



BOARD OF DIRECTORS
Foresthill Fire Protection District
P.O. Box 1099 Foresthill, CA 95631
Office: (530) 367-2465 Fax: (530) 367-3498
www.foreshillfire.org

DISTRICT BOARD
JOHN MICHELINI
PRESIDENT
TROY SIMONICK
VICE PRESIDENT
TYLER HARKNESS
DIRECTOR
CHRIS REAMS
DIRECTOR
RAY MILLER
DIRECTOR

KIRK KUSHEN
FIRE CHIEF

NOTICE OF REGULAR MEETING AND AGENDA
Foresthill Fire Protection District Office
24320 Main Street, Foresthill, CA 95631
November 14, 2019
6:00 P.M.

Written material introduced into the record: Citizens wishing to introduce written material on any item into the record at the public meeting are requested to provide a copy of the written material to the Secretary of the Board prior to the meeting date so that the material may be distributed to the Board of Directors prior to the meeting.

- 1. CALL MEETING TO ORDER**
- 2. FLAG SALUTE**
- 3. ROLL CALL**

John Michelini Troy Simonick Tyler Harkness Chris Reams Ray Miller

MEETING PROCEDURES: All items on the agenda will be open for public comment before final action is taken. Speakers are requested to restrict comments to the item as it appears on the agenda and stay within a five-minute time limit. The President has the discretion of limiting the total discussion time for an item. As a courtesy to others, please wait to be recognized by the President before comment. Turn off cell phones and any other distracting devices.

- 4. AGENDA APPROVAL:** Board Action may be taken on any item on this agenda.
- 5. PUBLIC COMMENT:** This is the time for any member of the public to address the Board of Directors on any matter NOT on the agenda that is within the subject matter jurisdiction of the District. Directors and staff are limited by law to brief responses and clarifying questions to comments. There will be no votes on non-agenda items. Concerns may be referred to staff or placed on the next available agenda. Comments shall be limited to three minutes per person, or such other time limit as may be imposed by the President.
- 6. CONSENT ITEMS:**
 - Approval of minutes
 - September 12th Regular Board Meeting - REVISED
 - October 17th Special Board Meeting
 - November 7th Finance Committee Meeting
 - Approval of Financial Report: 7/1/19 – 10/31/19
- 7. FIRE CHIEF OPERATIONS REPORT**
- 8. ACTION ITEMS:**
 - Approve Job Description No. 4-019 Administrative Assistant.
 - Approve the hiring of an Administrative Assistant (.20 FTE) at a cost of ~\$8K/year.
 - Approve revisions to Policy No. 3-022 Mandatory Duty Assignments.
 - Approve Request for Exemption – Measure B Parcel Tax for Carol Hewitt, APN: 064-200-033-000.

- e. Approve *Legal Services Fee Adjustment* agreement received from FFPD counsel, Kronick, Moskovits, Tiedemann & Girard.
- f. Approve revisions to Job Description No. 4-008 *Firefighter*.
- g. Approve *Modification to Bylaws – Conflict of Interest*. (Requires 4/5 approval)
- h. Approve purchase of (3) laptop computers, total: \$644.97.
- i. Approve 2020 Board Meeting Calendar.

9. DISCUSSION ITEMS:

10. REPORTS

- a. Finance Committee
- b. Labor Negotiations Committee
- c. Long Range Plan Committee
 - i. Project report.
- d. Director's Reports

11. NON-AFFILIATED ORGANIZATION REPORTS:

- a. Foresthill Volunteer Firefighters Association
- b. Foresthill & Iowa Hill Fire Safe Council Report

12. CORRESPONDENCE:

- a. Letter dated 11/6/2019 to Jack Kramer, FUSD, re: Request to discuss FFPD use of FUSD fueling system.

13. OLD BUSINESS:

14. CLOSED SESSION:

- a. Public Employee Performance Evaluation (§ 54957(b)(4)) ⇒ Title: Fire Chief

15. ADJOURNMENT:

*****Next Regular Meeting: THURSDAY, DECEMBER 12, 2019*****