



## **BOARD OF DIRECTORS**

### **Foresthill Fire Protection District**

**P.O. Box 1099 Foresthill, CA 95631**  
**Office: (530) 367-2465 Fax: (530) 367-3498**  
[www.foresthillfire.org](http://www.foresthillfire.org)

**DISTRICT BOARD**  
**JOHN MICHELINI**  
**PRESIDENT**  
**CHRIS REAMS**  
**VICE PRESIDENT**  
**VACANT**  
**DIRECTOR**  
**TROY SIMONICK**  
**DIRECTOR**  
**RICHARD HERCULES**  
**DIRECTOR**  
**JARED**  
**MATCHAM**  
**FIRE CHIEF**

Foresthill Fire Protection District  
Minutes of Regular Board of Directors Meeting  
Thursday, August 11, 2022  
District Administration Office  
24320 Main St., Foresthill, CA 95631

#### **1. CALL MEETING TO ORDER**

- a) President Michelini called Public Hearing and Board Meeting to order. At 6:04pm.

#### **2. FLAG SALUTE**

- a) Led by Captain Reams

#### **3. ROLL CALL**

- a) President Michelini, Vice President Reams, Director Hercules and Director Simonick were present
- b) Interim Chief Matcham was present.
- c) Moment of Silence held for Director Tyler Harkness.

#### **4. PUBLIC HEARING FOR BUDGET APPROVAL**

- a) President Michelini explained the Budget and about how we had to carry the grant application money and that it is listed in both places as offsetting revenue and expense. He went over revenues, explaining expenses, noting Workman's Comp insurance is a big expense up \$30,500.00 from the previous year. No reserve contribution to be made this year. Grants- still looking for a type I engine, hose maintenance equipment and our extrication equipment. Motion made by Vice President Reams to adopt the Final Budget for Fiscal Year 2022/2023 with a correction to the amount listed on the revenue "total other income" corrected as noted, second by Director Hercules, roll call vote, passes 4/0. Closed public hearing.

#### **5. AGENDA APPROVAL**

- a) Director Simonick moved to approve the agenda, second by Director Hercules, motion passes 4/0.

#### **6. PUBLIC COMMENT**

- a. None

#### **7. CONSENT ITEMS**

- a. Motion made by Director Simonick to approve consent items; the minutes of the July 14, 2022 Regular Board meeting, minutes of the July 28 Special Closed Session Meeting, approval of the FM 12 2021/2022 FY and FM 01 2022/2023 FY, second by Director Hercules, roll call vote, motion passes 4/0.

#### **8. FIRE CHIEF'S REPORT**

- 3 personnel out of town on Strike Team at Six Rivers fire.
- Captains test had no one pass
- Engineers test had no one pass

- 1 Firefighter Engineer/ returned to service with us
- Hired 2 full time Firefighter/Paramedic, 1 part time Firefighter/Paramedic, 1 part time Firefighter/EMT
- Received grant application approval for GIS mapping for shaded fuel breaks on the divide.
- OTS grant agreement has been reviewed \$50,000.00 for extrication tools
- Yard sale with the Association went very well. Many thanks to all that helped.
- Baker Ranch water company has received a grant to improve their entire water system, including many hydrants to be installed. Should help with the ISO ratings up there.
- Northern California Fire Council utilized our defensible space demonstration site and 2 residences in one of our Firewise communities for training their people.
- 4<sup>th</sup> of July at the park was very well attended.
- Ponderosa road closed for the bridge replacement and back in about a year.
- Incident Responses- total responses 94, total YTD 467 which is 18% increase from last year. Ambulance transfers 56 for month, 20.6 % increase.
- 2 significant incidents. Tevis cup rider for medical rescue and later that day rescue of the horse as well. Mumford bar for rescue, Sailor flat for rescue/one fatality. Using a lot of our resources in the National Forest or areas other than ours, 65% of our incidents are EMS calls.
- Training**- 425 hours of training hours. Documentation is going better.
- Community Risk Deduction**, 10 inspections YTD 84, 25% higher than previous year.
- Support Services/Fleet**- M-90 received 6 new tires.
- Facilities**- Station 88 had leach line blocked up. Has since been repaired. Ramp at Station 90 is still being worked on to fix the apron. HVAC service at Admin, S-89 roll-up door had broken window. It has been repaired today.
- Alert Radio** – AM 1020 no issues to report, normal operation.
- President Michellini suggested we address some assessment options for the leach field at Station 88.

