



## BOARD OF DIRECTORS Foresthill Fire Protection District

P.O. Box 1099 Foresthill, CA 95631  
Office: (530) 367-2465 Fax: (530) 367-3498  
[www.foresthillfire.org](http://www.foresthillfire.org)

DISTRICT BOARD  
TYLER HARKNESS  
DIRECTOR  
JOHN MICHELINI  
DIRECTOR  
VACANCY  
DIRECTOR  
CHRIS REAMS  
DIRECTOR  
TROY SIMONICK  
DIRECTOR  
  
KIRK KUSHEN  
FIRE CHIEF

### NOTICE OF REGULAR MEETING AND AGENDA Foresthill Fire Protection District Office 24320 Main Street, Foresthill, CA 95631 December 13, 2018 at 6:00 p.m.

**Swear in newly elected board members prior to opening meeting in order to have a quorum.**

Written material introduced into the record: Citizens wishing to introduce written material on any item into the record at the public meeting are requested to provide a copy of the written material to the Secretary of the Board prior to the meeting date so that the material may be distributed to the Board of Directors prior to the meeting.

**1. FLAG SALUTE:**

**2. CALL MEETING TO ORDER WITH ROLL CALL OF DIRECTORS:**

Tyler Harkness      John Michelini      Vacancy      Chris Reams      Troy Simonick

**MEETING PROCEDURES:** All items on the agenda will be open for public comment before final action is taken. Speakers are requested to restrict comments to the item as it appears on the agenda and stay within a five-minute time limit. The President has the discretion of limiting the total discussion time for an item. As a courtesy to others, please wait to be recognized by the President before comment. Turn off cell phones and any other distracting devices.

**3. AGENDA APPROVAL:** Board Action may be taken on any item on this agenda.

**4. MINUTES APPROVAL:**

- a) November 8th Regular Meeting

**5. APPROVAL OF NOVEMBER FINANCIAL REPORT:**

**6. FIRE CHIEF OPERATIONS REPORT:**

**7. ACTION ITEMS:**

- a) Interview, appoint and swear in new director to vacant board seat. Appointee will serve remainder of term (12/2020). **(Requires Action)**  
Applicant(s):  
Jared "Jed" Matcham  
Ray Miller
- b) Elect board officers per Article V §5.1 of the Board Bylaws. **(Requires Action)**
- c) Make Standing Committee assignments: **(Requires Action)**
- Finance
  - MOU Negotiations
  - Long Range Planning
- d) Assign ad hoc committee to "Community Early Notification and Evacuation Working Group". **(Requires Action)**
- e) Approve final reading of Ordinance No. 18-02, *An Ordinance Establishing Fire Inspection Fees for Foresthill Fire Protection District of Foresthill, California.* **(Requires Action)**
- f) Review and accept the final audit for FY 17/18. **(Requires Action)**
- g) Authorize request for proposals to provide fire and life safety service to the Foresthill Fire Protection District.

- h) Adopt policy #2-034, *Electronic Message Board Policy*.
- i) Adopt resolution #2018-09 *Resolution Adopting the National Incident Management System*.
- j) *Approve contract with Placer Hills Fire Protection District for Fire Chief and Administrative Services* for period 1/1/2019 – 6/30/2019. Contract cost: \$67,500. **(Requires Action and 4/5 Approval)**.
- k) Authorize repair or replacement of generator at administration office. **(Requires Action and 4/5 Approval)**.
- l) Authorize purchase of new Type I Engine at a cost of \$422,866.35 (this does not include financing costs). **Requires 4/5 Approval**
- m) Assign an ad hoc committee to review and recommend updates to the current Board Bylaws.
- n) Will the FFPD Board of Directors participate in and support the development of an application to LAFCO pertaining to the reorganization of Foresthill, Placer Hills, Newcastle and Penryn Fire Protection Districts. This DOES NOT include the submission of the application to LAFCO.

**8. DISCUSSION ITEMS:**

- a) Volunteer Support Program
- b) Parcel Tax Measure
- c) Discuss structural engineering and associated drawings to identify the scope of work required for the repairs to Station 90.
- d) Discuss future of administration office facilities.

**9. REPORTS**

- a) Finance Committee
- b) MOU Negotiation Committee
- c) Long Range Plan Committee
- d) Firefighter's Association (M. Hernandez)
- e) Foresthill & Iowa Hill Fire Safe Council Report
- f) Director's Reports

**10. CORRESPONDENCE:**

- a)

**11. OLD BUSINESS:**

- 12. PUBLIC COMMENT:** This is the time for any member of the public to address the Board of Directors on any matter NOT on the agenda that is within the subject matter jurisdiction of the District. Directors and staff are limited by law to brief responses and clarifying questions to comments. There will be no votes on non-agenda items. Concerns may be referred to staff or placed on the next available agenda. Comments shall be limited to three minutes per person, or such other time limit as may be imposed by the President.

**14. ADJOURNMENT:**

***\*\*Next Regular Meeting: THURSDAY, JANUARY 10, 2019\*\****

Foresthill Fire Protection District is committed to accommodate individuals with disabilities to participate in the public meeting process. If you have a special need to attend or participate in our public meetings, please contact our office at (530) 367-2465, in advance of the meeting so that we may make every reasonable effort to accommodate you.