



BOARD OF DIRECTORS

Foresthill Fire Protection District

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DISTRICT BOARD
JOHN MICHELINI
PRESIDENT
CHRIS REAMS
VICE PRESIDENT
TYLER HARKNESS
DIRECTOR
TROY SIMONICK
DIRECTOR
RAY MILLER
DIRECTOR

MICHAEL RIDLEY
FIRE CHIEF

Foresthill Fire Protection District
Minutes of Regular Board of Directors Meeting
Thursday, July 08, 2021
District Administration Office
24320 Main St.
Foresthill, CA 95631

1. CALL MEETING TO ORDER

- President Michelini called the meeting to order at 6:02 p.m.

2. FLAG SALUTE

- Led by David Reinhart from Troop 26.

3. ROLL CALL

- President Michelini, Vice President Reams, Director Miller, Director Harkness were present in person and Director Simonick present via Zoom.
- Chief Ridley and Chief Matcham were present.

4. AGENDA APPROVAL

Director Harkness moved to approve the Agenda with a modification by the Fire Chief, second by Vice President Reams, roll call vote, approved 5/0.

Presentation and thanks by Chief Ridley to Scout David Reinhardt and Scout Master Heath Cantrell for their assistance with the Wildfire Demonstration Day. Both were presented with Challenge Coins.

5. PUBLIC COMMENT

None

6. CONSENT ITEMS

- a. Motion made by Director Miller to approve consent item 6a, Approval of minutes for June 10th Regular Board Meeting, second by Director Simonick, roll call vote, approved 5/0.
- b. President Michelini talked about the end of year budget, at this time we have approx. \$4,000.00 surplus. Mid July we should have the payment for June ambulance service. Motion made by Director Miller to approve FM 12 Financial reports, second by Director Harkness, roll call vote, approved 5/0.

7. FIRE CHIEF'S OPERATIONS REPORT

Calls for June 2021

Total: 59

Total to Date: 324 2020: 402

Breakdown:

See report attachments:

Medical Transports this month: 29

Total transports for the year: 115 (2020 = 147)

District Information

- Chief Ridley attended several Zoom meetings (Long Range Planning Committee, Western Placer County Fire Operations Chiefs, Western Placer County Fire Chiefs, Foresthill Forum).
- The Senior Staff met to discussion District Operational issues.

- Meeting CalFire, PCSO, and USFS on Responses in to the Tahoe National Forest and SRA.
- Placer County Cooperators meeting.
- Local Hazard Mitigation Plan (LMPH) has been sent to Office of Emergency Service (OES) for approval.
- Community Wildfire Protection Program (CWPP) meeting.
- Conducted Firefighter EMT and Paramedic Interviews. Started with 19 and currently at 7.
- PGE Gas training meeting.
- CalFire Operational meeting.
- Picked up OES Type VI Engine. Currently at Station 88 for upfitting and training.
- Received our Forcible Entry Door prop. Current inside the Porter Garage.
- FASIS our Claims and Risk Management report addressed us in the area of Wellness. I have asked FF Dilly to head up this program. There was a concern on my part as to the area of the Injury Illness Prevention Program (IIPP) and our Facilities inspection program. I have asked FF Smith to be the lead on this program.

COVID-19

- COVID-19 vaccination Mobile Vaccination program was here June 10th at Memorial Hall 4:30 – 7:00 p.m. 38 people took advantage of the opportunity.

Facilities

- Laundry room at Station 90 still waiting for the delivery of the Stackable Washer.

Support Services/Fleet/Facilities

Fleet apparatus

- Engine 90 OOS electrical issues. While down, G & T trucking will be addressing other issues.
- Engine 88 OOS electrical issues and brakes.

