



Foresthill Fire Protection District

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DISTRICT BOARD
RICHARD HERCULES
PRESIDENT
JOHN MICHELINI
VICE PRESIDENT
CHRIS REAMS
DIRECTOR
TROY SIMONICK
DIRECTOR
LIZ WILLIAMS
DIRECTOR

JED MATCHAM
FIRE CHIEF

Foresthill Fire Protection District
Minutes of the Special Board of Directors Meeting
Monday, April 17, 2023
District Administration Office
24320 Main St., Foresthill, CA 95631

1. CALL MEETING TO ORDER

- a. Meeting called to order at 1:04pm

2. FLAG SALUTE

- a. Led by President Hercules

3. ROLL CALL OF DIRECTORS

- a. President Hercules, Vice President Michelini, Director Simonick, Director Williams, Director Reams were present.
- b. Chief Matcham and Assistant Chief Martin were present.
- c. Director Reams departed the meeting at 2:19pm.

4. AGENDA APPROVAL

- a. Agenda modified to have the closed session after the consent items. Vice President Michelini made motion to approve agenda with modification, second by Director Williams, roll call vote, passes 5/0.

5. PUBLIC COMMENT

- a. None

6. CONSENT ITEMS

- a. Motion made by Vice President Michelini to approve consent items; the minutes from the March 09, 2023 - Regular Board Meeting, March 27, 2023 – Assets and Facilities Committee Meeting, and the FM9 documents, second by Director Williams, roll call vote, passes 5/0.

7. CLOSED SESSION

- a. 1:10pm -Moved to closed session regarding labor negotiations with Kevin Flautt from KMTG
- b. Returned from closed session at 1:28pm
- c. Report out- met with labor negotiation team, no action taken.

8. FIRE CHIEF REPORT

District Information

- Down staffed Station 88, 4 times during March
- Handtevy application training scheduled and in process
- Lexipol policies drafts set up and staff has started to review/edit templates
- Municipal Services Review data collection complete and submitted
- Type III remount ordered, chassis to arrive October to start build
- WPCFCA Fire Rescue Mutual Aid Agreement complete

- Blue Ribbon Committee held their 2nd meeting
- Cal Fire Wildfire Prevention Grant submitted, would be for the defensible space program
- Still awaiting County Supervisor approval of our local Fire Code amendments

Staffing

- 1 Engineer/Company Officer vacancy
- All Full-time FF/PM positions filled
 - 1 FF/PM member on light duty
- 2 new hire Full-time FF/PM into 5 call evaluations
 - 1 complete
 - 1 extended
- 1 Part-Time FF/PM returned to employment, will be part-time through April, then Full-time
- Captains and Engineer test was on April 11, 2023, interviews set up for 1 engineer/1 captain

Incident Responses

- Total responses for the month of March: **83**
 - 2022: **68**
- Ambulance Transports in March: **25**
 - 2022 =**32**

Training

- 373 hours for month of March

Community Risk Reduction

- 2 inspections for month of March
- 2023: 17 YTD
- Wildfire Community Preparedness Day – May 6th, 9am-1pm
- Green Waste Disposal Event May 20th, 9am-3pm
- Received applications for: Canyon Endurance Runs, Western States Training Run, Western States 100-mile Endurance Run)

Support Services/Fleet/Facilities

- Fleet:
 - E90 Issue with scene lights persists – parts on order. Coolant leak needs to be fixed
 - B88 out of service, Remount ordered
 - New command vehicle in District – still needs radios programmed
 - E90 Captain side mirror, awaiting parts

Questions from staff- Tree at S-90 and carport at S-88, both are submitted to FEMA for reimbursement. 1st payment on remount will be in this fiscal year and is in the budget, and the Engine 90 last payment. Mutual Aid agreement is for all-counties, and closest resource concept to include command officers, is a general coverage response but has not been defined yet. Advertising for green waste and defensible space event days.

9. ACTION ITEMS

- a. Approve RESOLUTION No. 2023-03 REQUESTING COLLECTION OF CHARGES ON TAX ROLL FOR TAX YEAR 2023-2024. Measure M Assessment to be collected by Placer County tax collector. Tax code 70010. Also Approve RESOLUTION No. 2023-04 REQUESTING COLLECTION OF CHARGES ON TAX ROLL FOR TAX YEAR 2023-2024. Measure B Assessment to be collected by Placer County tax collector. Tax code 70015. Director Reams made a motion to approve both resolution 2023-03 and 2023-04,

- second by Director Simonick, roll call vote, passes 5/0.
- b. Approve RESOLUTION NO. 2023-06 AUTHORIZING AND DIRECTING THE EXECUTION OF DOCUMENTS AND CERTAIN RELATED ACTIONS WITH RESPECT TO A PURCHASE AGREEMENT AND RELATED EQUIPMENT SCHEDULE BETWEEN THE DISTRICT AND US BANCORP LEASING AND FINANCE. Vice President Michelini made motion to approve Resolution 2023-06 authorizing US Bank to finance the remount, second by Director Williams, roll call vote, passes 5/0.
 - c. To complete the official Ballot for FASIS 2023 Board of Directors. 3 incumbents on the ballot. Vice President Michelini moved to accept the 3 candidates listed on the ballot, second by Director Simonick, roll call vote, passes 5/0.

10. DISCUSSION ITEMS

- a. President Hercules requested the input of the board about the immediate Calendar of activities for the board.
- b. MOU with Local 3800 discussed during closed session.
- c. Blue Ribbon Committee update by Gary Kirk. Went over the last meeting and what the group is going over. Asked that the board's Long Range Planning committee meet with them. They need some more direction on what the board expects of them. Directors commented on what they think the group should be looking at in future meetings.

11. REPORTS

- a. Finance Committee
 - i. To meet Friday April 21 at 1:30pm
- b. Long Range Planning
 - i. To coordinate with the Blue Ribbon Committee for their next meeting
- c. Assets and Facilities Committee
 - i. Next meeting set for Thursday April 20, at 2pm to view old PCWA building. Met to set up parameters and guidelines, and what they would like to accomplish. Next meeting scheduled for March 27 at 10am.
- d. Director's Reports
 - i. Installing new cameras and microphones in the training room this week.
 - ii. Radio transmitter is working fine and still streaming. May need minor repair to the antenna.

12. NON-AFFILIATED ORGANIZATION REPORTS

- a. Foresthill Volunteer Firefighters Association
 - i. Easter egg hunt went well and everyone seemed pleased with the turnout.
 - ii. Yard sale volunteer meeting to be held April 24. Should start taking donations May 06.
- b. Foresthill & Iowa Hill Safe Council
 - i. Meeting Tuesday, April 28. Discussing Wildfire Prevention day.

13. CORRESPONDENCE

- a. None

14. OLD BUSINESS

- a. None

15. ADJOURNMENT

- a. Meeting adjourned at 2:35pm.

Respectfully Submitted:



Shonne Epperly-Elgin,
Administrative Assistant