covered by JOA
 - 0 Days Staffing 1 Station

COVID-19

- Situation has reduced significantly.

Support Services/Fleet/Facilities

Fleet:

Facilities:

- Porter Garage is being cleaned up both interior and exterior in preparation for the Yard Sale.
- Community member asked about the downspout at the back of Admin and if it would be fixed. Creating issue on bottom side of building. That is where the tower is going to go.

Training

- Chief Ridley
 - Total time 285 hours
 - Report attached
 - Rocklin Fire hosting a major drill in an old skating rink May 9 – 14.
 - Room for 65 Engines and 17 Trucks of this period of time

Emergency Management

- Working on evacuation plans

Community Risk Management per Chief Matcham

March 2022 Activities

Administrative

- WPCFCA Training/Operations Meeting
- Foresthill/Iowa Hill Firesafe Council meeting
- Foresthill Forum Meeting
- PCSO Fire Dispatch Users Group Meeting
- Advised about upcoming events, Canyons Run April 22-24. We will be providing Ambulance service for this event.
- Western States Trail Alliance having training runs Memorial Day weekend prior to the Western States Summer event. We will be providing ambulance service for these training runs.

Community Risk Reduction

- 1 Residential plan review
- 4 LPG Installation Inspections
- 2 Sprinkler System Rough Inspections
- 1 Sprinkler System Final Inspections
- 1 Hazardous Vegetation inspection
- 1 Driveway Inspection
- 1 State Mandated Inspection – Foresthill High School
- Met with FUSD @ old elementary site for discussion of future use of facility
- Continue preparations for Wildfire Preparedness Day May 07, 2022 and Green Waste Event
 - Green waste event will be held at the old mill site– Date TBA

- Assistance from PCWA, Placer County Fire, Tree MD, Fire Safe Alliance, Recology

CWPP Per Jodie Barram

- Contract extended through September
- 2nd mailing of RSG! Brochures arrived
- RSG! Mobile home Brochure at the printers
- Chance she may be able to attend our Wildfire Preparedness Day event.

EMS

- S-SV EMS Regional Medical Control Advisory Meeting
- Met with potential partners for emergency ambulance coverage provisions
- Initiated annual S-SV mandatory training module for all paramedics
- Captain Reams CQI of all Traumas, Strokes, STEMI, calls
- Gave presentation on the Customer Satisfaction Survey we are sending out to all EMS call runs. Went over the results from the initial start of December 2021. Overall, we get the highest satisfaction rating with follow up conversations to those that had any type of issues.

Emergency Alert Radio per Rich Hercules

- ALERT Radio - no issues operating normally. Signal reports continue to be good, and was recently monitored in Georgetown.

8. ACTION ITEMS

- a. Board to authorize revision in the amount of \$45,869.00 to pay Fire Agencies Self Insurance System (FASIS) for 2020-2021 payroll. This is something that happens every year, but was higher due to overtime payroll for that time period. Requires a 4/5 vote. Director Simonick made a motion to authorize the budget revision, second by Director Hercules, roll call vote, passes 4/0 with one absent.
- b. Board to allocate and authorize an additional \$40,000.00 into the Fiscal Year 2021/2022 Legal Fees budget line item. Allocated from the general reserves with any unused portion to go back to the general reserves if not used. Requires a 4/5 vote. Director Hercules made a motion to approve the allocation with it to be reviewed before new budget at our June Board meeting, second by Director Simonick, roll call vote, passes 4/0 with 1 absent.

9. DISCUSSION ITEMS

- a. Chief Ridley gave a report on Goals with the CWPP, Community wide effort to work on protection. Defensible space being the most important recommendation. Large safety zones, escape routes, evacuation center, animal evac center., plan for residents, response drills. Conduct analysis of our homes in our area. We have many of these in our brochure. Hydrants and water sources to be made known to all agencies. Financial impact is unknown at this time. Chie Ridley believes it would justify getting an Emergency Management Co-Ordinator added onto the staff.

10. REPORTS

- a. Finance Committee
 - i. Did not meet
- b. Labor Negotiations Committee
 - i. Captain Reams read a letter from the Union Local 3800 that reiterate they have made no demands of the district to join merger talks.
- c. Long Range Plan Committee
 - i. Did not meet
- d. Director's Reports
 - i. The CAL-OES FEMA grant application was submitted to expand the ALERT radio system with higher power equipment, allowing greater regional coverage. (re: authorization in Feb 2022 BOD).
 - ii. Recruiting individuals as my backup for operation of the AM station. A position description had been developed. This is likely to require the individual to be sworn in to cover emergency operations.

- iii. Report on 911 Services - still working through CAL-OES, local wireline and wireless carriers and PCSO dispatch. I was tasked at the March BOD to determine reasons of potential dispatch delays for calls.
- iv. Local 911 phones - working an arrangement with Sebastian for support of the emergency phones installations at Station 88, 90, and Administration.

11. NON-AFFILIATED ORGANIZATION REPORTS

- a. Foresthill Volunteer Firefighters Association
 - i. They will be having the sale this year. The group met and have set April 30 for the first intake day of donations. Sale will be the first weekend in August. Wi-fi is set up to use, water has been turned on. Toilet being replaced. Slats being put in fence.
 - ii. Staff has been stuffing plastic eggs with candy for the Easter Egg Hunt on Sunday, April 17 at 1pm.
- b. Foresthill/Iowa Hill FSC
 - i. Did not attend

12. CORRESPONDENCE

- a. FASIS Election ballot for three expiring positions on their Board of Directors.
- b. Sebastian Telephone information filing and Disaster Recovery/Contingency plan for wired lines. This does not impact our operations.
- c. Drinnen letter about event held at Memorial Park, fees and questions on permits. Follow-up: County will be reimbursing their fees and Legion reimbursing their insurance.

13. OLD BUSINESS

- a. Burn permits required starting April 18, 2022

14. CLOSED SESSION

- a. None

15. ADJOURNMENT

Meeting adjourned at 7:09pm.

Respectfully Submitted:



Shonne Epperly-Elgin
Administrative Assistant