Community Risk Reduction Division per Chief Matcham

June 2021 Activities

Administrative

- Multiple FHFPD administrative meetings
- Long Range Planning meeting
- Cooperator meeting regarding CalFire Chief Officer responsibility - responses to NF
- FF/PM interviews

Community Risk Reduction

- Foresthill CWPP Meeting
- Placer County LHMP Meeting
- Foresthill Firesafe Council Meeting did meet in person
- 1 Fire Sprinkler final inspection
- 1 Fire Sprinkler final re-inspection
- 1 Fire Sprinkler rough-in inspection
- 4 Hazardous vegetation inspection

- 2 Residential Occupancy State Mandated Inspections
- 5 New Construction Mitigation fees collected
- 1 Residential construction variance - solar

EMS

- Review of 25% of PCR's and incident reports
- Went back to Image Trend for PCR reports

Other

- Pick up new OES engine

Emergency Management

- Nothing to report. Still put in for Type I engine and turnouts and have not heard any response although we have not been denied.
- Map from Colfax area evacuation responses has been looked over by Chief Ridley. Our process is completed, but we haven't heard back from the Placer County Sherriff's yet. Hope to have it done next month with the mapping of Foresthill to match the Colfax information. We will have the maps in every rig.

Emergency Alert Radio Project per Rich Hercules

- ALERT RADIO SYSTEM
 - Transmitter "on the air" and stable at licensed power. Good coverage reports
 - Negotiated reduction for ISS last fee to \$2K vs \$4.8K (9% reduction in supplier costs)
 - PGE power line interference study underway
 - FCC power waiver pending; but full power available for emergency communications
 - Streaming Audio website link update later with District Web page
 - Radio system is available for emergency use
 - Full Power Test Plan development with HAM/SAR repeaters underway
 - NOAA/NWS radio is active for alerts; add weather rebroadcast link later
- POLICIES FOR ALERT USE AND ACTIVATION
 - Expansion of message lists, scenarios and context need to be developed by District
 - Need to establish authorizations for other agencies use of radio
 - FFPD flyer distributed at 7-4 park event by CoC
 - Obtaining additional voices for message types
- ADMINISTRATION TOWER (ON HOLD)
 - Bids for footing work have been solicited from four local firms
 - One bid received has been received, two outstanding, one declined
 - Some material purchases specific for tower build are on hold, some on hand
- OPERATION TRAINING
 - Emergency operation (*99#); training pending.
- OTHER
 - Next projects are 911 phones and tower/DOC
 - Trailer Generator to be checked for operation.

President Michelini suggested that we update the link to the radio on our website, they would like to have it as a button so it would be easier for the public to access it with a link listed underneath. Anxious about getting us up to where people can hear it easily. Talked about how to co-ordinate a press release on the radio system and think we should slow it down a bit until we have the proper approval.

Operations/Training per Chief Ridley

- Training was a bit lacking last month. Seems to be a documentation issue. That should be easy to go back and get that fixed and updated.

Other

President Michelini asked about the def sensor cost and time and is it under warranty. We are currently getting together bills for all repairs and service on Engine 90 since we took it over.

No extra revenue, expecting another \$50,000 payment for Work Comp for last year. A couple other large expenses in the next couple months, Patrice got a quote from our Auditor that they need to re-bid our 2020/2021 audit, going from \$5,200.00 to \$8,300.00 with additional \$500.00 for the State Controllers report.

