



Foresthill Fire Protection District

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DISTRICT BOARD
RICHARD HERCULES
PRESIDENT
JOHN MICHELINI
VICE PRESIDENT
CHRIS REAMS
DIRECTOR
TROY SIMONICK
DIRECTOR
LIZ WILLIAMS
DIRECTOR

DENNIS MARTIN
FIRE CHIEF

Foresthill Fire Protection District
Minutes of the Regular Board of Directors Meeting
Thursday, January 11, 2024
District Administration Office
24320 Main St., Foresthill, CA 95631

1. CALL MEETING TO ORDER

- a. Meeting called to order at 6:07pm

2. FLAG SALUTE

- a. Led by President Hercules

3. ROLL CALL OF DIRECTORS

- a. President Hercules, Vice president Michelini, Directors Reams & Simonick were present
- b. Director Williams was absent
- c. Chief Martin was present

4. AGENDA APPROVAL

- a. Removal of "item g" from the agenda was discussed by Vice President Michelini as requesting the development of procedures by the district to support the proposed LEXIPOL Chapter 3 updates 1st reading. He offered assistance for development of procedures. Director Reams made a motion to approve the agenda, removing action item g, second by Director Simonick, passes 4/0.

5. PUBLIC COMMENT

- a. Community member Linda Salvador asked who to contact regarding a fire road on the side premises of Monte Verde estates. A new owner next to that property line was asking them if they needed to clear it. Not sure if it's a fire road or fire break. Direction given to contact Placer County for property information.

6. CONSENT ITEMS

- a. Motion made by Vice President Michelini to approve the consent items of December 14, 2023 board meeting and financial documents FM 6, second by Director Simonick, passes 4/0.

7. FIRE CHIEF OPERATIONS REPORT

District Information

- Both stations were fully staffed and open for the month of December

Staffing

- 1 Captain vacancy (Promoted Bailey Sett off our last list)
- 1 Engineer vacancy
- All Full-Time FF/PM positions filled (1 FF/PM on light duty. He has been released to Full Duty and awaiting Occu-Med to complete Fit for Duty)
- All 3 positions have been posted for hiring- Testing in February)

Incident Responses

- Total calls for service for the month of December – 73
- Last year at this time – 62
- 47 of them were EMS
- Ambulance Transport – 39

Training

- 158 hours for the month of December (decreased from last month due to no off-site training classes)

Community Risk Reduction

- December Inspections – 4 (1 LPG Rough inspection, 2 LPG Final inspections and 1 Sprinkler Final inspection)
- 1 Plan review

Community Interactions

- Engine 90 delivered Santa to the Tree Lighting event
- Units participated in the Lighted Parade

Fleet

- E90 issue with scene lights persists – parts ordered
- B88 out of service – waiting on remount
- Brush unit has a coolant leak – G & T Notified to repair leak
- Medic 89 has a coolant leak – G&T notified to repair leak

9. ACTION ITEMS

- a. Vice president Michelini moved to approve the financial audit for FY 2022/2023 from Robert Johnson accountancy firm, second by Director Reams, passes 4/0.
- b. Approval to apply for grants with Life Assist Grant Assistance program to fund new EMS bags for Engine 88, Engine 90, Medic 88 and Medic 90. Report given. Board elected to do an outright purchase the EMS bags as described. Vice President Michelini made motion to authorize staff to pursue any appropriate grants for equipment that does not have a match from the district during the current budget year, second by Director Simonick, roll call vote, passes 4/0.
- c. Discussion and staff report for approval to purchase Knox box/narcotics vaults for the engine and medic units with a cost of \$ \$7,799.78. Director Reams made motion to approve the purchase of Knox box/narcotics vaults for engine and medic units, second by Vice President Michelini, roll call vote, passes 4/0.
- d. Discussion on the Occu-Med testing options per California AB-2188 regarding Marijuana drug testing for pre-employment. Motion made by Vice President Michelini to accept Option 1, second by Director Reams, roll call vote, passes 4/0.
- e. Vice president Michelini made a motion to approve the second reading of the Lexipol Chapter 2 policies and to adopt them, second by Director Simonick,
- f. Vice President Michelini made a motion to approve the second reading of Lexipol Chapter 2 policies, pulling # 211 and direct staff not to proceed until development of procedures that may apply to each policy, second by Director Simonick, roll call vote, passes 4/0.

10. DISCUSSION ITEMS.

- a. None

11. REPORTS

- a. Finance Committee-did not meet, set date of January 25 at 2pm for the mid-year budget review and to approve the budget calendar
- b. Long Range Planning Committee- did not meet
- c. Assets and Facilities- did not meet
- d. Director's Reports- President Hercules discussed the issue of Placer County's old technology in the dispatch system. This was following a request by the Chief to contact the county IT group for details of the issues discussed at a recent regional Chief's meeting. The result of Hercules' discussion with the Placer County IT supervisor, revealed a history of changes made to radios and paging devices that created a number of difficulties for accurate transmission of alert tones for fire stations. The IT group has begun to evaluate current technologies that would improve the response times and accuracy of the dispatch's station alerting process, but funding will have to be determined. The FFPD alert station equipment is operational, and there is no further action required at this time by the district. Assistance was offered in the development of a new technology plan with regard to an issues affecting FFPD. President Hercules mentioned the ALERT radio system would have a battery discharge cycle test set before the end of the month, with notification to command when started. Directors Simonick and Reams expressed their concern over the absences of Director Williams.

12. NON-AFFILIATED ORGANIZATION REPORTS:

- a. Foresthill Volunteer Firefighters Association- Firefighter Grossman has set a date for a fill the boot event, June 29 and 30. Captain Kirk is the Association president
- b. Foresthill & Iowa Hill Fire safe Council- None

13. CORRESPONDENCE:

- a. None

14. OLD BUSINESS:

- a. None

15. CLOSED SESSION:

16. ADJOURNMENT

- a. Meeting adjourned 7:22pm

Respectfully Submitted:



Shonne Epperly-Elgin,
Administrative Assistant