



**BOARD OF DIRECTORS**  
**Foresthill Fire Protection District**

**P.O. Box 1099 Foresthill, CA 95631**  
**Office: (530) 367-2465 Fax: (530) 367-3498**  
[www.foresthillfire.org](http://www.foresthillfire.org)

**DISTRICT BOARD**  
**JOHN MICHELINI**  
**PRESIDENT**  
**TROY SIMONICK**  
**VICE PRESIDENT**  
**TYLER HARKNESS**  
**DIRECTOR**  
**CHRIS REAMS**  
**DIRECTOR**  
**RAY MILLER**  
**DIRECTOR**  
**KIRK KUSHEN**  
**FIRE CHIEF**

**Foresthill Fire Protection District**  
**Minutes of Regular Board of Directors Meeting**  
**Thursday, June 13, 2019**  
**District Administration Office**  
**24320 Main St.**  
**Foresthill, CA 95631**

**1. CALL MEETING TO ORDER**

- a. President Michelini called the meeting to order at 6:01 p.m.

**2. FLAG SALUTE**

- a. Director Reams led the Flag Salute

**3. ROLL CALL**

- a. Directors Michelini, Simonick, Harkness and Reams were present. Director Miller was present via conference call.  
b. Chief Kushen was present.

**4. AGENDA APPROVAL**

- a. Director Reams made a motion to accept the agenda as presented. Director Harkness seconds the motion. Motion carries.

**5. CLOSED SESSION – 6:03 P.M.** (Miller was not in closed session)

- a. Conference with Labor Negotiators (\$54957.6) ⇒ Agency designated representatives: Director Harkness and Director Simonick.  
b. 6:10 p.m. President Michelini reported that the Board has accepted a temporary agreement with L 3800.  
i. Michelini            AYE  
ii. Simonick            AYE  
iii. Reams                AYE  
iv. Harkness            AYE  
v. Miller                 Absent

**6. PUBLIC COMMENT**

- a. President Michelini commented on the following topics:  
i. Placer County subsidizing fire service for some areas. The County has previously admitted to subsidizing some areas of Placer County Fire that don't pay enough to cover the cost of the contract with Cal Fire. There is now a great push on the BOS to rectify this practice.  
ii. President Michelini applauded the District for its many successes over the last 6-8 months.

**7. CONSENT ITEMS**

- a. VP Simonick made a motion to approve the Consent Items as presented. Director Harkness seconds the motion. Motion carries unanimously.

## 8. FIRE CHIEF'S OPERATIONS REPORT

- a. Total calls for May = 54; 2019 YTD = 229 as of (5/31)
- b. **Significant calls:**
  - i. 6/12 - Drowning Sugar Pine Reservoir. FFPD Medic-88, E-341, E-342, Multiple PCSO units including the dive team, Calstar Air Ambulance responded. M-88 worked a full code. Unfortunately, the patient did not survive.
  - ii. 6/2 - Fire at main electrical panel at Forest House. Fire out upon arrival, building evacuated for extended period.
  - iii. 6/2 - Major power lines down across Cedar View court. Road closed for 45 minutes.
- c. **Staffing:**
  - i. We have hired 3 additional Paramedics. One was a current P/T that will convert to F/T on 7/1. One has been through his physical and completed his 5-call. As soon as he has his SSV accreditation he's ready to go. The third is having his physical next week. Current Vacancies for 4/0 daily staffing: 1-FF & 1-Capt
- d. **Apparatus:**
  - i. All apparatus are currently in service. M-90 (has an ongoing issue with exhaust fumes migrating into the passenger & Pt. compartment). We are evaluating options for replacing the cab and chassis.
  - ii. New Type 1 has an updated anticipated delivery date at the end of June. Personnel will be going to Southern California to perform the final inspection between June 20th and the 28<sup>th</sup>.
  - iii. Item 9b on tonight's agenda is a request for a second T-1 Engine purchase of a used SAFE Act OES engine is for the Boards consideration.
  - iv. Anticipate delivering both E-88 & E-90 to the dismantler for salvage next week to satisfy the grant requirements for APCD
- e. **Facilities:**
  - i. I met with Director Michelini and an engineer from Buehler Engineering on June 6<sup>th</sup> at Sta. 90 for an inspection and preparation for moving ahead with repairs and the reopening of the facility. The report came back today and we have authorized Buehler to develop the repair drawings needed to establish cost estimates and obtain the needed permits. We are working on plans to reopen Sta. 90 in July.
  - ii. Action item 9e on the agenda is for a generator purchase and installation for Sta. 88. With the announcement of planned PG&E power shut offs this summer during high risk fire danger periods it is crucial for our facilities to have reliable emergency power.
- f. **Prevention:**
  - i. 10 def. space inspections, 3 propane, 1 Haz Red. Complaint, 2 Road access compliance inspections. Due to local needs, we are currently developing a Hazard.
  - ii. Reduction program for a complaint only basis. County Hazardous Vegetation Abatement program is on hold. There is a PBS article from June 10<sup>th</sup> that highlights the need for increased HR from the current 6%-7% in the local WUI areas.
  - iii. Fire Safe Alliance: Actively working on new grant opportunities for fuels projects in Placer County. Large influx of funding for fuels projects in the proposed state 2019/20 budget.