8. ACTION ITEMS

- a. Approve reading for Ordinance 2021-01; An ORDINANCE OF THE FORESTHILL FIRE PROTECTION DISTRICT ADOPTING PERMITTING REQUIREMENTS AND FEES FOR SPECIVAL EVENTS. This would repeal Ordinance 2018-01 that is currently in place. After much discussion of the wording for this ordinance, this item was postponed until the next board meeting and no action was taken.
- b. Approve the first reading of Ordinance 2021-02; AN ORDINANCE OF THE FORESTHILL FIRE PROTECTION DISTRICT ESTABLISHING A MASTER SCHEDULE OF FEES FOR RECOVERY OF COSTS FOR SERVICES PROVIDED AND REPEALING ORDINANCE NO. 2019-01. This is to establish a list of set fees to cover all our services and repeal ordinance 2019-01. Discussion on this one similar to Ordinance 2021-01, talking about cost recovery of services and for special events services. Motion made by Director Miller to approve the first reading of this Ordinance with changing the Miscellaneous Charges notes portion, second by Director Harkness, roll call vote, 5/0.
- c. Authorize the Chief to attach "Temporary Employment Agreement" as Appendix 1 to the Strike Team Deployment Standard Operating Guideline. Being moved from Policy to Guideline. This lets Resident firefighters and volunteer firefighters to become temporary employees of the District to go on Strike Team deployment. Director Harkness makes motion to approve, second by Vice President Reams, roll call vote, passes 5/0.
- d. To Choose an option regarding Nationwide's change to the "Guaranteed Minimum Interest Rate of the Fixed Annuity Contract in the district's 457(b) Deferred Compensation Plan. Discussion was about the difference in the percentages and decided that this should be turned over to the Local to meet and confer and decide for the employees. No action taken by Board.
- e. Approve the FFPD joining the Foresthill Chamber of Commerce as a Non Profit for \$0.00. Motion made to approve by Director Miller, second by Vice President Reams, roll call vote, approved 5/0.

9. DISCUSSION ITEMS

- a. Director Reams brought up that we are paying overtime to fill empty spots. He believes we should set up a JOA as soon as possible to help with coverage. He had spoken to the Chief and mentioned Placer Hills is interested in doing the JOA. One concern is that we work toward a boundary agreement and using closest local resources to justify who responds to calls. From Auburn to Foresthill there were 46 responses from June 2020 to June 2021. Chief is working with dispatch to decide who should be responding. We will be placed as Battalion 88. Closest Resource Concept to include all responders, not just Duty Officers. Discussion had by staff and Board about numerous issues pertaining to the JOA idea. Direction given to Chief Ridley to discuss with Chief Gow going forward with the JOA.

10. REPORTS

- a. Finance Committee
 - i. Did not meet
- b. Labor Negotiations Committee
 - i. Did not meet. Nationwide information will be sent to the Directors and Local per Action Item above.
- c. Long Range Plan Committee
 - i. Did not meet
- d. Director's Reports
 - i. Vice President Reams asked about checking out lots in the county that need to be cleaned.
 - ii. President Michelini discussed the Wilderness EMS Concept. Wants to sit with Supervisor Gustafson about getting a share of funds for EMS response in the wilderness area. Wants them to recognize that since our response area is so large and what we do costs our District money and thinks we should receive some funds to help with the cost of responses growing up to 20% in the future. Starting with a small percentage of the increased money given to County Roads, Sheriff's, Search and Rescue for next year's increase. Not to take money away from them now but negotiate for share of the funds when their percentage goes higher moving forward. President Michelini will check into this.
 - iii. Director Miller said he has not heard anything more from Eaglecrest. He got an email from the County regarding the access trails in our area. He also thanked the staff for their help with his emergency call and transport to Auburn over the 4th of July holiday.

11. NON-AFFILIATED ORGANIZATION REPORTS

- a. Foresthill Volunteer Firefighters Association
 - i. Director Miller asked if there is any update on the Porter Garage clean up. Director Harkness said he doesn't have any update yet.
- b. Foresthill/Iowa Hill FSC
 - i. Chief Ridley has asked they provide us with maps and notice when they do any clearing. Per Fire Safe Council, Placer County is # 2 in the Nation of Fire Wise communities with a total of 22 in our District. President Michelini mentioned Foresthill is not listed on the list of 100 most vulnerable communities for fire. They were basing it by city name not population.

12. CORRESPONDENCE

- a. 1st letter from the Auditors was received today. Robert Johnson, our current auditor, will be raising their contract bid for the next year's audit.

13. CLOSED SESSION

- a. None

14. ADJOURNMENT

a. Meeting adjourned at 8:40pm

Respectfully Submitted:



Shonne Epperly-Elgin
Administrative Assistant