## 9. ACTION ITEMS

- a. Board approved Final Budget for Fiscal Year 2022/2023 after the public hearing.
- b. With regards to extend our COVID-19 leave allocations adopted February 10, 2022. Asked to extend what has already been passed through June 2023. This is to avoid having to file workman's comp claims for time off. Fiscal impact is hard to forecast. Motion made by Director Hercules to extend the allocation to June 30, 2023, second by Director Simonick, roll call vote, motions passes 4/0.
- c. Consider and approve acceptance of a tentative grant in the amount of \$50,000.00 from the California Office of Traffic Safety for the purchase of battery powered extrication tools and make necessary budget adjustment to cover the remaining balance due of \$ 13,420.58 from Capital Improvement. Interim Chief Matcham explained the grant and what is the fiscal impact to the Budget. Motion made by Director Simonick to approve the acceptance of the OTS grant of \$50,000.00 and amend the budget for the \$13,420.57 to be taken from general reserves, second by Director Hercules, roll call vote, motion passes 4/0.
- d. Consider and approve RESOLUTION NO. 2022-07 AUTHORIZING OVERTIME AND PORTAL TO PORTAL PAY FOR EMPLOYEES. This would affect strike team from time of dispatch to the time they come home, required by OES if not specific in their contract. Motion made by Director Hercules to approve the Resolution as written, second by Vice President Reams, roll call vote, motion passes 4/0.
- e. Approve a proclamation recognizing the service of Director Tyler Harkness to the Foresthill Protection District. Business Manager Metz read the proclamation. Motion made by Director Hercules to approve the proclamation, second by Director Simonick, passes 4/0.

## 10. DISCUSSION ITEMS

- a) None

## 11. REPORTS

- a. Finance Committee
  - i. Did not meet / no report
- b. Labor Negotiations Committee
  - i. Did not meet / no report

- c. Long Range Plan Committee
  - i. Meeting with PCSO dispatch for 911 services and dispatch are on hold.
  - ii. Blue Ribbon Committee is shaping up. Of the original 10 responses, only 6 replies to the questionnaire were received. Awaiting the Chamber of Commerce volunteer. Preparation of materials for BRC will begin over the next few weeks.
  - iii. Placer LAFCO reported in the 8/10 session that the RFI to consultants to perform new Municipal Service Review and Sphere of Influence Study was to close August `18,2022. The fire district reviews in Placer County are tentatively set for early 2023. The final schedule will be reviewed and determined by LAFCO in November. The last MSR/SPOI reviews affecting the Foresthill Fire District are dated 2017.
- d. Director's Reports
  - i. CAL-OES grant for radio systems expansion, still working through evaluation with a third-party consulting firm; requests for more information are pending.
  - ii. Board member vacancy left by Director Harkness needs to be filled. Special meeting to be scheduled for September 22, 2022.

## **12. NON-AFFILIATED ORGANIZATION REPORTS**

- a. Foresthill Volunteer Firefighters Association
  - i. The Firefighters Association sale was a huge success. Approx \$ 37,500.00 brought in with final number to be determined. Working on cleaning out the Porter Garage after the event.
- b. Foresthill/Iowa Hill FSC
  - i. Did not attend / No report. Request to remove this from the agenda and possibly just include them in reporting.

## **13. CORRESPONDENCE**

- a. Condolence card from the Foresthill PUD on the loss of Director Harkness.

## **14. OLD BUSINESS**

- a) None

## **15. CLOSED SESSION**

- a. Out to closed session at 6:50pm, returned from closed session at 7:20pm.
- b. Conference with Labor Negotiators (\$54957.6) - unrepresented employee: Business Manager
  - a. Staff has been provided direction
- c. Public Employee Performance Evaluation (\$ 54957)- Interim Fire Chief to present the proposed department structure and terms of the employment contract.
  - a. Board voted to appoint Interim Chief Matcham as Chief of the Foresthill Fire Protection District. His contract is 32 hours week, \$90,000.00 year, \$1,000.00 toward health care cost, 9% of base salary for contributions to IRA 401K, \$90,000.00 life insurance policy, vehicle use, International Association of Fire Chiefs membership, West Placer Fire Chief Association membership. Motion made by Director Simonick to approve hiring of Chief Matcham, second by Director Hercules, roll call vote, passes 4/0.

## **16. ADJOURNMENT**

Meeting adjourned at 7:25pm.

Respectfully Submitted:



Shonne Epperly-Elgin  
Administrative Assistant