- g. **TNF:**
  - i. Was conducting prescribed burns until last week. With the warm weather, burning will be curtailed until fall weather conditions, lower temperatures and proper fuel conditions allow.
  - ii. There are some challenges with the current agreement and reimbursements for local government resource responses to Federal Fire Incidents under the California Fire Assistance Agreement that is overseen and administered by Cal OES.
  - iii. We recently met with the TNF Fire Management Officer for the American River Ranger Dist. on the local responses for initial attack on the TNF lands. We are currently operating under a separate local Cooperative Fire Protection Agreement (ABH). We will be working to meet again to establish some limitations to our responses on the TNF and the establishment of a new proposed geographical Mutual Threat Zone (MTZ). The objective is to provide the initial response needed to immediately protect our mutual DPA's while ensuring we are providing the needed responses availability here in FHF.
- h. **Notes from the Office (Patrice's domain):**
  - i. THE WEBSITE IS UP AND RUNNING! Patrice and F/F Rotheram are still adding additional documents, so stay tuned!
  - ii. Budget, budget, budget...the majority of Patrice's time has been spent working on next year's budget numbers and attending special meetings.
  - iii. We received notice from GEMT that we are being audited for FY 16/17. I will be gathering the documents they have requested. We received \$15,073.00.
  - iv. Patrice has been working on being proactive with the year-end tasks so we can close out the books as soon as possible after 6/30.
  - v. Our administrative volunteer, Shonne has been very helpful. Patrice has relied on her to put together the Board books before each meeting.
  - vi. We received a deposit from the Tevis Cup event for us to provide EMS services. We don't anticipate that it will be a problem to up staff.

## 9. ACTION ITEMS

- a. Adopt Resolution No. 2019-05, Adjustment of Special Tax Measure M by Consumer Price Index for 2019.
  - i. VP Simonick made a motion to adopt Resolution No. 2019-05 as presented. Director Reams seconds the motion.
    - 1. Michelini      AYE
    - 2. Simonick      AYE
    - 3. Harkness      AYE
    - 4. Reams      AYE
    - 5. Miller      AYE
  - ii. Resolution is adopted.
- b. Authorize Purchase of an OES Safe Act Fire Engine for \$40,000.00. To be funded from General Reserves.
  - i. Chief Kushen read from the Staff Report submitted by BC Nelson.
  - ii. President Michelini supports this purchase and suggests that the purchase price be amended to \$43K to allow for any incidental purchase that may be necessary to put the apparatus in service.
  - iii. Director Reams made a motion to appropriate \$43K from General Reserves to fund the purchase of an OES Safe Act Fire Engine and any required incidentals. Director Miller seconds the motion.
    - 1. Michelini      AYE

