



BOARD OF DIRECTORS
Foresthill Fire Protection District

P.O. Box 1099 Foresthill, CA 95631
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DISTRICT BOARD
JOHN MICHELINI
PRESIDENT
TROY SIMONICK
VICE PRESIDENT
TYLER HARKNESS
DIRECTOR
CHRIS REAMS
DIRECTOR
RAY MILLER
DIRECTOR

MICHAEL RIDLEY
FIRE CHIEF

Foresthill Fire Protection District
Minutes of Special Board of Directors Meeting
Thursday, November 22, 2019
District Administration Office
24320 Main St.
Foresthill, CA 95631

1. CALL MEETING TO ORDER

- a. President Michelini called the meeting to order at 5:18 p.m.

2. FLAG SALUTE

- a. VP Simonick led the Flag Salute.

3. ROLL CALL

- a. All Directors were present.
b. Chief Kushen was not present.

4. AGENDA APPROVAL

Director Miller made a motion to adopt the agenda as presented. Director Reams seconds the motion. Motion carries.

5. PUBLIC COMMENT

- a. Patrice read a written statement from Acting BC Slusher into the record.

“Due to the short notice on tonight's board meeting I regretfully am unable to attend. My wife and I have a previously scheduled dinner celebrating our wedding anniversary and I must choose to put family first tonight. I would love to be there both to represent myself, our agencies and our firefighters as we move through this time of transition. I have gladly and willingly worked hard to make The Foresthill Fire Protection District a better place and stand tall knowing that some of our efforts, cumulatively, have ensured Foresthill Fire is a better organization for the constituents and visitors. I wish to express to the board that I, along with my coworkers at Placer Hills Fire, will do anything we can to support The Foresthill Fire Protection District as it travels off on this new endeavor. Please extend a warm welcome to the new management staff and I look forward to working with them in the future. Again, I apologize for my absence as it is not a reflection of tonight's scheduled action, rather a circumstance of timing.”

6. ACTION ITEMS

- a. Approve the termination of the current 2019-2020 Fire Chief and Duty Chief Services Agreement with the Placer Hills Fire Protection District.
- i. President Michelini read the staff report aloud.
- ii. VP Simonick made a motion to terminate the agreement with PHF in 90 days. Director Harkness seconds the motion.

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| 1. Michelini | Aye |
| 2. Simonick | Aye |
| 3. Harkness | Aye |
| 4. Reams | Aye |
| 5. Miller | Aye |

Motion carries.

- b. Approve Job Description No. 4-020 *Assistant Fire Chief*.
 - i. The following additional changes are to be made:
 - 1. Minimum Qualifications: 2. "...including at least ~~three~~ two years..."
 - 2. Minimum Qualifications: 3. "...certification or equivalent training/experience..."
 - ii. Director Miller made a motion to approve the job description as amended. Director Reams seconds the motion. Motion carries.
- c. Approve Job Description No. 4-021 *Emergency Management Coordinator*.
 - i. President Michelini read the staff report aloud.
 - ii. Director Harkness made a motion to approve the job description as presented. VP Simonick seconds the motion. Motion carries.
- d. Approve the revised organizational chart representing positions and lines of authority within the structure of the Fire District.
 - i. President Michelini reported that the org chart has been revised to reflect the *Emergency Management Coordinator* reporting directly to the Fire Chief.
 - ii. Director Miller made a motion to approve the org chart as revised. Director Harkness seconds the motion. Motion carries.
- e. Approve appointment and employment agreement of Michael Ridley to the position of *Fire Chief*.
 - i. President Michelini introduced Mr. Ridley to the Board and audience.
 - ii. Director Reams made a motion to appoint Michael Ridley to the position of Fire Chief and to approve the employment contract as presented. VP Simonick seconds the motion. Motion carries.
- f. Approve appointment and employment agreement of David Whitt and Jared Matcham to the positions of *Assistant Fire Chief*.
 - i. President Michelini introduced both Mr. Whitt and Mr. Matcham to the Board and audience.
 - ii. Director Miller made a motion to appoint David Whitt and Jared Matcham to the positions of Assistant Fire Chief and to approve their employment contracts as presented. VP Simonick seconds the motion. Motion carries.
- h. Administer Oath of Office to Ridley, Whitt and Matcham.
 - i. President Michelini administered the oath of office to the candidates as a group.

7. ADJOURNMENT

- a. President Michelini adjourned the meeting at 6:15 p.m.

Respectfully Submitted:



Patrice Metz, Board Secretary