



Foresthill Fire Protection District

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DISTRICT BOARD
RICHARD HERCULES
PRESIDENT
JOHN MICHELINI
VICE PRESIDENT
CHRIS REAMS
DIRECTOR
TROY SIMONICK
DIRECTOR
LIZ WILLIAMS
DIRECTOR

DENNIS MARTIN
FIRE CHIEF

Foresthill Fire Protection District
Minutes of the Regular Board of Directors Meeting
Thursday, December 14, 2023
District Administration Office
24320 Main St., Foresthill, CA 95631

1. CALL MEETING TO ORDER

- a. Meeting called to order at 6:03pm

2. FLAG SALUTE

- a. Led by President Hercules

3. ROLL CALL OF DIRECTORS

- a. President Hercules, Directors Reams & Simonick were present
- b. Director Williams and Vice President Michelini were absent due to Covid exposure in their immediate families
- c. Chief Martin was present

4. AGENDA APPROVAL

- a. Director Simonick made motion to approve the agenda with moving closed session after badge pinning, second by Director Reams, passes 3/0.

5. Special badge pinning for Captain Bailey Sett.

6. PUBLIC COMMENT

- a. None

7. CONSENT ITEMS

- a. Motion made by Director Reams to approve the consent items of October 12, 2023 board meeting and financial documents FM 4/5, second by Director Simonick, passes 3/0.

8. FIRE CHIEF OPERATIONS REPORT

District Information for October

- Both stations were fully staffed and open for the month of October

Staffing

- 1 Captain vacancy (The job announcement has been posted)
- All Full-Time FF/PM positions filled (1 FF/PM on light duty)

Incident Responses

- Total calls for service for the month of October – 58
- Last year at this time – 65,
- 35 of them were EMS
- Ambulance Transport – 24

Training

- 271.50 hours for the month of October (decreased from last month due to no off site training classes)

Community Risk Reduction

- October Inspections – 10 (3 Fire Protection System and 7 LPG)
- Vegetation Complaint – 3440 Big Oak Dr. Contractor hired and removing all by-products

Community Interactions

- Fire Prevention week – Oct. 9th thru 13th Crews attended all schools
- Halloween – Station 88 handed out Candy, Popcorn and Cotton Candy. This event was very well attended

Fleet

- E90 issue with scene lights persists – parts ordered
- B88 out of service – waiting on remount
- Command vehicle still awaiting BK head replacement
- Transmission leak at pan on Ford ambulance – Repaired and back in service
- E90 – still waiting for the return of the BK radio

District Information for November

- Both stations were fully staffed and open for the month of November

Staffing

- 2 Captain vacancy (We had one applicant and will repost position)
- 1 Engineer vacancy (Will be posting position)
- All Full-Time FF/PM positions filled (1 FF/PM on light duty and will be posting position)

Incident Responses

- Total calls for service for the month of November – 59
- Last year at this time – 49
- 34 of them were EMS
- Ambulance Transport – 21

Training

- 224 hours for the month of November (decreased from last month due to no off site training classes)

Community Risk Reduction

- November Inspections – 5 (4 LPG inspections and 1 Annual inspection)

Community Interactions

- Veterans Day Parade (We were not invited to participate)

Fleet

- E90 issue with scene lights persists – parts on order
- B88 out of service – waiting on remount
- Command vehicle - BK head replacement has arrived
- M88 – Siren repaired
- E90 – still waiting for the return of the BK radio
- Brush unit has a coolant leak – G & T notified to repair leak

9. ACTION ITEMS

- a. Director Reams made motion to approve the Board Meeting Calendar for 2024, second by Director Simonick, passes 3/0.
- b. Approval of Knox box purchase discussed and moved to January meeting due to no quorum for budget adjustment.
- c. Discussion of the job descriptions for Captain, Lieutenant (instead of Engineer) and Firefighter positions. Was decided to hold off on the Lieutenant/Engineer position description. Director Reams moved to approve updates to the Captain and Firefighter position descriptions, second by Director Simonick, passes 3/0.
- d. Director Simonick approves 1st reading of Lexipol Policy Manual update of Chapters 1 and 2, second by Director Reams, passes 3/0.

10. DISCUSSION ITEMS.

- a. Discussion about prevailing wage for the painting of the buildings. Direction given to do repairs first and painting separately.

11. REPORTS

- a. Finance Committee-did not meet but will set date for mid-year budget review in January
- b. Long Range Planning Committee- did not meet
- c. Assets and Facilities- did not meet
- d. Director's reports- Blue-Ribbon committee is on hold until January. Director Reams asked about update on conversation with Foresthill PUD. Discussion about the Form 700 from the County elections department for Board of Directors.

12. NON-AFFILIATED ORGANIZATION REPORTS:

- a. Foresthill Volunteer Firefighters Association- None
- b. Foresthill & Iowa Hill Fire safe Council- none

13. CORRESPONDENCE:

- a. None

14. OLD BUSINESS:

- a. None

15. CLOSED SESSION:

- a) Out to closed session 6:07pm held before Public Comment
- b) Regarding labor negotiations §54957.6, - no action taken, direction given to negotiator
- c) Return from closed session at 6:22pm

16. ADJOURNMENT

- a. Meeting adjourned 6:59pm.

Respectfully Submitted:



Shonne Epperly-Elgin,
Administrative Assistant