2. Simonick AYE
  3. Harkness AYE
  4. Reams AYE
  5. Miller AYE
- iv. The purchase is approved.
- c. Authorize Matching Grant Funds for the Purchase of 22 Self Contained Breathing Apparatus (SCBA) at a cost of \$42,196.00. To be funded from Capital Reserves.
- i. Chief Kushen reviewed the Staff Report with the Board. The SCBA's are scheduled to arrive in the fall.
  - ii. VP Simonick made a motion to appropriate \$42,196.00 from Capital Reserves for the purchase of 22 SCBA's. Director Harkness seconds the motion.
    1. Michelini AYE
    2. Simonick AYE
    3. Harkness AYE
    4. Reams AYE
    5. Miller AYE
  - iii. The appropriation is approved.
- d. Authorize Purchase of a Life Pack 15 Heart Monitor at a cost of \$28,634.00. To be funded from Capital reserves.
- i. BC Slusher distributed to the board and audience a revised staff report justifying the need to buy 2 monitors for a total cost of \$54,932.00 to be funded through capital reserves.
  - ii. Director Reams made a motion to authorize the purchase of 2 Lifepack 15 heart monitors for a total of \$54,932.00 to be funded from capital reserves. Director Harkness seconds the motion.
    1. Michelini AYE
    2. Simonick AYE
    3. Harkness AYE
    4. Reams AYE
    5. Miller AYE
  - iii. Motion carries.
- e. Authorize Purchase of a Generac 22kW Generator for Station 88 at a cost of \$7,765.00. To be funded from Capital Reserves
- i. Station 88 is an "essential building" in the community of Foresthill. Weather moves across the divide and power outages are always a threat, the current generator is neither reliable nor meet the needs of the fire station. It is the recommendation of staff to replace the old generator with a new generator that will meet the needs of the fire station and keep this "essential building" open and functional regardless of the environmental influences.
  - ii. Director Reams made a motion to approve the purchase of a Generac 22kW Generator for Station 88 at a cost of \$7,765.00 to be funded through capital reserves. VP Simonick seconds the motion.
    1. Michelini AYE
    2. Simonick AYE
    3. Harkness AYE
    4. Reams AYE
    5. Miller AYE
  - iii. Motion carries.

- f. Approve Agreement for Fire Chief and Duty Chief Services between Placer Hills Fire Protection District and Foresthill Fire Protection District for the Period 7/1/2019 – 6/30/2020 at a Cost of \$115,400.00. To be funded from the 2019/2020 Approved Operating Budget.
  - i. President Michelini read the submitted staff report aloud.
  - ii. Director Reams made a motion to approve the agreement with PHFPD as presented. Director Harkness seconds the motion.
    - 1. Michelini AYE
    - 2. Simonick AYE
    - 3. Harkness AYE
    - 4. Reams AYE
    - 5. Miller AYE
  - iii. Motion carries.
- g. Adopt 2019 Capital Improvement Plan.
  - i. President Michelini read the staff report aloud to the board and the audience.
  - ii. VP Simonick made a motion to adopt the Capital Improvement Plan as presented. Director Reams seconds the motion.
    - 1. Michelini AYE
    - 2. Simonick AYE
    - 3. Harkness AYE
    - 4. Reams AYE
    - 5. Miller AYE
  - iii. CIP is adopted.
- h. Adopt PRELIMINARY 2019/2020 Operating Budget.
  - i. President Michelini read the staff report aloud to the board and the audience.
  - ii. Director Reams made a motion to adopt the 2019/2020 Preliminary Budget as presented. Director Miller seconds the motion.
    - 1. Michelini AYE
    - 2. Simonick AYE
    - 3. Harkness AYE
    - 4. Reams AYE
    - 5. Miller AYE
  - iii. Preliminary budget is adopted.

**10. DISCUSSION ITEMS**

- a. None

**11. REPORTS**

- a. Finance Committee
  - i. No report.
- b. Labor Relations Committee
  - i. No report.
- c. Long Range Plan Committee
  - i. No report
- d. Director's Reports
  - i. None

**12. NON-AFFILIATED ORGANIZATION REPORTS**

- a. Foresthill Volunteer Firefighters Association
  - i. VP Rotheram reported that the FVFA is getting ready for the annual Community Garage Sale.

- i. President Michelini requested that slats be installed in the new fencing at the Porter Garage to help hide the clutter.
- b. Foresthill/Iowa Hill FSC
  - i. No report.

**13. CORRESPONDENCE**

- a. None

**14. OLD BUSINESS**

- a. District Self-Assessment
  - i. President Michelini reported that this is mostly complete and a report should be ready for the August meeting.
- b. New Fire Engine Status
  - i. This was already discussed earlier in the meeting.
- c. Early Warning and Evacuation Project
  - i. The Long Range Planning Committee (Miller/Michelini) met with OES. They are working toward a warning system that doesn't require electricity.
- d. New District Website
  - i. FF Rotheram reported that the new website is up and running. We are continuing to upload legacy documents as time permits.
- e. Webcasting of Board Meetings
  - i. No report.
- f. Station 90 Repairs.
  - i. This was already discussed earlier in the meeting.
- g. District Asset Identification and Labelling Project
  - i. President Michelini reported that this will be resolved in the next couple of weeks.
- h. None

**15. ADJOURNMENT**

- a. President Michelini adjourned the meeting at 8:05 p.m.

Respectfully Submitted:



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Patrice Metz, Board Secretary