



Foresthill Fire Protection District

P.O. Box 1099 Foresthill, CA 95631

Office: (530) 367-2465 Fax: (530) 367-3498

www.foresthillfire.org

DISTRICT BOARD

RICHARD HERCULES

PRESIDENT

JOHN MICHELINI

VICE PRESIDENT

CHRIS REAMS

DIRECTOR

TROY SIMONICK

DIRECTOR

LIZ WILLIAMS

DIRECTOR

DENNIS MARTIN

FIRE CHIEF

NOTICE OF REGULAR BOARD OF DIRECTORS MEETING AND AGENDA

December 14, 2023 6:00 p.m.

Foresthill Fire Protection District Office

24320 Main Street, Foresthill, CA 95631

Written material introduced into the record: Citizens wishing to introduce written material on any item into the record at the public meeting are requested to provide a copy of the written material to the Secretary of the Board prior to the meeting date so that the material may be distributed to the Board of Directors prior to the meeting.

1. **CALL MEETING TO ORDER:**

2. **FLAG SALUTE:**

3. **ROLL CALL:**

Richard Hercules John Michelini Chris Reams Troy Simonick Liz Williams

MEETING PROCEDURES: All items on the agenda will be open for public comment before final action is taken. Speakers are requested to restrict comments to the item as it appears on the agenda and stay within a five-minute time limit. The President has the discretion of limiting the total discussion time for an item. As a courtesy to others, please wait to be recognized by the President before comment. Turn off cell phones and any other distracting devices.

4. **AGENDA APPROVAL:** Board Action may be taken on any item on this agenda.

5. Special Badge Pinning for Captain Bailey Sett

6. **PUBLIC COMMENT:** This is the time for any member of the public to address the Board of Directors on any matter NOT on the agenda that is within the subject matter jurisdiction of the district. Directors and staff are limited by law to brief responses and clarifying questions. There will be no votes on non-agenda items. Concerns may be referred to staff or placed on the next available agenda. Each person commenting must state their name for the record. Comments shall be limited to three minutes per person, or such other time limit as may be imposed by the President.

7. **CONSENT ITEMS:**

a) Approval of minutes

i. October 12, 2023 Regular Board meeting

b) Financial Documents

i. FM 4/5

8. **FIRE CHIEF OPERATIONS REPORT:**

9. **ACTION ITEMS:**

a) Approve the Board Meeting Calendar for 2024

b) Approval of purchase of Knox box/narcotics vaults for engine and medic units

- c) Review and approve updates to Policy Manual Section IV regarding Captain, Firefighter and Lieutenant positions
- d) Lexipol Policy Manual update, 1st reading of Chapter 1; Policy 100 Fire Service Authority, 101 Chief Executive Officer, 102 Oath of Office, 103 Policy Manual
- e) Lexipol Policy Manual update, 1st reading of Chapter 2; Policy 200 Organizational Structure, 201 Emergency Action Plan and Fire Prevention Plan, 202 District Directives, 203 Training Policy, 204 California Fair Political Practices Commission Filings, 205 Liability Claims, 206 Electronic Mail, 207 Administrative Communications, 208 Minimum Staffing Levels, 209 Post-Incident Analysis, 210 Annual Planning Calendar, 211 Solicitation of Funds, 212 Petty Cash Management, 213 Physical Asset Management, 214 Purchasing and Procurement

10. DISCUSSION/INFORMATIONAL ITEMS:

- a) Revisit prevailing wage discussion for painting of buildings.

11. REPORTS:

- a) Finance Committee- Set meeting date for mid-year budget review
- b) Long Range Plan Committee
- c) Assets and Facilities Committee
- d) Director's Reports

12. NON-AFFILIATED ORGANIZATION REPORTS:

- a) Foresthill Volunteer Firefighters Association
- b) Foresthill & Iowa Hill Fire Safe Council Report

13. CORRESPONDENCE:

14. OLD BUSINESS:

15. CLOSED SESSION:

- a) Labor Negotiations §54957.6
 - i. Agency Designated representatives: All Board members, Chief Martin and District Counsel, Kevin Flautt (KMTG)

16. ADJOURNMENT

****Next Regular Meeting: THURSDAY, JANUARY 11, 2024****

Foresthill Fire Protection District is committed to accommodate individuals with disabilities to participate in the public meeting process. If you have a special need to attend or participate in our public meetings, please contact our office at (530) 367-2465, in advance of the meeting so that we may make every reasonable effort to accommodate you